

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 3rd November 2009** commencing at 7.30pm in the Club Room of the Village Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of October's meeting held 06.10.09

2. **Finance**

Parish Plan ring fenced account	£1720.00
Neighbour hood Watch fenced account	£50

Parish Available funds

Capital Reserve as at 30.09.09	£16370.14
Current Account as at 09.09.09	£ 5030.61

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£7200
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850

Total **£11200**

£933 / Month

Funds allocated:

Church Oil 2008	£115
Work at field	£300
Village Wall	£1000
Professional Fees	£2400
Total -	£3815

<u>Payments for Authorisation</u>	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	
PBS – Admin during Oct 09	350.00	52.50	402.50	
PBS – Coordinator Nov 09	250.00	37.50	287.50	
Bristol Water – 19.03.09 to 30.09.09	30.61	0.00	30.61	
NSC – September cuts. Village green & layby	75.00	11.25	86.25	
Mazars – External audit. Accounts to 31.03.09	135.00	20.25	155.25	
B Weekes – Cut off posts on Oakham Farm Sign	18.00	0.00	18.00	
B Weekes – Refurbishment 2 nd finger post	90.00	0.00	90.00	
Cllr Summerfield – Exp October	Mileage	10.83	0.37	11.20
	Telephone	7.10	1.07	8.17
	Parking	1.10	0.00	1.10
Cllr Summerfield - Exp Sept	Mileage	9.28	0.32	9.60
	Telephone	7.06	1.06	8.12
Cllr Young – Daffodil bulbs	27.60	0.00	27.60	

Alzheimer's Society – Donation request
St Georges Flower Bank – Donation request

3. Crime & Disorder

Cold Calling

4. Parish Plan & Website

Councillors contact details/photos

5. Planning

09/P/1668/F – 8 Forge End. Erection of 2.5m high boundary fence (retrospective)
09/P/1671/F – Oakham Farm. Erection of a 2 storey extension to existing building
09/P/1705/F – 39 Caswell Lane. Erection of detached double garage & extensions

Eon – Joint council response
National Grid – Hinckley C

6. Parish Co-ordinator /Task Monitor

7. Correspondence Summary

CPRE Annual Report
Forest of Avon - The End of an Era
Society of local Council Clerks
NSC – Local Standards Conference
NSC – Local Aggregate Levy Sustainability Fund Grants

8. Maintenance

Allotment association
Waste/recycling collection changes

9. Transport and Traffic

'Beware Children please drive slowly' signs for the village.
Portbury lane

10. St Mary's School and Church

11. AOB

Christmas – Trees, lights & meal
RPD meeting debrief

12. Date and time of next meeting – 1st December 2009