

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 1<sup>st</sup> June 2010** commencing at 7.30pm in the Club Room of the Village Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of May's meeting held 04.05.10  
**Minutes** of AGM meeting held 06.04.10 **7.30 – 5 minutes**
  
2. **Finance** **7.35 – 30 minutes**  
Parish Plan ring fenced account £1720.00  
Neighbour hood Watch fenced account £50

### Parish Available funds

Capital Reserve as at 09.04.10	£ 7374.17
Current Account as at 06.05.10	£18223.29

### Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	<b>£13600</b>

**£1133 / Month**

### Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator June 10	800.00	140.00	940.00
Brian Weekes – Maintenance/strimming April 10	96.00	0.00	96.00
Brian Weekes – Litter picking/maintenance May 10	162.00	0.00	162.00
NSC – 2 Village Green and 1 layby cut – April 2010	76.88	13.45	90.33
Cllr Summerfield – Exp April/May Travel	6.16	0.24	6.40
Telephone	10.29	1.81	12.10
Cllr Tarr – Telephone expenses. July 09 to April 10	27.07	4.74	31.81

Quotations – Village Green wall

**Financial Statements 1<sup>st</sup> April 2009 to 31<sup>st</sup> March 2010**

- a. Reappointment of Internal auditors – Drower & Co Accountants
- b. Approval of Annual Return for the year ended 31.03.10
- c. Procedure and effectiveness of internal audit
- d. Approval of income and expenditure account and balance sheet with supporting notes – year ending 31 March 2010.

**4. Crime & Disorder 8.05 – 10 minutes**

**5. Parish Plan & Website 8.15 -10 minutes**

**6. Planning 8.25 – 20 minutes**

**Application: Granted/withdraw/refused**

**10/P/0488/F** Land adjacent to Elm Tree Farm. Construction of parking and track Granted

**10/P/0754/F** Russet Chapel – Change of use from workshop to holiday cottage

**10/P/0817/F** Newlyn, Mill Lane – Removal of condition 1 of planning permission ref 1862

**10/P/0828/F** 15 Mill Close – Erection of single storey rear and double storey side extension

National Grid – meeting debrief

Eon Biomass - update

**7. Parish Co-ordinator /Task Monitor 8.45 – 5 minutes**

**8. Correspondence Summary 8.50 – 5 minutes**

NSC Parish Voice – Future dates of North Area Committee meeting 2010/11

NSC Town and Parish Council Development Control Workshop 09.06.10

NSC Library service review

Society of Local Council Clerks – Cemetery Management Course 30.06.10

**9. Maintenance 8.55 – 15 minutes**

Gordano Rugby Club – litter left after use of playing field

**10. Transport and Traffic 9.10 – 10 minutes**

M5 Jct 19 roundabout development – ‘No right turn’

Parking – Priors Wood

**11. St Mary’s School and Church 9.20 – 5 Minutes**

**12. AOB 9.25 – 5 minutes**

**13. Date and time of next meeting – 6<sup>th</sup> July 2010 9.30 – off home!**