

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 7<sup>th</sup> September 2010** commencing at 7.30pm in the main room of the Village Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

**1. Minutes** of August's meeting held 03.08.10

**2. Finance**

Parish Plan ring fenced account	£1720.00
Neighbour hood Watch fenced account	£50

Parish Available funds

Capital Reserve as at 30.06.10	£ 9145.27
Current Account as at 05.08.10	£11728.89

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	<b>£13600</b>

**£1133 / Month**

Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator Sept 10	800.00	140.00	940.00
Connaught Dog Bins July 09 to April 10	160.00	25.60	185.60
Connaught Dog Bins June 10	16.00	2.80	18.80
Cllr Tarr – Exp. Telephone April to July 2010	7.55	1.33	8.88
Brian Weekes – Maintenance Aug 2010	78.00	0.00	78.00
PSC – Hire of hall Oct 09 to Dec 09	53.00	0.00	53.00
PSC – Hire of hall Jan 10 to Aug 10	172.00	0.00	172.00
Cllr Summerfield exp Aug 10 – travel	5.00	0.20	5.20
Telephone	7.67	1.35	9.02
NSC Grass Cutting - August 2010	76.88	13.45	90.33

Funding of bench – Mill Close  
St Mary's Church – Donation request church oil  
Portbury Village Hall – project funding request

**3. Crime & Disorder**

**4. Parish Plan & Website**

**5. Planning**

**Applications – Granted/Withdrawn/Refused**

<b>10/P/1162/F</b> 38 The Finches – erection of single storey rear extension	Granted
<b>10/P/1239/MNA</b> Willow Barn. NMA to application 07/P/0763/F	Approved
<b>10/P/0970/F</b> Kerry Ingredients. Erection of single storey extension	Granted

**10/P/1457/NMA** – Marshfield House, Horse Race Lane. NMA to 08/P/1780/F change to Approved materials

**10/P/1460/F** – Woodside, 25 Caswell Lane. Extension to form garage and annexe

**10/P/1486/RG3** – Trinity Primary School. Change of use from a single form to two form Entry school with erection of single storey classroom wing

**10/P/1495/F** – The Horse Race, Horse Race Lane. Revisions to existing private drive

**6. Parish Co-ordinator /Task Monitor**

**7. Correspondence Summary**

M5 Jct 19 Traffic Signals. Balfour Beatty – advice of works commence date  
Severn Estuary – Invitation to the Annual Severn Estuary Forum 08.10.10

**8. Maintenance**

**9. Transport and Traffic**

**10. St Mary's School and Church**

**11. Avon Wildlife Trust**

Official handover day for Avon Wildlife Trust (Portbury Wharf Reserve) scheduled for the Sunday 3rd October

**12. AOB**

**13. Date and time of next meeting – 5<sup>th</sup> October 2010**