

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 2nd November 2010** commencing at 7.30pm in the main room of the Village Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of October's meeting held 05.10.10

2. **Finance**

Parish Plan ring fenced account	£1720.00
Neighbour hood Watch fenced account	£50

Parish Available funds

Capital Reserve as at 30.09.10	£21666.77
Current Account as at 08.10.10	£ 9087.19

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator Nov 10	800.00	140.00	940.00
Brian Weekes – Maintenance Oct 2010	150.00	0.00	150.00
Connaught – Bins Aug 10	16.00	2.80	18.80
NSC – Oct cuts village green & layby	76.88	13.45	90.33
Mazars – Fee note audited accounts ending 31.03.10	135.00	23.62	158.62
CPRE membership renewal	29.00	0.00	29.00
Cllr Summerfield September 10 - expenses. Mileage	9.44	0.16	9.60
Telephone & office	23.82	4.18	28.00
Cllr Summerfield October 10 – expenses Mileage	15.40	0.40	16.00
Telephone	5.87	1.03	6.90

MS Therapy Centre – donation request

(b) Village Hall funding

Approval of the Minutes of Finance Working Party held 14.10.10

Ratification of the In principle offer of £12000 (inc VAT), subject to conditions being accepted by Portbury SCC and Trustees

3. Crime & Disorder

4. Parish Plan & Website

5. Planning

Applications – Granted/Withdrawn/Refused

10/P/1564/LB Willow Barn. Relocation of position of flue and stove **Granted**

10/P/1243/F Racecourse Farm. Change of use of existing stables to 5 dwellings **Refused**

Land opposite Low Barn, Elm Tree Farm. Application for prior determination for prior notification of erection of an agricultural building – NSC determination is that this procedure is not applicable and that full planning permission will be required.

10/P/1728/F Oakham Farm. Erection of extension to museum building to south of site.

10/P/1808/F 37 Marjoram Way, Portishead – Erection of single storey rear/side extension

NSC – Core Strategy Consultation Draft key changes – comments required by 22.11.10

NSC – Information requirements for planning applications – Local list

NSC – Housing Settlement Strategy

6. Parish Co-ordinator /Task Monitor

7. Correspondence Summary

8. Maintenance

9. Transport and Traffic

Motorway footbridge lighting update

10. St Mary's School and Church

11. AOB

NSC Consultation - Parish Liaison Officers (PLO)

12. Date and time of next meeting – 7th December 2010 at 7.30pm