

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 7<sup>th</sup> December 2010** commencing at 7.30pm in the main room of the Village Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

**1. Minutes** of November's meeting held 02.11.10

**2. Finance**

Parish Plan ring fenced account	£1720.00
Neighbour hood Watch fenced account	£50

Parish Available funds

Capital Reserve as at 30.09.10	£21666.77
Current Account as at 08.11.10	£ 7446.02

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	<b>£13600</b>

**£1133 / Month**

**(a) Payments for Authorisation**

	<b><u>Nett</u></b>	<b><u>VAT</u></b>	<b><u>Gross</u></b>
PBS – Administration/Coordinator Nov 10	800.00	140.00	940.00
Brian Weekes – maintenance Nov 10	126.00	0.00	126.00
Brian Weekes – Installation of bench Mill Close	120.00	0.00	120.00
Connaught –dog bins September 10	16.00	2.80	18.80
MS Therapy Centre – donation	100.00	0.00	100.00
Christmas Trees - Mr Hardwicke	70.00	12.25	82.25
Cllr Summerfield – Exp Nov 10 Mileage	6.40	0.24	6.40
Telephone	8.61	1.51	10.12
Cllr Tarr – telephone expenses October 2010	3.80	0.67	4.47

Portbury Village Hall funding request - update

For information:

St Mary's church has received £722.61 from the £1000 agreed oil budget

**3. Crime & Disorder**

**4. Parish Plan & Website**

**5. Planning**

**Applications – Granted/Withdrawn/Refused**

**10/P/1625/F** – Kerry Ingredients. Erection of single storey extensions Granted

**10/P/1889/F** – Land to rear of Priory Croft. Erection of new barn for storage and livestock

**10/P/1929/F** – 49 Moor Gate. Erection of rear conservatory

**10/P/1937/F** – 27 Caswell Lane. Variation of condition 3 to application 10/P/024/F

**10/P/2047/F** – 25 Caswell Lane. Erection of a two storey side extension

Core Strategy - Agree a simple submission.

**6. Parish Co-ordinator /Task Monitor**

**7. Correspondence Summary**

NSC – Development Workshop 08.12.10

BPC – Minutes of meeting held 13.10.10

**8. Maintenance**

Lengthsman – Brian Weekes (bench + PROW repairs at Caswell Lane completed)

If Grit is delivered can Brian spread it on footbridge?

Footbridge Lighting (NSC recommended technical preliminary solution)

**9. Transport and Traffic**

Portbury Lane - Update

M5 Jct 19 – Update, to include Lay-by + PROW concerns.

**10. St Mary's School and Church**

**11. AOB** Christmas arrangements.

**12. Date and time of next meeting – January at 7.30pm**

Discuss date as it impacts on holiday?