

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 1<sup>st</sup> February 2011** commencing at 7.30pm in the main room of the Village Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of January's meeting held 11.01.11

2. **Finance**

**Ring fenced in Reserve Account**

Parish Plan	£1720
Neighbourhood Watch	£50
Village Hall refurbishment	£12000
Footbridge lighting	£1700

Parish Available funds

Capital Reserve as at 31.12.10 Less ring fenced	£ 6200.67
Current Account as at 06.01.11	£ 5369.61

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	<b>£13600</b>

**£1133 / Month**

**(a) Payments for Authorisation**

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator Feb 11	800.00	140.00	940.00
Fountains (ex Connaughts) Dog Bins Nov 10	16.00	2.80	16.80

**(b) Finance Meeting held 20.01.11**

Approval of Minutes regarding budget and precept request for financial year 2011/12

Precept – Review of Band D equivalent dwellings remaining within the boundary of Portbury

**(c) Drower & Co Accountants**

Approval of above the company to act as Internal Auditors for financial year 2011/12

**(d) Community Spaces Development Project**

**3. Crime & Disorder**

**4. Parish Plan & Website**

**5. Planning**

**Planning Applications Withdrawn/Granted/Refused**

10/P/2047/F 25 Caswell Lane – Erection of a two storey side extension

Granted

10/P/2228/NMA – Kerry Ingredients – NMA to 10/P/0970/F

Approved

11/P/0005/F 56 Moor Gate. Erection of a single storey side/rear extension

09/P/0443/F Mill Cottage. Revised site plan

Localism Bill

**6. Parish Co-ordinator /Task Monitor**

**7. Correspondence Summary**

**8. Maintenance**

**9. Transport and Traffic**

Jct 19

**10. St Mary's School and Church**

**11. AOB**

Street Party – April 29<sup>th</sup> 2011

**12. Date and time of next meeting – 1<sup>st</sup> March 2011 at 7.30pm**