

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 1st March 2011** commencing at 7.30pm in the main room of the Village Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of February's meeting held 01.02.11

2. **Finance**

Ring fenced in Reserve Account

Parish Plan	£1720
Neighbourhood Watch	£50
Village Hall refurbishment	£12000
Footbridge lighting	£1700

Parish Available funds

Capital Reserve as at 31.12.10 Less ring fenced	£ 6200.67
Current Account as at 07.02.11	£ 3937.91

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator March 11	800.00	140.00	940.00
PSC – hall rent	70.00	0.00	70.00
Brian Weekes – Play Scheme project	28.00	0.00	28.00
Brian Weekes – February maintenance	119.00	0.00	119.00
Fountains – Dog Bins December 2011	16.00	2.80	18.80
Fountains – Dog Bins January 2011	16.00	2.80	18.80
EDF – Electricity to 31.01.11	21.09	1.05	22.14
Cllr Summerfield Expenses – Feb 11 Travel	4.60	0.20	4.80
Telephone	6.00	1.20	7.20

(b) Lengthsman – hourly rate

(c) NSC – Grass Cutting 2011/12

(d) Donation to 29th April celebrations

3. Crime & Disorder

4. Parish Plan & Website

5. Planning

Planning Applications Withdrawn/Granted/Refused

11/P/0005/F 56 Moor Gate – Erection of a single storey/side extension

Granted

6. Parish Co-ordinator /Task Monitor

7. Correspondence Summary

BPC – Minutes of meeting held 09.02.11

NSC – Core Strategy publication

8. Maintenance

9. Transport and Traffic

Sheepway Traffic Calming

10. St Mary's School and Church

11. AOB

Play Scheme Committee

Annual Residents Meeting – diary date

12. Date and time of next meeting – 5th April 2011 at 7.30pm