

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 5<sup>th</sup> April 2011** commencing at 7.30pm in the main room of the Village Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

**1. Minutes** of March's meeting held 01.03.11

**2. Finance**

**Ring fenced in Reserve Account**

Parish Plan	£1720
Neighbourhood Watch	£50
Village Hall refurbishment	£12000
Footbridge lighting	£1700
Playscheme Grant	£27000

Parish Available funds

Capital Reserve as at 31.12.10 Less ring fenced	£ 6200.67
Current Account as at 04.03.11	£ 2832.11

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	<b>£13600</b>

**£1133 / Month**

**(a) Payments for Authorisation**

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator April 11	800.00	160.00	960.00
PBS – PVH donation application review	130.00	26.00	156.00
NSC – Playscheme Grant Support	938.00	0.00	938.00
Brian Weekes – Playscheme groundworks	84.00	0.00	84.00
Brian Weekes – March maintenance/layby trees	234.00	0.00	234.00
K & E Services - tree work A369 layby	120.00	0.00	120.00
SSE – lighting maintenance	43.88	8.78	52.66
Bristol/Wessex – allotment water	25.94	0.00	25.94

Fountains – Dog bins Feb 11	16.00	3.20	19.20
David James – Playing Field lease 01.04.11 – 30.06.11	212.50	0.00	212.50
Cllr Summerfield – expenses March	Mileage	10.73	0.47
	Telephone	8.01	1.61
			9.62

**(b) Playscheme Grant**

**(c) Donation - to 29<sup>th</sup> April celebrations**

**Avon Wildlife Trust** £100 donation request for dipping nets

**(d) Allotments** – For info. Invoices for 2011/12 have been issued to allotment holders

**3. Crime & Disorder**

**4. Parish Plan & Website**

**5. Planning**

**(a ) Planning Applications Withdrawn/Granted/Refused**

11/P/0258/NMA – NMA to 10/P/0970/F Kerry Ingredients Refused

10/P/1728/F – Oakham Farm. Erection of extension & additional parking Granted

11/P/0398/F 7 Fennel Road. Erection of single rear/side extension.

11/P/0408/ADV The Priory. Illuminated sign

11/P/0410/LB As above for a listed building

11/P/0289/F - 41 Redpoll Drive, Portbury. Erection on ball-top railings (1m high) to front and side of property

11/P/0307/F - Horse Race Bungalow, Horse Race Lane. Construction of vehicle track to provide access to bungalow and farm

11/P/032/F - Batsford, Failand Lane. Erection of a single storey side extension, demolition of existing conservatory

**(b) Meeting with CPRE**

**6. Parish Co-ordinator /Task Monitor**

**7. Correspondence Summary**

CPRE – Avonside village of the year competition

**8. Maintenance**

Fly-tipping in Sheepway.

**9. Transport and Traffic**

**10. St Mary's School and Church**

**11. AOB**

**12. Date and time of next meeting – 3<sup>rd</sup> May 2011 at 7.30pm  
Annual Residents' Meeting – 14<sup>th</sup> April 2011 at 7.30pm**

