

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 3rd May 2011** commencing at 7.30pm in the main room of the Club Room, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of April's meeting held 05.04.11

2. **Finance**

Ring fenced in Reserve Account

Parish Plan	£1720
Neighbourhood Watch	£50
Village Hall refurbishment	£12000
Footbridge lighting	£1700
Playscheme Grant	£27000

Parish Available funds

Capital Reserve as at 07.04.11 Less ring fenced	£ 3200.67
Current Account as at 08.04.11	£ 4179.05

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator June 11	800.00	160.00	960.00
PBS – PVH review and advice (D Jenkins)	110.00	22.00	132.00
Allianz – Parish Insurance	576.18	0.00	576.18
Cllr Summerfield's expenses – Mileage April 11	4.60	0.20	4.80
Telephone April 11	10.19	2.04	12.23
Brian Weekes – Maintenance April 11	112.00	0.00	112.00
Brian Weekes – Playscheme Fence/stile removal	35.00	0.00	35.00

