

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 7th June 2011** commencing at 7.30pm in the main room of the Club Room, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of May's meeting held 03.05.11
Minutes of the Annual General Meeting held 11.05.11

2. **Finance**

Ring fenced in Reserve Account

Parish Plan	£1720
Neighbourhood Watch	£50
Village Hall refurbishment	£12000
Footbridge lighting	£1700
Playscheme Grant	£3378

Parish Available funds

Capital Reserve as at 31.05.11 Less ring fenced	£ 3988.86
Current Account as at 31.05.11	£30259.85

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850

Total **£13600**

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator June 11	800.00	160.00	960.00
CPCL – Playground equipment	19030.29	3806.05	22836.34
EDF – Electricity	99.79	4.99	104.78
PSC – hall rental	120.00	0.00	120.00
Fountains – Dog Bins April 11	16.00	3.20	19.20
NHBS – Eco nets (Parish Wharf nature Reserve)	99.09	18.31	117.40
NSC – May cuts	80.50	16.10	96.60

Brian Weekes – Maintenance May 11 210.00 0.00 210.00

(b) The Bristol Port Company

BPC have kindly donated a cheque of £300 towards the Portbury Play Area Project

(c) Kissing Gate – Mill Close

Costings

(d) Bank signatories/Change of bank

3. Crime & Disorder

4. Councillor Co-option Applicants

Mr R Weekes

5. Parish Plan & Website

6. Planning

(a) Planning Applications Withdrawn/Granted/Refused

11/P/0410/LB – The Priory Installation of new signs

Granted

11/P/0408/ADV – As above

Granted

(b) Planning Applications Paper Copies

NSC advise that paper copies of planning applications will continue for the foreseeable future.

(c) Hinkley C Connection

7. Parish Co-ordinator /Task Monitor

Access to Council email account

8. Correspondence Summary

9. Maintenance

Pay back scheme - Tarr Bridge railway clearance

10. Transport and Traffic

11. Community Reports - St Mary's School/ Church and Village Hall

Additional land lease – Newcombe Estates

12. AOB

13. Date and time of next meeting – 5th July 2011 at 7.30pm

