

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 2nd August 2011** commencing at 7.30pm in the main room of the Club Room, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of July's meeting held 05.07.11

2. **Finance**

Ring fenced in Reserve Account

| | |
|---------------------|-------|
| Parish Plan | £1720 |
| Neighbourhood Watch | £50 |
| Footbridge lighting | £1700 |
| Playscheme Grant | £2534 |

Parish Available funds

| | |
|---|-----------|
| Capital Reserve as at 30.07.11 Less ring fenced | £ 5992.26 |
| Current Account as at 30.07.11 | £ 5996.00 |

Average Monthly outgoings

| | |
|---|---------------|
| Lengthsman – Annual | £1200 |
| Admin/Coordinator -Annual | £9600 |
| Water – annual approx | £50 |
| Electricity – annual approx | £250 |
| Maintenance – Lights annual approx | £200 |
| Maintenance Bins – annual approx | £300 |
| Maintenance Grass Cutting – annual approx | £700 |
| Portbury Village Hall Rent -annual | £200 |
| Expenses -annual | £250 |
| Playing field lease | £850 |
| Total | £13600 |

£1133 / Month

(a) Payments for Authorisation

| | <u>Nett</u> | <u>VAT</u> | <u>Gross</u> |
|---|-------------|------------|--------------|
| PBS – Administration/Coordinator August 11 | 800.00 | 160.00 | 960.00 |
| NSC – Grass cutting July 11 | 80.50 | 16.10 | 96.60 |
| AON – additional premium (playground equipment) | 244.43 | 0.00 | 244.43 |
| Fountains Timber | 147.49 | 29.50 | 176.99 |
| Brian Weeks – Play area | 84.00 | 0.00 | 84.00 |
| Maintenance July 2011 | 147.00 | 0.00 | 147.00 |

3. Crime & Disorder

4. Parish Plan & Website

5. Planning

(a) 11/P/1269/NMA Mill cottage – Construction of one gate pillar (2M) to be higher than the other (1.8M)

11/P/1193/F Barn next to Meadow Barn, Horse Race Lane. Change of use from agricultural Barn and land to provide stables and equestrian use.

11P/1317/LUP Portbury Bulk Terminal. Certificate of Lawful Development for a Proposed Development consisting of the construction a store of approximately 35,250 sq.m together with associated conveyors and rail loading within existing bunded area. Maximum height of building 35m

11/P/1237/F 2 Shipway Gate. Erection of a single storey rear extension and conversion of garage to habitable living accommodation.

(b) Open Spaces Society membership

(c) NSC Core Strategy Submission

6. Parish Co-ordinator /Task Monitor

7. Correspondence Summary – For information purposes

8. Maintenance

NSC Grass cutting – twice monthly or cut fortnightly during the summer months

9. Transport and Traffic

(a) Portbury Lane

(b) Sheepway Traffic Calming

(c) NSC Supported Bus Services

10. Community Reports - St Mary's School/ Church and Village Hall

11. AOB

Play area

12. Date and time of next meeting – 6th September 2011 at 7.30pm