

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 6th September 2011** commencing at 7.30pm in **The Lounge, Portbury Village Hall, High Street, Portbury.**

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes of August's meeting held 02.08.11**

2. **Finance**

Ring fenced in Reserve Account

Parish Plan	£1720
Neighbourhood Watch	£50
Footbridge lighting	£1700
Play Scheme Grant	£2200

Parish Available funds

Capital Reserve as at 30.07.11 Less ring fenced	£ 6326.26
Current Account as at 30.08.11	£ 4287.24

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator September 11	795.00	159.00	954.00
Tesco – Play scheme BBQ	89.55	0.00	89.55
B Weekes – Installation/collection of Mill Close kissing gate	150.00	0.00	150.00
B Weekes – Aug maintenance/A369 Lay-by parking control	206.50	0.00	206.50
EDF – Electricity supply May to July 11	132.58	6.61	139.16

(b) Play Scheme – Insurance and maintenance funding (responsibility)

3. **Crime & Disorder**

4. **Parish Plan & Website**

5. **Planning**
 - (a) Planning Applications – withdrawn/granted refused

11/P/1147/F – 17 High Street. Retrospective replacement of flat roof to mono	Refused
11/P/1076/F – 15 Mill Lane. Erection of single storey rear extension	Granted
11/P/0977/F – Caswell Hill. Erection of 2 no shipping containers & hardcore track	Refused

 - (b) Core Strategy

 - (c) Revised planning guidelines proposals

6. **Parish Co-ordinator /Task Monitor**

7. **Correspondence Summary – For information purposes**

NSC – Invitation to attend a meeting regarding the future of local service provision 06.10.11

8. **Maintenance**

Portbury Lane maintenance

9. **Transport and Traffic**

Bus Survey

10. **Community Reports - St Mary's School/ Church and Village Hall**

11. **AOB**
 - (a) Use of Playing Field for Saturday football matches

 - (b) Parish councillor vacancies – Applications received

12. **Date and time of next meeting – 4th October 2011 at 7.30pm**