

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 4th October 2011** commencing at 7.30pm in **The Lounge, Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of September's meeting held 06.09.11

2. **Finance**

Ring fenced in Reserve Account

Parish Plan	£1720
Neighbourhood Watch	£50
Footbridge lighting	£1700
Play Scheme Grant	£2200

Parish Available funds

Capital Reserve as at 30.07.11	Less ring fenced	£ 6326.26
Current Account as at 09.09.11		£ 4411.20

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator October 11	795.00	159.00	954.00
Brian Weekes – Maintenance Sept 11	189.00	0.00	189.00
David James – Playing Field Lease 01.10 to 31.12.11	212.50	0.00	212.50
Bristol Water	25.20	0.00	25.20

(b) Donation Request - CAB

3. **Crime & Disorder**

Dog fouling – public areas

Station road – Theft of moped

4. Parish Plan & Website

5. Planning

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|-------------|----------------------------------|--|
| 11/P/1678/F | Batsford, Failand Lane, Wraxall, | Erection of a two storey side extension following demolition of existing conservatory. |
| 11/P/1720/F | Gordano Rugby Football Club, | Installation of floodlighting system mounted on 4no 15m high columns |
| 11P/1749/F | Racecourse Farm, Portbury | Change of use of existing stables to 3 holiday flats and 2 office units. |

6. Parish Co-ordinator /Task Monitor

7. Correspondence Summary

- Part night lighting - NSC
- Newcombe Estates – Playing field ROW path improvement
- NSC – Bus survey acknowledgement
- Footbridge – horse fouling

8. Maintenance

9. Transport and Traffic

- Footpath re-routing Jct 19
- Footbridge light – Additional safety fixing

10. Community Reports - St Mary's School/ Church and Village Hall

- Playing field football posts – relocation and inspection

11. AOB

- Councillor Vacancies
- Village Hall – Company incorporation

12. Date and time of next meeting – 1st November 2011 at 7.30pm