

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 1st November 2011** commencing at 7.30pm in **The Lounge, Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. Minutes of October's meeting held 04.10.11

Play Area – Sharon worthy

2. Finance

Ring fenced in Reserve Account

Parish Plan	£1720
Play Scheme Grant	£2200

Parish Available funds

Capital Reserve as at 30.10.11 Less ring fenced	£ 8076.26
Current Account as at 30.10.11	£ 8683.18

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator November 11	795.00	159.00	954.00
CAB – donation	50.00	0.00	50.00
David James – Playing Field lease	212.50	0.00	212.50
Portbury Village Hall - Rent July to Aug 11	60.00	0.00	60.00
NSC – Light Column. Supply & installation	1577.84	0.00	1577.84
NSC – Grass cutting. August 2011	80.50	16.10	96.60
NSC – Grass cutting. September 2011	80.50	16.10	96.60
Fountains – dog bins August 2011	16.00	3.20	19.20
Fountains – dog bins September 2011	16.00	3.20	19.20

(b) Community Café – banner. Request for donation (£42.00)

3. Low Carbon Gordano

4. Crime & Disorder

5. Councillor Co-option

Mrs Thomson to be approved and co-opted to the position of voluntary Portbury Parish Councillor

6. Parish Plan & Website

7. Planning

(a) 11/P/1796/F and 11/P/1892/LB Willow Barn. Erection of oak framed garage
11/P/1879/F Toyota Portbury Import Centre. Erection of single storey storage building.

(b) Stables – Gypsy Lane

(c) Town & Parish Event held 06.10.11 – Cllr Weekes update

(d) Hinkley C connection update – proposed corridor

8. Parish Co-ordinator /Task Monitor

9. Correspondence Summary

10. Maintenance

11. Transport and Traffic

12. Community Reports - St Mary's School/ Church and Village Hall

(a) Christmas trees and lights

13. AOB

14. Date and time of next meeting – 1st November 2011 at 7.30pm