

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 6<sup>th</sup> December 2011** commencing at 7.30pm in **The Lounge, Portbury Village Hall, High Street, Portbury.**

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. Minutes of November's meeting held 01.11.11

2. Finance

**Ring fenced in Reserve Account**

Parish Plan	£1720
Play Scheme Grant	£2200

Parish Available funds

Capital Reserve as at 30.10.11 Less ring fenced	£ 8076.26
Current Account as at 10.11.11	£ 5457.24

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

**£1133 / Month**

**(a) Payments for Authorisation**

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator December 11	795.00	0.00	795.00
EDF - Electricity supply *	72.26	3.61	75.87
J Harwicke – Xmas trees	90.00	18.00	108.00
NSC – Replacement gate (Holford House)	115.00	0.00	115.00
Brian Weekes – Maintenance November 11	161.00	0.00	161.00
CPRE – membership renewal	29.00	0.00	29.00
Community Café banner – S Chilcott	50.04	10.01	60.05
Mrs Cooke – xmas tree lights	14.95	3.98	18.93
NSC – October cuts	80.50	16.10	96.60
Cllr Cooke – expenses refund – Flowers for S Worthy	16.66	3.34	20.00

\* Payment made 21.11.11 to prevent late payment charges being incurred.

3. Crime & Disorder

4. Parish Plan & Website

5. Planning

**Application – Granted/Refused/Withdrawn**

11/P/1796/F – Willow Barn. Erection of oak framed barn **Granted**

11/P/1720/F – Gordano Rugby Club. Installation of floodlighting system **Granted**

11/P/2047/F Holford Lodge Sheepway Erection of a single storey rear and side extension and conservatory

11/P/2075/F 39 Caswell Lane Erection of a detached double garage.

11/P/2080/MMA 39 Caswell Lane Application for removal or variation of a condition to 0/P/1244/F

1/P/2022/LUP The Horse Race Horse Race Lane, Failand. Certificate of lawful development for proposed external alterations to existing outbuildings.

11/P/2145/ADV Land at Gordano Motorway Services. Display of 2no. illuminated fascia signs, 7no. illuminated free standing signs and 2no. Non-illuminated free standing signs.

11/P/2146/F Land at Gordano Motorway Change of use of building used for car recovery depot to a drive thru hot food takeaway restaurant. Works to include alterations to external appearance of building with erection of fencing to enclose storage area to rear and formation of new road layout to front of building with erection of height restrictor.

6. NSC – Asset & Service Transfer

7. Parish Co-ordinator /Task Monitor

8. Maintenance

9. Transport and Traffic

High Street – restricted parking

Sheepway pinch point – S106

10. Community Reports - St Mary's School/ Church and Village Hall

11. AOB

12. Date and time of next meeting – to be agreed

