

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 10<sup>th</sup> January 2012** commencing at 7.30pm in **The Lounge, Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of December's meeting held 06.12.11

2. **Anti Dog fouling Initiatives**

Request from Mrs S Worthy to update Council

3. **Finance**

**Ring fenced in Reserve Account**

Parish Plan	£1720
Play Scheme Grant	£2200

Parish Available funds

Capital Reserve as at 30.10.11 Less ring fenced	£ 8076.26
Current Account as at 31.12.11	£ 3978.00

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	<b>£13600</b>

**£1133 / Month**

**(a) Payments for Authorisation**

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator January 2012	795.00	0.00	795.00
David James Playing field Lease Jan Feb Mar 12	212.50	0.00	212.50
Brian Weekes – Maintenance Dec 11	161.00	0.00	161.00
Fountains – dog bins Nov 11	16.00	3.20	19.20
Fountains – dog bins Oct 11	16.00	3.20	19.20
Fountains – dog bins May 11	16.00	3.20	19.20
SSE – lighting maintenance 3 <sup>rd</sup> quarter	43.88	8.78	52.66
PVH – hall rental	80.00	0.00	80.00

(b) Finance meeting – 2012/13 Precept request. Date to be agreed

**4. Crime & Disorder**

**5. Parish Plan & Website**

**6. Planning**

**(a) Application – Granted/Refused/Withdrawn**

**11/P/2080/MMA** 39 Caswell Lane. Variation to condition 4 of 10/P/1244/F                      Granted

**11/P/1892/LB** Willow Barn. Erection of an oak frame outbuilding                      Granted

**11/P/2292/F** - Holford Lodge, Sheepway, Erection of a single storey rear and side extension

**11/P/2304/F**- Gordano Rugby Football Club, Removal of conditions 4 and 6 of planning permission 11/P/1720/F (Installation of floodlighting system mounted on 4no 15m high columns

(b) A- Gas, Banyard Rd, Portbury West

(c) Racecourse Farm

**7. Parish Co-ordinator /Task Monitor**

**8. Maintenance**

**9. Transport and Traffic**

(a) A369/Portbury High Street Lay-by

**10. Community Reports - St Mary's School/ Church and Village Hall**

**11. AOB**

(a) Christmas Trees

(b) Tour of NSC offices - Castlewood

(c) Allotments – Tidying of area C (request from allotment holder)

**12. Date and time of next meeting – 7<sup>th</sup> February 2012**