

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 7th February 2012** commencing at 7.30pm in **The Lounge, Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of January's meeting held 10.01.12 - approval
Minutes of finance meeting held 17.01.12 – approval
2. **Anti Dog Fouling**
Presentation by Mrs S Worthy
3. **A – Gas Banyard Rd, Portbury West – Planning Applications 12/P/0087/F & 12/P/0091/F**
Presentation by Pegasus Planning Group - Agents

4. **Finance**

Ring fenced in Reserve Account

Parish Plan	£1720
Play Scheme Grant	£1930

Parish Available funds

Capital Reserve as at 30.10.11 Less ring fenced	£ 8346.00
Current Account as at 30.01.12	£ 2619.00

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator February 2012	795.00	0.00	795.00
Mazaars – external audit fee	400.00	80.00	480.00
NSC Election costs May 2011	87.96	0.00	87.96
Brian Weekes – Maintenance Jan 12	203.00	0.00	203.00
EDF – Electricity Nov 11 to Jan 12	102.26	5.11	107.37

NSC Grass cutting quotation for 2012/13 – Green £22.50 per cut Lay-by £36.00 per cut

5. Crime & Disorder
Speedwatch

6. Parish Plan & Website

7. Planning

Granted/Refused/Withdrawn

11/P/2146/F Land at Gordano Services. Change of building use to drive thru Granted

11/P/2145/ADV Land at Gordano Services. Display of illuminated signs Granted

12/P/0108/F Keepers Cottage, Caswell Lane. Erection of a single garage following demolition of existing garage

Draft Tenancy Agreement Strategy/Affordable Housing Delivery Plan

NSC Planning Event 21.02.12 – Invitation to attend

NSC Score Strategy 'Main Modifications' consultation (replies by 07.03.12)

CPRE Localism workshop 05.03.11

Racecourse Farm

8. Parish Co-ordinator /Task Monitor

9. Maintenance

10. Transport and Traffic

M5/Jct 19

11. Community Reports - St Mary's School/ Church and Village Hall

12. AOB

Allotments – Maintenance and management

Councils' Year Book

13. Date and time of next meeting – 6th March 2012