

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 6th March 2012** commencing at 7.30pm in **The Lounge, Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of February's meeting held 07.02.12 – approval

2. **Play scheme**

3. **Finance**

Ring fenced in Reserve Account

Parish Plan	£1720
Play Scheme Grant	£1678

Parish Available funds

Capital Reserve as at 29.02.12 Less ring fenced	£ 8601.27
Current Account as at 27.02.12	£ 1741.02

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator March 2012	795.00	0.00	795.00
Fountains – dog bins December 11	16.20	3.20	19.20
NSC – Paperless parishes hardware	100.00	0.00	100.00
Brian Weekes – Maintenance Feb 12	91.00	0.00	91.00

4. **Crime & Disorder**

5. **Parish Plan & Website**

Councillor email addresses – service provider

6. Planning

(a) Applications Withdrawn/Granted/Refused

11/P/2292/F Holford Lodge Erection of a single storey rear and side extension – Retrospective Granted

11/P/1749/F Racecourse Farm, Portbury Lane. Change of use of existing stables to 3 Holiday flats and 2 office units. Granted

(b) Current Applications

12/P/0330/F Land adjacent to 15B Caswell Lane Change of use from agricultural land to equestrian including the erection of a new stable, ménage and associated facilities

(c) Enforcement Notice served in respect of Land at Elm Tree Farm Sheepway Portbury

(d) NSC Planning Event held 21.02.12 – attended by Cllr Weekes

NSC Draft Tenancy Strategy/Affordable Housing Delivery Plan – progress report Cllr Thomson

(e) Hinkley Point C Strategic Community Forum – 28 February 2012. Attended by Cllr Tarr

7. Parish Co-ordinator /Task Monitor

8. Maintenance

9. Transport and Traffic

Bus 66 – Planned route

10. Community Reports - St Mary's School/ Church and Village Hall

Youth Service (PC)

11. AOB

Allotments – Maintenance and management

PPC AGM – date to be agreed

PPC ARM - date to be agreed

12. Date and time of next meeting – 3rd April 2012