

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 3rd April 2012** commencing at 7.30pm in **The Lounge, Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with.

If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the minutes.

1. **Minutes** of March's meeting held 06.03.12 – approval

2. **Play scheme**

3. **Finance**

Ring fenced in Reserve Account

Parish Plan	£1720.00
Play Scheme Grant	£2175.68

Parish Available funds

Capital Reserve as at 30.03.12 Less ring fenced	£ 6103.59
Current Account as at 30.03.12	£ 2402.82

Average Monthly outgoings

Lengthsman – Annual	£1200
Admin/Coordinator -Annual	£9600
Water – annual approx	£50
Electricity – annual approx	£250
Maintenance – Lights annual approx	£200
Maintenance Bins – annual approx	£300
Maintenance Grass Cutting – annual approx	£700
Portbury Village Hall Rent -annual	£200
Expenses -annual	£250
Playing field lease	£850
Total	£13600

£1133 / Month

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator April 2012	795.00	0.00	795.00
Fountains – dog bins February 12	16.20	3.20	19.20
Brian Weekes – Maintenance Mar 12	119.00	0.00	119.00
David James – 01.04.12 to 30.06.12	212.50	0.00	212.50
Bristol Water – allotments	28.27	0.00	28.27
PVH – Hall rental Jan Feb March 12	78.00	0.00	78.00
Sharon Worthy – Spray Paint	21.52	0.00	51.52
Sharon Worthy – Play Scheme (Fixtures & Fittings)	42.49	8.46	50.95

4. Crime & Disorder

5. Parish Plan & Website

(a) Councillor email addresses – service provider

6. Planning

(a) Applications Received

12/P/0452/F 24 High Street. Erection of a single storey extension

12/P/0367/F & 12/P/0369/LB Refurbishment to existing garage structure Elm Tree Farm

12/P/0374/F Conversion of stone barn to form holiday accommodation – Brook Barn, Caswell Lane

(b) **National Grid** – update. Meeting attended by Cllr Tarr 27.03.12

7. Parish Co-ordinator /Task Monitor

(a) Standing Orders

8. Maintenance

9. Transport and Traffic

10. Community Reports - St Mary's School/ Church and Village Hall

11. AOB

(a) Resignation – Cllr A Thomson

(b) Allotments – Plot 1 (Mr Longstaff)

12. Date and time of next meeting – 1st May 2012