

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 13<sup>th</sup> November 2012** commencing at 7.30pm in **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

**All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.**

**1. Apologies**

**2. National Grid – Hinkley C to Seabanks preferred routing**

**3. Minutes** of October's meeting held 02.10.12 – approval

Action point update from meeting;  
Facebook/PPC Web page – protocol

**4. Finance**

**Ring fenced in Reserve Account**

Parish Plan	£1720.00
Play Scheme Grant	£5653.79

**Parish Available funds**

Capital Reserve as at 30.09.12 less ring fenced	£3009.41
Current Account as at 10.10.12	£16782.47

Average Monthly outgoings (itemised breakdown available on request)	£1133.00
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**(a) Payments for Authorisation**

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator Nov 2012 S/O	795.00	0.00	795.00
Fountains – Dog Bins September 12	48.00	9.60	57.60
Brian Weekes – Maintenance Oct 12	203.00	0.00	203.00
Brian Weekes – Drain clearance	49.00	0.00	49.00
EDF – Electricity supply Aug to Oct 12	126.94	6.35	133.29
GB Sport & Leisure – Sign (play area)	50.00	10.00	60.00
CPRE Membership	29.00	0.00	29.00

**5. Crime & Disorder**

**6. Parish Plan & Website**

**7. Planning**

a) Applications Received

12/P/1939/F – Shipway Farm. Conversion of two existing redundant barns into holiday accommodation

b) Port Liaison Meeting update – Cllr Chilcott

**8. Council Administration**

**9. Maintenance**

**10. Transport and Traffic**

**11. Community Reports - St Mary's School/ Church and Village Hall**

a) Christmas Trees/lights/meal

b) Village Hall financial report

**12. AOB**

**13. Date and time of next meeting – 4<sup>th</sup> December 2012**