

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 4<sup>th</sup> December 2012** commencing at 7.30pm in **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

**All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.**

### 1. Apologies

### 2. Minutes of November's meeting held 13.11.12 – approval

### 3. Finance

#### Ring fenced in Reserve Account

Parish Plan	£1720.00
Play Scheme Grant	£5653.79

#### Parish Available funds

Capital Reserve as at 30.09.12 less ring fenced	£3009.41
Current Account as at 09.11.12	£15987.47

Average Monthly outgoings (itemised breakdown available on request) £1133.00

#### **(a) Payments for Authorisation**

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator Nov 2012 S/O	795.00	0.00	795.00
Fountains – Dog Bins October 12	48.00	9.60	57.60
Brian Weekes – Maintenance Nov 12	119.00	0.00	119.00
Farmer John -Christmas Trees		TBA	
Cllr Cooke – Reimbursement batteries for xmas lights	15.78	3.15	18.93
NSC – grass cutting	174.86	34.97	209.83

#### **(b) Approval of expenditure**

NSC – Grit Bin (Station Rd end of footbridge) £150 plus VAT

### 4. Crime & Disorder

### 5. Parish Plan & Website

**6. Planning**

a. National Grid revised pylon route – Update

b. **12/P/2093/F** Failand Hill Lodge, Horse Race Lane. Demolition of front porch and rear gables, lean-to and associated roofs.. Conversion of garage to living accommodation. Erection of single and two storey rear extensions and creation of a roof terrace at first floor level. Change of use of paddock/woodland pasture areas to extended domestic curtilage.

**7. Council Administration**

**8. Maintenance**

a. Drainage - Update

**9. Transport and Traffic**

**10. Community Reports - St Mary's School/ Church and Village Hall**

**11. AOB**

**12. Date and time of next meeting – to be agreed**