

# PORTBURY PARISH COUNCIL

## AGENDA

The next meeting of the above Council will be held on **Tuesday 5<sup>th</sup> February 2013** commencing at 7.30pm in **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

**All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.**

**1. Apologies**

- 2. Minutes of January's meeting held 05.01.13 – approval**  
**Minutes of PPC's Finance Meeting held 28.01.13 - approval**

**3. Finance**

**Ring fenced in Reserve Account**

Parish Plan	£1720.00
Play Scheme Grant	£5569.79

**Parish Available funds**

Capital Reserve as at 31.12.12 less ring fenced	£3010.75
Current Account as at 09.01.13	£13156.64

Average Monthly outgoings (itemised breakdown available on request) £1133.00

**(a) Payments for Authorisation**

	<b><u>Nett</u></b>	<b><u>VAT</u></b>	<b><u>Gross</u></b>
PBS – Administration/Coordinator Feb 13 S/O	795.00	0.00	795.00
Brian Weekes – Maintenance Jan 13	189.00	0.00	189.00
Fountain- Dog Bins Dec 12	48.00	9.60	57.60

**4. Crime & Disorder**

**5. Parish Plan & Website**

**6. Planning**

**(a) Planning Applications Received**

**13/P/0144/F** Welcome Break Services - Erection of an extension to vacant building incorporating a drive-thru Starbucks unit with seating

**13/P/0145/ADV** Welcome Break Services - Display of 3 x illuminated fascia signs, 2 x illuminated projecting hanging signs, 6 x illuminated and 1 non illuminated various signs

**7. Maintenance**

**(a)** Allotments

**(b)** Dog Bin emptying – alternative provider

**(c)** Grit Bins

**(d)** High Street Lay by – Bund, grass cutting, St George's Bank team

**8. Council Administration**

**(a)** Date of Annual Residents' meeting

**9. Transport and Traffic**

**10. Community Reports - St Mary's School/ Church and Village Hall**

**11. AOB**

**12. Date and time of next meeting – 5<sup>th</sup> March 2013**