

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 7th May 2013** commencing at 7.30pm in **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.

1. Apologies

2. Minutes April's PPC meeting held 2nd April 2013 – approval

3. Finance

Ring fenced in Reserve Account

Parish Plan	£1720.00
Play Scheme Grant	£5569.79

Parish Available funds

Capital Reserve as at 31.12.12 less ring fenced	£3095.99
Current Account as at 22.04.13	£21262.75

Average Monthly outgoings (itemised breakdown available on request) £1133.00

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator May 13 S/O	795.00	0.00	795.00
Brian Weekes – Maintenance April 13	284.68	0.00	284.68
Fountains – Dog Bins Mar 13	48.00	9.60	57.60
Aon Parish Insurance Renewal	670.60	0.00	670.60
NALC – Postage & packing – planning publication	3.75	0.75	4.50
PVH – Room rental	72.00	0.00	72.00

(b) Financial Statements year ending 05.04.13

Approval of Accounting Statements 2012/13
Approval of Annual Governance Statement 2012/13

4. Crime & Disorder

(a) Car fires – A369 Lay by

5. Parish Plan & Website

6. Planning

(a) Applications Received

13/P/0690/F and 13/P/0691/LB – Willow Barn, Moor Farm. To increase the size of the existing 'lean to'. Creation of two conservation roof lights. Erection of a free standing gazebo in the rear garden.

(b) National Grid

(c) Enforcements

7. Maintenance

8. Council Administration

(a) ARM 13.05.13

9. Transport and Traffic

(a) Lay by A369/High Street

10. Community Reports - St Mary's School/ Church and Village Hall

(a) Community Games

(b) Play Area

11. AOB

12. Date and time of next meeting – 4th June 2013