

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 4th June 2013** commencing at 7.30pm in **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.

1. Apologies

2. Councillor Co-Option – Mr Brian Weekes

3. Minutes May's PPC meeting held 7th May 2013 – approval

4. Finance

Ring fenced in Reserve Account

Parish Plan	£1720.00
Play Scheme Grant	£5569.79

Parish Available funds

Capital Reserve as at 30.05.13 less ring fenced	£15096.03
Current Account as at 30.05.13	£ 7444.19

Average Monthly outgoings (itemised breakdown available on request) £1133.00

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator June 13 S/O	795.00	0.00	795.00
Brian Weekes – Maintenance May 13	168.00	0.00	168.00

(b) Portbury against pylons – Ring fencing of funds should professional consultancy be required

5. Crime & Disorder

6. Parish Plan & Website

7. Planning

(a) Applications Received

13/P/0888/ADV – Welcome Break Services. Consent for the display of various illuminated signs

13/P/0845/LDE Shipway Farm - Certificate of lawful use existing for the conversion of part of existing redundant agricultural barn into self contained flat

13/P/0858/PDA Prior's Wood Construction of track along the line of existing unsurfaced track and a turning area

(b) Enforcements - Sheepway fishing lake

(c) Request for NSC Enforcement Officer to attend PPC parish meeting

(d) PPC Enforcement referral policy

8. Maintenance

(a) Station Bridge – structural survey (property of Bristol Rail Board)

9. Council Administration

(a) Allotments

(b) Parish notice boards

10. Transport and Traffic

(a) A369/High Street Junction – Yellow box and vehicles turning right

11. Community Reports - St Mary's School/ Church and Village Hall

12. AOB

13. Date and time of next meeting – 2nd July 2013

Please note that during the summer, meetings will be held in the hall and not in the lounge