

## PORTBURY PARISH COUNCIL

### AGENDA

The next meeting of the above Council will be held on **Tuesday 12<sup>th</sup> November 2013** commencing at 7.30pm in **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

**All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.**

**1. Apologies**

**2. National Grid - Preferred NG pylon routing corridor update**

**3. Minutes** October's PPC meeting held 1<sup>st</sup> October 2013 – approval

**4. Finance**

**Ring fenced in Reserve Account**

Parish Plan	£1720.00
Play Scheme Grant	£5203.79
Planning Consultant – NG Pylon routing	£1000.00

**Parish Available funds**

Capital Reserve as at 30.09.13 less ring fenced	£14466.98
Current Account as at 09.10.13	£ 7845.29

Average Monthly outgoings (itemised breakdown available on request)	£1133.00
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**(a) Payments for Authorisation**

	<b><u>Nett</u></b>	<b><u>VAT</u></b>	<b><u>Gross</u></b>
PBS – Administration/Coordinator November 13 S/O	795.00	0.00	795.00
PVH – rent (July, Aug & Sept)	54.00	0.00	54.00
CPRE Membership	29.00	0.00	29.00
EDF Energy – 01.08.13 to 31.10.13	131.68	6.58	138.26
Mike Phipps – Expenses			
Mileage	£40.50		
Printer Cartridges	£ 9.98		
Reference book	£18.40	68.88	68.88

**Prejudicial/Personal Interest Payments**

Brian Weekes – Maintenance 30.09.13 to 04.11.13	249.00	0.00	249.00
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**(b) Drainage Ditch Clearance – Playing field to Village Hall**

Quotation received - £475.00 (to be split between PPC & adjacent tenant)

**(c) Christmas trees**

**5. Crime & Disorder**

**6. Parish Plan & Website**

**7. Planning**

**(a) Applications Received**

13/P/1919/F Atherton Barns – Refurbishment of barns to create office and education centre

13/P/2018/F (retrospective) Racecourse Farm – Change of use from existing stable to 3 no.

Holiday flats and 2no offices

**8. Maintenance**

**(a) Black Rock Refuse Centre**

**(b) Prior's Wood**

**(c) NSC Maintenance meeting update**

**9. Council Administration**

**10. Transport and Traffic**

**(a) Old Sea Wall Coastal Path**

**(b) Prior's Wood**

**(c) Route 66 – bus service withdrawn**

**11. Community Reports - St Mary's School/ Church and Village Hall**

**12. AOB**

**13. Date and time of next meeting – 3<sup>rd</sup> December 2013**