

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 3rd December 2013** commencing at 7.30pm in **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.

1. Apologies

2. Statement – Cllr Meek

3. Minutes November's PPC meeting held 12th November 2013 – approval

4. Finance

Ring fenced in Reserve Account

Parish Plan	£1720.00
Play Scheme Grant	£5203.79
Planning Consultant – NG Pylon routing	£ 550.00

Parish Available funds

Capital Reserve as at 30.09.13 less ring fenced	£14916.98
Current Account as at 11.11.13	£ 6353.78

Average Monthly outgoings (itemised breakdown available on request)	£1133.00
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(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator December 13 S/O	795.00	0.00	795.00
NSC – Section 106 Agreement copy	11.25	2.25	13.50
CSJ Planning - professional review of PPC's NG submission	450.00	90.00	540.00
John Hardwick – Christmas Trees x 2 (approved budget £100)	tba		

Prejudicial/Personal Interest Payments

Brian Weekes – Maintenance

5. Crime & Disorder

(a) Neighbourhood Watch

6. Parish Plan & Website

7. Planning

- (a)** Applications Received - none
- (b)** Election of Mr M Phipps to the role of PPC Planning Consultant
- (c)** Adoption of the Landscape Character Assessment and the Planning & Environment Objectives, prepared on behalf of PPC as part of the submission to NG, as official council documents.
- (d)** Removal of PPC's Planning Statement issued in August 2012 from PPC's website
- (e)** Approval of planning application submissions in response to 13/P/1919 and 13/P/2018 as agreed at PPC's November meeting

8. Maintenance

9. Council Administration

10. Transport and Traffic

11. Community Reports - St Mary's School/ Church and Village Hall

12. AOB

13. Date and time of next meeting – 7th January 2014