

## PORTBURY PARISH COUNCIL

### AGENDA

The next meeting of the above Council will be held on **Tuesday 4<sup>th</sup> March 2014** commencing at 7.30pm in **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

**All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.**

#### 1. Apologies

#### 2. National Grid – Update and future strategy

#### 3. Minutes February's PPC meeting held 4<sup>th</sup> February 2014 – approval

#### 4. Finance

##### Ring fenced in Reserve Account

Parish Plan	£1478.00
Play Scheme Grant	£5203.79
Planning Consultant – NG Pylon routing	£ 550.00

##### Parish Available funds

Capital Reserve as at 31.12.13 less ring fenced	£14919.80
Current Account as at 09.02.14	£ 2150.86

Average Monthly outgoings (itemised breakdown available on request)	£1133.00
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##### **(a) Payments for Authorisation**

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator March 2014 S/O	795.00	0.00	795.00
Quay Digital - Printing of the Parish Plan questionnaire	242.00	48.40	290.40
Sharon Worthy – Reimbursement playground maintenance	37.26	0.00	37.26

##### **Prejudicial/Personal Interest Payments**

Brian Weekes – Maintenance February 2014	211.00	0.00	211.00
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#### 5. Crime & Disorder

#### 6. Parish Plan & Website

##### **(a) Parish Plan questionnaire circulation**

**7. Planning**

**(a) Applications Received**

**14/P/0272/F** - Application type: Full Planning Permission

Development: Conversion of a redundant farm building into a 2no. bedroom holiday unit.

Location: Farm Building off Church Lane, Portbury

**14/P/0276/NMA** - Application type: Non Material amendment

Development: Non-material amendment to 12/P/2119/F - (Erection of a two storey extension with basement and conversion of outbuilding into living accommodation) to reduce size of extension

Location: Caswell Cottage 23 Caswell Lane Portbury BS20 7RX

**8. Maintenance**

**9. Council Administration**

**(a)** PPC – Annual General meeting 01.04.14 – commencing at 7.00pm

**(b)** PPC – Annual Residents Meeting – May 14 (date to be confirmed)

**10. Transport and Traffic**

**(a)** Mill Lane – traffic calming (Bell bollard)

**11. Community Reports - St Mary's School/ Church and Village Hall**

**12. AOB**

**13. Date and time of next meeting – 1<sup>st</sup> April 2014**