

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 3rd June 2014** commencing at 7.30pm in the main room of **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.

1. Apologies

2. Defibrillator – Mr Hill of Portishead Lions Club

3. Minutes May's PPC meeting held 6th May 2014 – approval

4. Finance

Ring fenced in Reserve Account

| | |
|---|----------|
| Parish Plan | £1478.00 |
| Play Scheme Grant | £4956.53 |
| Planning Consultant – NG Pylon routing | £1050.00 |
| Memorial – additional names | £600.00 |
| Maintenance – Village Green/Church Wall | £ 440.00 |

Parish Available funds

| | |
|---|-----------|
| Capital Reserve as at 30.03.14 less ring fenced | £11871.82 |
| Current Account as at 30.05.14 | £ 9877.40 |

Average Monthly outgoings (itemised breakdown available on request) £1133.00

(a) Payments for Authorisation

| | <u>Nett</u> | <u>VAT</u> | <u>Gross</u> |
|--|-------------|------------|--------------|
| PBS – Administration/Coordinator June 2014 S/O | 795.00 | 0.00 | 795.00 |

Prejudicial/Personal Interest Payments

| | | | |
|-------------------------------------|--------|------|--------|
| Brian Weekes – Maintenance May 2014 | 119.00 | 0.00 | 119.00 |
|-------------------------------------|--------|------|--------|

5. Crime & Disorder

6. Parish Plan & Website

- 7. Planning**
 - (a) Applications Received** - 14/P/0994/F – 19 Mill Lane. First floor rear extension
 - (b) National Grid** – Planning application announcement

- 8. Maintenance**

- 9. Council Administration**

- 10. Transport and Traffic**
 - (a)** St George’s Flower Bank – signage
 - (b)** Parking – between Station Road/footbridge
 - (c)** Caswell Lane Lay-by/Caswell Hill traffic signage
 - (d)** HGV Operator Licence application – Units 1 & 2 Elm Tree business Park
 - (e)** Sheepway – bus frequency

- 11. Community Reports - St Mary’s School/ Church and Village Hall**

- 12. AOB**

- 13. Date and time of next meeting – 1st July 2014**