

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 3rd March 2015** commencing at 7.30pm in the main room of **Portbury Village Hall**, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.

1. Apologies

2. Minutes February's PPC meeting held 3rd February 2015 – approval

3. Finance

Ring fenced in Reserve Account

Parish Plan	£1478.00
Play Scheme Grant	£4478.08
Planning Consultant – NG Pylon routing	£1050.00
Defibrillator	£1000.00

Parish Available funds

Capital Reserve as at 31.12.14 less ring fenced	£12397.96
Current Account as at 09.01.15	£ 5489.87

Average Monthly outgoings (itemised breakdown available on request) £1133.00

(a) Payments for Authorisation

	<u>Nett</u>	<u>VAT</u>	<u>Gross</u>
PBS – Administration/Coordinator February 2015 S/O	795.00	0.00	795.00
EDF – Electricity Nov – Jan 15	87.90	4.38	92.28
PVH – hall rent Oct Nov and Dec 14	54.00	0.00	54.00
Petty cash cheque	100.00	0.00	100.00

Prejudicial/Personal Interest Payments

Brian Weekes – Maintenance February 15	182.50	0.00	182.50
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(b) Village Green Maintenance Programme

(c) St Mary's Church

Donation request £150.00 – H & S issue

(d) Village SOS – Helping Community Projects

- 4. Crime & Disorder**
 - (a) Avon Fire Authority – sky lanterns

- 5. Parish Plan & Website**

- 6. Planning**
 - (a) **Applications received**
15/P/0219/LB – Lower Caswell House, Caswell Lane. Refurbishment of building

 - (b) **National Grid**

- 7. Maintenance**
 - (a) Litter – Portbury Hundred

- 8. Council Administration**
 - (a) Playing field – car park use for St Mary’s School event

- 9. Transport and Traffic**

- 10. Community Reports - St Mary’s School/ Church, Village Hall & Allotments**

- 11. AOB**

- 12. Date and time of next meeting – 7th April 2015**