

## **PORTBURY PARISH COUNCIL**

### **AGENDA**

The next meeting of the above Council will be held on **Tuesday 5th December 2017** commencing at 7.30pm at Portbury Village Main Hall, High Street, Portbury.

Declaration of Interest by Members. The Member should indicate whether the interest is personal or prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared, the member should leave the room whilst the matter is being dealt with. If the member leaves the room in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves because it should be recorded in the Minutes.

**All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.**

**The meeting will commence with an open session on the subject of Fracking. Residents are invited to contribute to this discussion to allow the Council to resolve whether a formal position on the matter needs to be taken.**

- 1. Apologies**
- 2. Minutes** of PPC's meeting held 7.11.17 – approval
- 3. Chairman's Report**
- 4. Finance**
  - (a) Approval of monthly expenditure – please see attached
- 5. Crime & Disorder**
  - (a) Neighbourhood watch
- 6. Parish Plan**
  - (a) Update by MAP via Chairman's Report
- 7. Planning**
  - (a) Planning applications received;
    - 17/P/1531/F – Newlyn, Mill Lane – erection of first floor side extension - Refused
    - 17/P/1891/F – 47 Caswell Lane – Construction of 2 No dwellings, no update
    - 17/P/2532/F – 5 Hillside – Loft conversion
    - 17/P/2611/F – Holford House, Sheepway – Erection of double garage with mezzanine
    - 17/P/2665/TPO – The Old Vicarage – Reduction of oak tree
- 8. Maintenance**
  - (a) Rubbish and recycling collection update
  - (b) Brittan Place – tree stump – update
- 9. Council Administration /Correspondence**
  - (a) Task Monitor
  - (b) Defibrillator - update
  - (c) Disabled/wheelchair facilities in Portbury update
  - (d) Budget for next financial year – agree date for annual finance meeting
  - (e) Fracking – update
  - (f) Blagdon Parish Council meeting – update
  - (g) Councillor vacancies

- (h) War memorial grant
- (i) Facebook presence
- (j) Review of standing orders and risk review
- (k) Parking problems

**10. Transport and Traffic**

- (a) M5 Jct 19 update
- (b) Sheepway issues
- (c) 20mph Speed limit – traffic control order - update

**11. Allotments**

- (a) Disclaimer sign - update
- (b) Overgrown trees – update

**12. Date and time of next meeting – 9th January 2018 commencing at 7.30pm in the Village Hall**

**13. Reserved Matters**