

**PORTBURY PARISH COUNCIL**  
**AGENDA**

The next meeting of the above Council will be held on **Tuesday 5th June 2018** commencing at 7.30pm at Portbury Village Main Hall, High Street, Portbury.

**All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.**

- 1. Declaration of Interest by Members.**
- 2. Apologies**
- 3. Minutes** of PPC's meeting held 1.05.18 – approval
- 4. Chairman's Report**
- 5. Finance**
  - (a) Approval of monthly expenditure – please see attached
  - (b) Approval of annual return
  - (c) Annual insurance
  - (d) Allocation of the reserve budget
- 6. Crime & Disorder**
  - (a) Neighbourhood watch
- 7. Planning**
  - (a) See new attached planning application schedule  
18/P/2644/FUL – Shipway Farm  
18/P/3018/LDE – Caswell Farm
- 8. Maintenance**
  - (a) Lengthsman
- 9. Council Administration /Correspondence**
  - (a) Task Monitor
  - (b) Recording of meetings
  - (c) Communication – Residents  
Internal
- 10. Sheepway issues**
- 11. Allotments**
  - (a) Update
- 12. Date and time of next meeting – 3rd July 2018 commencing at 7.30pm in the Village Hall**