

PORTBURY PARISH COUNCIL

FINANCE MEETING

MINUTES OF THE MEETING HELD TUESDAY 20th January 2015 AT ADCROFT HOUSE, ROATH ROAD, PORTISHEAD

Present: Cllr Weekes

Cllr Hale (RFO)

Cllr Marshall

Chair : Cllr Cooke

Clerk : Cllr Meek

Minutes taken by Sara Thompson (PBS)

Meeting commenced at 8.00pm

1. Review of Income and Expenditure 2014/15

As of 20.01.15, expenditure had remained within budget and the expectation was that it would do so up until the end of the financial year. Financial procedures had been adhered to and all transactions accounted for.

Several maintenance projects had been undertaken during the year such as repairs to the war memorial, the infill of the hole on the village green and the pollarding of the lime tree, also on the green.

2. Formalisation of Council budget and precept request 2015/16

Budget - The budget had been prepared to maintain the services currently provided by the Council, allowing for inflation and utility increases. Funds had also been ring fenced to employ the services of a planning consultant should further support be required by the village in respect of the Planning Inspectorate's pylon routing decision (Hinkley to Seabanks Connection Project).

After discussion, it was agreed to request a Precept from NSC for the sum of £19630.00, coupled with a grant from the Council Tax Support Scheme for the sum of £1065.58.

*** Items 3 and 4 – Sara Thompson was party to discussions**

3. The election of PBS to act as internal auditors during the year 2015/16

The Council will be pleased to retain the services of PBS to act as internal auditors during the financial year 2015/16.

Proposed: Cllr Cooke

Seconded: Cllr Meek

All in favour

4. The election of PBS Admin to provide administrative duties during 2015/16

The Council will be pleased to retain the secretarial services provided by PBS Admin during the financial year 2015/16.

Proposed: Cllr Hale

Seconded: Cllr Weekes

All in favour

5. Agreement of Councillor allowances

It was agreed that Councillors can continue to claim the standard mileage rate for attending meetings outside of the parish boundary, and that additional expenses, such as sustenance, would be reviewed on an individual basis at the time it would be incurred.

6. Any other business

Cllr Weeks advised the meeting that his maintenance rates would be increasing from £14.00 to £15.00 per hour – the Council agreed that this was an acceptable increase.

Proposed: Cllr Cooke

Seconded Cllr Meek

All in favour*

* Cllr Weekes abstained from voting.

Meeting closed at 8.40pm