



Please note that PBS had not processed the Connaught invoices as they have all been disputed. After continually querying, Connaught agree that they are all incorrect and have issued a credit of £38 plus VAT = £43.70. Payable to Connaught - £117.30.

Two additional items not on agenda – agreed for payment

EDF Energy Electricity	55.38	2.76	58.14
K & E Services – Village green cut	50.00	0.00	50.00

Proposed: Cllr Tarr                      Seconded: Cllr Cooke                      All in favour

Laminator – available from Maplins (A3) £19.99. Cllr Cooke would purchase and would be reimbursed through expenses

Proposed: Cllr Meek                      Seconded: Cllr Tarr                      All in favour

Village Green Wall

Quote received from Brian Weekes for replace/repair where necessary £860  
Additional quotation required – Cllr Weekes to pursue

**RW**

Moorgate Notice board – Costs

Delivery by supplier	£20.00
Installation by Brian Weekes	
Concrete	£25.00
Waste disposal	£10.00
Labour	£115.00

Subject to permission being granted from Hazelvine, the purchase & installation of the Notice Board was approved.

Proposed: Cllr Cooke                      Seconded: Cllr Meek                      All in favour

Grass Cutting costs (NSC quote £20 / cut on green and £35 / cut at layby).  
All councillors agreed that the costs were very competitive and instruction was to be given to NSC to commence work as quoted for.

**PBS**

Proposed: Cllr Meek                      Seconded: Cllr Cooke                      All in favour

Playing field lease cost – The Council are negotiating a nine year lease (three year break-out clause) with Newcombe Estates. Due to the extended lease, additional legal fees will be incurred – approximately £500. Additional costs approved by the council.

Proposed: Cllr Weekes                      Seconded: Cllr Meek                      All in favour

Playing Field fence. Area to be fenced off for dog use. Funds of up to £300 to be made available.

Proposed: Cllr Weekes                      Seconded: Cllr Meek                      All in favour

	<p>Lengthsmen hours. Funds of up to £120 per month to be made available. Small works may proceed without authorisation at the monthly meeting providing that four councillors are in agreement. Monthly expenditure to be monitored to ensure that the allocated fund is not exceeded. If additional work takes the fund over the limit agreed, this work will not proceed without authorisation at the next council meeting.</p> <p>Proposed: Cllr Meek      Seconded: Cllr Tarr      All in favour</p> <p>Portishead Business Service – Additional coordinator cost for 2009/10. A budget of £250 per month was agreed 2009/10 for additional coordinator duties provided by Portishead Business Services.</p> <p>Proposed: Cllr Tarr      Seconded: Cllr Meek      All in favour</p> <p>Transfer of allocated funds - £200 from signage to repair/replace gate on Gypsy Lane. Ownership of gate belongs to NSDC who has already replaced the existing gate.</p>	<b>PBS</b>
<b>PC/04/03</b>	<p><b>Crime &amp; Disorder</b> <b>Crime Log Update</b></p> <p>Seventy four calls had been received by the police during the previous 6 weeks regarding incidents in Portbury and surrounding area. These included 19 calls regarding incidents at Gordano Services, 5 domestic incidents, 13 road traffic incidents, 7 safety related calls and one missing persons report. PCO Lewis also had cause to address youths riding scramblers in an unauthorised area – seizing one bike in the process.</p> <p>Parking on the pavement outside of The Priory. This is causing serious safety issues to pedestrians and motorists alike. PCO Lewis will approach the Priory management to discuss this issue and see what solutions can be found. If illegal parking continues, the police will not hesitate in issuing tickets to vehicles parked illegally.</p>	
<b>PC/04/04</b>	<p><b>Planning Applications – Granted/Refused/Withdrawn</b></p> <p>09/P/0049/F 15 Mill Close. Erection of a single storey side/rear extension Granted</p> <p>09/P/0443/F Mill Cottage. Retention of a detached dwelling and erection of double garage. An Article 7 had been issued due to development of this dwelling on neighbouring property which now enables this application to be determined by NSC. It was also noted that any comments previously made against the original application would not be linked to this new application number and therefore any comments, new and existing had to be submitted to NSC by 17.04.09. A member of the public described the internal layout of the building which did not conform to the drawings submitted for the retrospective application.</p> <p>09/P/0338/F Wansdyke, Sheepway. Demolition of garage. Erection of extension and garage. No objection</p> <p>09/P/0479/F Elm Tree Farm. Retrospective. Erection of replacement detached garage</p> <p>Paddock lakes appeal. Appeal date to be confirmed</p>	<b>Noted</b>

	08/P/0311/F – Mill Croft appeal. Appeal date to be confirmed	
<b>PC/04/05</b>	<b>Parish Coordinator</b> Minutes of future meetings will be taken by Sara Thompson	
<b>PC/04/06</b>	<b>Task Monitor</b> Councillors to update their items and return to PBS. Updated copy to be issued ten days before next council meeting	<b>All PBS</b>
<b>PC/04/07</b>	<b>Correspondence</b> CPRE Newsletter NSC – special expenses NSC – North Somerset Core Strategy workshop 24.04.09	<b>Noted Noted Noted</b>
<b>PC/04/08</b>	<b>Maintenance</b> Review of allotment rules and regulation. The council will review and revise the existing regulations and will include such things as banning bonfires, control of allotment widening, disposal of compost etc  'Gateway to the Village' – layby maintenance. Grass maintenance will be provided by NSC at costs agreed. To enhance the 'gateway' the council approve the siting of a large feature stone. Funds of up to £100 would be made available for transport and installation costs.  Proposed: Cllr Tarr      Seconded: Cllr Meek      All in favour  Environment Agency – Parapet Strengthening work on Portbury Field Access Bridge	<b>Noted</b>
<b>PC/04/09</b>	<b>Traffic and Transport</b> Mill Lane Closure for 3 days commencing 21 <sup>st</sup> April.	<b>Noted</b>
<b>PC/04/10</b>	<b>St Mary's Church and School</b>	
<b>PC/04/11</b>	<b>Parish Plan</b> Haydn John gave a short update on the progress of the parish plan. He had met with the chairman of EIG parish plan to discuss procedures etc. Mr John would be organising a residents meeting in the near future. Council expressed concerns on the budgets that other Councils have spent developing a Parish Plan and advised that Portbury would not have similar funds available.	

<p><b>PC/04/12</b></p>	<p><b>S106 Agreement</b>  Cllr Tarr updated the meeting on progress he had made with Richard Dowding, NSC's liaison officer appointed to assist him with this work, to review the Section 106 agreements relating to Moor Farm and The Ashlands new housing developments.</p> <p>Moor Farm was the simpler of the two agreements and he had concluded from the review that the Parish Council should write back to Richard Dowding to request that the PC should be consulted on schools provision for an input into spending plans before decisions are reached (NSC has until November 2014 to spend this contribution). Cllr Tarr did not think that the PC would get far pressing other issues, including youth outreach provision, open spaces (where he had explored additional funding for the Pegasus crossing), highways and transportation, libraries, etc for reasons which Richard Dowding had explained (contributions approved for one purpose may not be spent on another; contributions are spent in the area where facilities will be used by the majority of residents and not just in the immediate vicinity of the development itself or restricted to one parish). There was however more to play for in terms of The Ashlands s.106 agreement relating to the Nature Reserve (completion of open spaces and ecology works prior to Avon Wildlife Trust taking management responsibility for it), land drainage, etc and he would continue to explore these issues with NSC officials through Richard Dowding.</p> <p>The meeting remitted Cllr Tarr to proceed on this basis and to seek an early meeting with NSC officials to discuss the schools contribution.</p> <p>The council agreed to pursue funding as advised by Cllr Tarr</p> <p>Proposed: Cllr Meek                      Seconded: Cllr Cook                      All in favour</p>	<p><b>ST</b></p>
<p><b>PC/04/13</b></p>	<p><b>AOB</b></p>	
<p><b>PC/04/14</b></p>	<p><b>Date and time of next meeting – 5th May 2009 at 7.30pm</b></p>	

Meeting finished at 9.55pm

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