

Portbury Parish Council

MINUTES

**Minutes of the meeting held 7th July 2009
Club Room, High Street, Portbury**

Present:

Councillors: Cllr Marshall Cllr Weeks Cllr Cooke

Chairman: Cllr Summerfield

Clerk: Cllr Meek (arrived 7.40pm) (Minutes taken by Sara Thompson)

Others: 3 members of the public Haydn John (Parish Plan) (arrived 7.39pm)
PC Jenny Clark (left 8.33pm) Roy Ball (N.W)
Mandy Bishop Rita Summerfield (ROW) arrived 8.0pm

Meeting commenced at 7.30pm

Apologies received from Cllr Tarr

No	Item	Action																																												
PC/07/01	Minutes of June's meeting held 02.06.09 signed as a true record of proceedings. Proposed: Cllr Cooke Seconded: Cllr Weeks All in favour																																													
PC/07/02	Finance (a) Accounts for authorisation:																																													
	<table><thead><tr><th></th><th>Nett</th><th>VAT</th><th>Gross</th></tr></thead><tbody><tr><td>PBS – Admin during June 09</td><td>350.00</td><td>52.50</td><td>402.50</td></tr><tr><td>PBS – Coordinator July 09</td><td>250.00</td><td>37.50</td><td>287.50</td></tr><tr><td>Brian Weekes – Pressure wash bus shelter</td><td>30.00</td><td>0.00</td><td>30.00</td></tr><tr><td>Brian Weekes – Finger post. Clean & paint</td><td>50.00</td><td>0.00</td><td>50.00</td></tr><tr><td>Brian Weekes – Cut back paths at school & Priory Rd</td><td>54.00</td><td>0.00</td><td>54.00</td></tr><tr><td>NSC – Village Green cut May 09</td><td>40.00</td><td>6.00</td><td>46.00</td></tr><tr><td>Cllr Summerfield – travel exp June 09</td><td>6.16</td><td>0.24</td><td>6.40</td></tr><tr><td>Phone & Office supplies June 09</td><td>16.99</td><td>1.96</td><td>18.95</td></tr><tr><td>David James – Playing field lease s/o</td><td>187.50</td><td>0.00</td><td>187.50</td></tr><tr><td>David James – Rent increase x 3 quarters</td><td>75.00</td><td>0.00</td><td>75.00</td></tr></tbody></table>		Nett	VAT	Gross	PBS – Admin during June 09	350.00	52.50	402.50	PBS – Coordinator July 09	250.00	37.50	287.50	Brian Weekes – Pressure wash bus shelter	30.00	0.00	30.00	Brian Weekes – Finger post. Clean & paint	50.00	0.00	50.00	Brian Weekes – Cut back paths at school & Priory Rd	54.00	0.00	54.00	NSC – Village Green cut May 09	40.00	6.00	46.00	Cllr Summerfield – travel exp June 09	6.16	0.24	6.40	Phone & Office supplies June 09	16.99	1.96	18.95	David James – Playing field lease s/o	187.50	0.00	187.50	David James – Rent increase x 3 quarters	75.00	0.00	75.00	
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	EDF – Electricity April to June 09	55.17	2.76	57.93	
	NSC – Village Green cuts June 09 plus Layby	75.00	11.25	86.25	
	Connaught – dog bins April 09	24.00	3.60	27.60	
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	Brian Weeks – Strimming allotments	24.00	0.00	24.00	
	<u>Retrospective Authorisation</u>				
	Beechcroft – professional fees	177.95	266.93	444.88	
	Proposed: Cllr Cooke	Seconded: Cllr Marshall	All in favour		
PC/07/03	<p>Crime & Disorder</p> <p>(a) Mr Ball, our Neighbourhood Watch Coordinator, generously donated £50 towards the footbridge lighting improvements. Mr Ball originally received this money as part of his award as the most 'Proactive Coordinator in North Somerset' – thank you Roy.</p> <p>(b) PC Jenny Clark introduced herself to the meeting. Jenny is the new beat manager for the area and will be working alongside PCSO Julie Lewis.</p> <p>Jenny gave a short presentation regarding PACT (Partners & Communities together) - Partners and Communities Together gives the community the chance to influence what happens in the neighbourhood. It's a mechanism whereby issues identified are taken to a PACT partnership panel where courses of action are agreed. It also encourages various agencies to work with the police.</p> <p>Jenny was updated with regard to the current concerns of the council; speeding traffic, entry in to the village by HGVs, parking, antisocial behaviour and farm animals roaming through Priors Wood Nature Reserve. Suggested action/action taken as follows:</p> <p>Traffic – Jenny has access to a 'speed gun' and will take a proactive, high visible stance re speeding traffic within the village.</p> <p>HGVs – P & O drivers leaving Portbury Docks have been issued with a notice advising them not to use Portbury as a 'short cut'. Simon Banbury NSC will also be contacted regarding International signage advising weight restrictions etc.</p> <p>Parking – Parking issues on Station Road are ongoing. The Priory Inn still to be approached to find a 'workable' solution. Meantime the council were advised that some of the parked cars may in fact be 'stock' and belong to a local car sales company. Mandy Bishop will be given further details to ascertain planning conditions of this site to ensure that they are being adhered to.</p> <p>Antisocial Behaviour – Jenny is working closely with other agencies and will take appropriate action should any crimes be committed.</p> <p>Farm animals within Priors Wood – Jenny has taken details</p> <p>(c) Door chains. Cllr Marshall advised that some chains still had to be fitted due to residents being away at the time of initial installation. Jenny would follow this up.</p> <p>(d) Cllr Summerfield thanked Jenny for attending the meeting and commented that the council were keen to maintain the close working relationship that they had with the police. High profile policing within in the village had, historically, proved successful in reducing crime.</p>				<p>MB/ RW</p> <p>JC</p> <p>JC</p>

	<p>(e) St Mary's Church. The council voiced great concern regarding the fact that security has still not been agreed upon by the church. Roof lead thefts were again on the increase and unfortunately the church may not be covered by their insurance should they be burgled again. The council has taken the decision to be proactive on this issue; Cllr Meek will source/cost items regarding the installation of a roof alarm and PIR sensors, and Cllr Cooke will arrange a meeting with church representatives.</p> <p>Funds of up to £100 will be allocated with additional funding being made available if required;</p> <p>Proposed: Cllr Meek Seconded: Cllr Weeks All in favour</p>	
<p>PC/07/04</p>	<p>(a) Planning Applications</p> <p>09/P/1002/F Land at POS6 The Ashlands. Landscaping of a public open space/play area – application currently under review by the council for comment.</p> <p>09/P/0958/F The Ashlands. Variation of condition 5 of application 06/P/0927/F The Parish Council policy throughout the past has been to resist any increase in housing from the original plan of 1500 dwellings. We resisted the increase of 150 dwellings during 05/06 and we continue to object to a further increase of 26 to a total of 1676. This is an undesirable over development, and if affordable houses are mandatory they must be found in the present 1650 dwellings. PPC will object to any request for an increase in The Ashlands housing numbers above the numbers for which permission was originally sought and given. Progress must be made on improving road transport (and land drainage) infrastructure first.</p> <p>PPDO No 1 2009. Notice of confirmation of order. LA 20/30, 20/31, 30/32, 20/32A Moat House Farm.</p> <p>PPDP No 4 2008. Notice of confirmation of order. LA20/79 Limekiln House</p> <p>Notification of appeal APP/D012/H/09/2104923 – Erection of 3 freestanding signs</p> <p>09/P/0972/LB Combe Cottage, Mill Lane. Restoration of vacant dwelling house 09/P/0971/F as above - The council found the application to be particularly detailed and appeared to be sympathetic to the original build. In principle the council would not object but before official comment is made to NSC, several items including public rights of way and environmental studies would be investigated further.</p> <p>09/P/0705/F – Further to the objection made by the Council an amendment has since be submitted. Details as follows; Parish Council would like to confirm that, after the supplied drawings for the stables marked A and B on planning application 09 previously built without planning permission, PPC is able to remove its objection to this and recognise it as a component part within the application to change of use to private equestrian. Therefore PPC have no objection to the change of use to private equestrian from agricultural as laid out in application 09/P/0705/F.</p> <p>(b) – Eon Biomass Plant. It was agreed that PPC would continue to contest the Eon Biomass Plant, and the way forward was to continue to lobby NSC and write to Dr Liam Fox MP. A Portbury public meeting was voted against by 3 to 2 at this stage of proceedings.</p>	<p>RW</p> <p>Idoxed</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>RW</p>

PC/07/05	Parish Coordinator/Task Monitor	
PC/07/06	Correspondence (a) Playing Field Lease – Roger Fox and Colin Crossman have looked at the lease agreement and advise PPC that this is in line with previous contracts. Agreement to sign lease. Proposed by: Cllr Cooke Seconded: Cll Meek All in favour	
PC/07/07	Maintenance (a) Brian Weekes – Residents and councillors have made comment as to the fantastic job that Brian is doing as village lengthsman. (b) Request to be made to Simon Banbury NSC for the maintenance gang to cutback overgrowth at the following locations; 1. Verge adjacent to wall of the Priory on Caswell Lane 2. Mill Lane – brambles to be cut back to head height 3. High Street pavement (village hall to school) (c) Fingerpost located at Failand Lane. Request Brian Weekes to submit refurbishment quotation.	PBS PBS
PC/07/08	Traffic and Transport (a) A369/M5 services pavement. It was agreed that Rita Summerfield and Cllr Meek should meet with the EIG rep to discuss the footpaths surrounding the services and recommend how the services could be best linked into public transport.	
PC/07/09	St Mary's Church and School	
PC/07/10	Parish Plan (a) Haydn reported that he has read the Wraxall Parish Plan and is now considering how to implement Portbury's.	
PC/07/11	AOB (a) Resident Steve Young expressed his willingness to stand as the 7th Councillor - he was co-opted unanimously to the Council	
PC/07/12	Date and time of next meeting – 4th August 2009 at 7.30pm	

Meeting finished at 10.05pm

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