

Portbury Parish Council

MINUTES

Minutes of the meeting held 4th August 2009
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Cooke Cllr Weeks Cllr Tarr Cllr Young

Chairman: Cllr Summerfield

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: 4 members of the public Haydn John
PC Jenny Clark
Gill Voisey (arrived at 8.30)

Meeting commenced at 7.30pm

Apologies received from Cllr Marshall, Mandy Bishop and Mr R Ball

No	Item	Action																																								
PC/08/01	Minutes of July's meeting held 07.07.09 signed as a true record of proceedings. Proposed: Cllr Cooke Seconded: Cllr Meek All in favour																																									
PC/08/02	Finance (a) Accounts for authorisation: <table><thead><tr><th></th><th>Nett</th><th>VAT</th><th>Gross</th></tr></thead><tbody><tr><td>PBS – Admin during July 09</td><td>350.00</td><td>52.50</td><td>402.50</td></tr><tr><td>PBS – Coordinator Aug 09</td><td>250.00</td><td>37.50</td><td>287.50</td></tr><tr><td>Brian Weeks – Repair/replace fence A369 Layby</td><td>106.20</td><td>0.00</td><td>106.20</td></tr><tr><td>Brian Weeks – Village strimming (bus stop, paths)</td><td>24.00</td><td>0.00</td><td>24.00</td></tr><tr><td>Brian Weeks – Noticeboard installation – Moorgate</td><td>150.00</td><td>0.00</td><td>150.00</td></tr><tr><td>Village & Urban – Noticeboard</td><td>395.00</td><td>59.25</td><td>454.25</td></tr><tr><td>SEC Lighting maintenance 1sr quarter</td><td>43.88</td><td>6.58</td><td>50.46</td></tr><tr><td>Cllr Summerfield – July 09 expenses Travelling</td><td>3.09</td><td>0.11</td><td>3.20</td></tr><tr><td>Telephone</td><td>12.02</td><td>1.81</td><td>13.83</td></tr></tbody></table>		Nett	VAT	Gross	PBS – Admin during July 09	350.00	52.50	402.50	PBS – Coordinator Aug 09	250.00	37.50	287.50	Brian Weeks – Repair/replace fence A369 Layby	106.20	0.00	106.20	Brian Weeks – Village strimming (bus stop, paths)	24.00	0.00	24.00	Brian Weeks – Noticeboard installation – Moorgate	150.00	0.00	150.00	Village & Urban – Noticeboard	395.00	59.25	454.25	SEC Lighting maintenance 1sr quarter	43.88	6.58	50.46	Cllr Summerfield – July 09 expenses Travelling	3.09	0.11	3.20	Telephone	12.02	1.81	13.83	
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	<p>All agreed for payment</p> <p>Proposed: Cllr Tarr Seconded: Cllr Cooke All in favour</p> <p>Quotations</p> <p>Brian Weeks - Refurbishment 2nd finger post £90.00 – Cost agreed</p> <p>Proposed: Cllr Meek Seconded: Cllr Tarr All in favour</p> <p>Church Alarm Costs</p> <table border="0"> <tr> <td>3 x High Output Sounders 230 VAC</td> <td>at £110.96 each</td> <td>=</td> <td>£332.88</td> </tr> <tr> <td>3 x 180 Challenger PIR 1 kw switch</td> <td>at £16.03 each</td> <td>=</td> <td>£48.09</td> </tr> <tr> <td>100 mtrs 3 x 1mm double insulated</td> <td></td> <td>=</td> <td>£40.40</td> </tr> <tr> <td>200 clips to suit</td> <td></td> <td>=</td> <td>£10.55</td> </tr> <tr> <td>4 x switch floods 500 w with 180 PIR @</td> <td>£16.28 each</td> <td>=</td> <td>£65.12</td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td>£496.81</td> </tr> </table> <p>Costs agreed – see PC/08/09</p>	3 x High Output Sounders 230 VAC	at £110.96 each	=	£332.88	3 x 180 Challenger PIR 1 kw switch	at £16.03 each	=	£48.09	100 mtrs 3 x 1mm double insulated		=	£40.40	200 clips to suit		=	£10.55	4 x switch floods 500 w with 180 PIR @	£16.28 each	=	£65.12	Total			£496.81	
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<p>PC/08/03</p>	<p>Crime & Disorder</p> <p>(a) PC Jenny Clark updated the meeting regarding crimes that had been committed within the parish during the previous weeks.</p> <ul style="list-style-type: none"> • Lead theft – church roof • Mobile theft – building site • Fire – suspected arson at an industrial estate unit • Assault – Sheepway <p>Assault – Sheepway. A local resident had been assaulted whilst challenging a youth who had been riding a motorcycle, unlawfully, on a bridle path. The victim had been able to take a photo of the culprit which had assisted police in identifying the youth concerned. The police have taken possession of the bike which will now be crushed and have also interviewed the suspect. The Council are pleased that a positive stance has been made and hope that this will act as a deterrent to others.</p> <p>Priors Wood Nature Reserve – free roaming live stock (pigs). Avon Wildlife have advised the council that they are receiving complaints from members of the public regarding the free roaming of pigs within the woods (this item was also discussed at PPC’s July meeting). Not only are the animals intimidating but they are also causing damage to the woodland area, health and safety must also be an issue for concern as the animals can access the highway. PC Clark will approach the owners as they have a duty of care to keep live stock enclosed.</p> <p>Badger Baiting – Cllr Weeks requested an update as to the outcome of the recent court case regarding this issue.</p> <p>Portbury Lane – Accident black spot – Racecourse Farm. The council are dismayed, but not surprised, to hear of a further four accidents in the last fortnight at this accident black spot. The council have campaigned tirelessly for the road surface to be changed, due to the unacceptable number of incidents, but unfortunately NSC do</p>	<p>JC</p> <p>JC</p> <p>LS</p>																								

	<p>not feel that it is an issue that needs to be addressed as it has passed a 'skid test'. PPC will request that this test is repeated under wet weather conditions and will also request a site visit with PPC, NSC and the police in attendance.</p> <p>Speeding – Portbury High Street – As soon as a speed gun becomes available, PC Clark will be an active stance against speeding within the village.</p> <p>Portbury Hundred – Aggregate Store - Evidence suggests that aggregate has been stolen from the lay-by. During the theft, it appears that the access gate has been lifted from its hinges and the lock removed, therefore the area is no longer secure. To prevent any unauthorised encampment occurring in the area it was agreed, unanimously, that Brian Weekes should install security features on the gate so that it cannot be removed/lifted in the future. Meantime, Simon Banbury NSC will check stock levels.</p> <p>Moorgate – Neighbourhood Watch – Although there was initial interest in setting up a Neighbourhood Watch scheme within the area, residents now appear reluctant to do so. It was suggested that this maybe due to fear of intimidation or reprisals</p> <p>HGVs – PC Clark advised that she had recently stopped and warned an HGV driver who was found to be accessing a restricted weight area.</p> <p>Parking – Station Road – This subject has been discussed numerous times by the council and their concerns regarding emergency vehicular access were realised when a local industrial unit was recently set ablaze. Although a fire tender could reach its destination, it was unable to gain easy access to the fire hydrant at the junction of Priory road due to inappropriate parking and therefore was delayed in refilling its water tanks.</p> <p>Parking issues surrounding the Priory Inn were also discussed. It was suggested that a pilot scheme, temporarily restricting parking on the road, could be introduced to monitor the effects of vehicle disbursement and associated issues. This could be trialled by the use of road cones placed along one side of Station Road at peak opening times; should it prove to be successful, permanent double yellow lines could be considered as an option in the future. The council remain mindful that the Priory Inn is a successful business which relies on visiting trade and has no desire to cause any detrimental effect on the Inn's patronage. The council wish to find a solution which will work well for all parties; residents, visitors and the Priory Inn alike. PC Clark will visit the Priory to ascertain their views on the suggested pilot scheme.</p>	<p>JC</p> <p>JC</p>
<p>PC/08/04</p>	<p>(a) Planning Applications Applications: Granted Refused/Withdrawn 09/P/0705/F – Land at Shipway Farm. Change of use from agri to equestrian Granted</p> <p>09/P/1020/OT2 – Outline planning application with details of some elements included and other details reserved for subsequent approval for major development increasing passenger flight numbers at Bristol International Airport. The council have yet to review this application in full – any major concerns would be regard to the increased amount of traffic on approach roads to the airport.</p> <p>Footpath LA20/79 – Proposed Public Path Diversion Order. Old Warren Farm, Portbury Lane. PPC footpaths officer will review and comment</p>	

	<p>Field stable – land adjacent to Portbury Hundred (Gypsy Lane). NSC Enforcement is ensuring that any relevant planning procedures have been adhered to.</p> <p>500 houses at Failand No planning application has been submitted to date but a presentation by a developer has been carried out recently. PPC has concerns on green belt preservation and the subsequent increase of traffic in the region. Cllr Weeks has agreed to draft a letter to Wraxall Council expressing our concerns on the wisdom of linking this proposed development with the Long Ashton scheme and the legalities involving the RSS.</p>	RW
PC/08/05	Parish Coordinator/Task Monitor	
PC/08/06	<p>Correspondence St Georges Flower Bank – Cllr Weeks declared an interest. Funds of £100 were approved for the procurement of bulbs etc for planting on the triangle. Cllr Young would help source these items at competitive price. PPC would approach Mr Buck for assistance / advice on the planting.</p> <p>Proposed: Cllr Tarr Seconded: Cllr Meek All in favour (Cllr Weeks abstained)</p>	
PC/08/07	<p>Maintenance Inter Agency Land Drainage Meeting – Cllr Tarr had organised an Inter Agency meeting to discuss various topics of concern and to ascertain the responsibilities/ownership of the rhyne/ditch system within the area. Three main topics were discussed;</p> <ul style="list-style-type: none"> • Land drainage – Surface water disbursement to feeder ditches, rhyes and ponds etc. • Tidal overtopping of the sea bank • Insurance – the reluctance of insurance companies to cover properties within a designated high risk flood area <p>Restored verge adjacent to Gypsy Lane – Cllr Tarr had negotiated a free supply of top soil from Churngold to reinstate the verge. Churngold had kindly agreed to do this as a good will gesture in view of the damage that there lorries had caused when leaving/arriving Gordano Rugby Club earlier in the year. Simon Banbury NSC would arrange for seeding of this area during the autumn.</p> <p>Footbridge lighting – Cllr Meek would arrange a meeting with relevant parties at the earliest opportunity.</p>	JM
PC/08/08	<p>Transport and Traffic Sheepway Bus Stop – Mr A McGreavy introduced himself to the council and advised that he was attending the meeting as representative to the residents of Elm Tree Farm. He advised the council that the residents strongly objected to the approved bus stop location (Priory Croft), sighting safety issues as the main reason - their preferred site was opposite the existing bus shelter (Elm Tree Park). The council explained that although this would be the ideal location, NSC legal department have advised that ownership of the verge appears to lie with a private landowner who was unwilling to</p>	

	<p>give his permission. Although the PPC were aware that other parties disputed this ownership, it had neither the time, resource nor information to justify further investigations, however they had no objection to any private individual researching this claim further and challenging NSC. Time is of essence as the proposed installation of the bus stop is programmed for early autumn, and PPC are concerned that if further disputes/objections continue the GBBN funding may be removed, and then there may not be a bus stop installed at this location for the foreseeable future. Cllr Tarr highlighted the procedures which PPC/NSC had undertaken to locate the most appropriate site. The parish should be aware that the council is not an official consultee on the siting of bus stops and only been involved due to the courtesy extended by NSC.</p> <p>A369 Layby - PPC have worked hard to remediate this area to form the gateway to Portbury, The fence has been repaired the Portbury sign re-sited and the grass is now being cut every month. "No Litter and "No parking" signs have been strategically placed and NSC have offered to install "No overnight parking" signs in the near future. PPC also carry out frequent litter picks at their cost. NSC has agreed to paint white lines in the turning area to prevent vehicles obstruction and improve the access and therefore safety of the area. Mr Buljoo has a street trading license for this lay-by and we have worked with him and kept him informed of our plans. However, the street trading license does not entitle the owner to a "marked or reserved pitch within the layby area and this has created trading problems for Mr Buljoo. Unfortunately white painted graffiti is now appearing on a considerable section of the layby in the attempt to reserve trading space. Complaints have been received by the Council and a letter of concern was agreed by PPC to be sent to NSC street trading licensing department.</p> <p>Footpath Access to Gordano Services – PPC met with EIG Council on site to discuss pedestrian access to the services from the Bus stops to link up with national public transport. It was recommended that construction of a new footpath on the east side of the A369 was <u>not</u> pursued with NSC as it did not offer a realistic safe solution to access the services. It was therefore agreed that PPC should pursue the possibility of upgrading the current permissive path owned by the Services and that communication links should be established with them.</p>	<p>LS</p> <p>LS</p>
<p>PC/08/09</p>	<p>St Mary's Church and School</p> <p>Church Alarm – A recent meeting was held between PPC, the church committee and Mr Bucknall, the diocese advisor, to discuss security. Mr Bucknall advised that the church is in the ownership of the Parish but the Diocese dictate the maintenance strategy via faculties. Mr Bucknall advised that a roof alarm would be the only realistic effective form of deterrent to protect the lead. The church insurance has a limit on lead theft of £5000 which puts the building under severe threat of closure if it cannot be protected. The council agreed that there is any urgency to protect the church and have therefore agreed the purchase costs of the alarm and components due to lack of funds residing within the PCC coffers.</p> <p>Proposed: Cllr Weeks Seconded: Cllr Tarr All in favour</p> <p>A further £250 have also been agreed to cover the cost of installation, wiring and certification.</p> <p>Proposed: Cllr Tarr Seconded: Cllr Weeks All in favour</p>	

	PBS to contact Mr Bucknall to seek permission for alarm installation before items are purchased.	PBS
PC/08/10	Parish Plan - Hadyn has produced a project plan which is now displayed on a dedicated website. The next stage of proceedings is to form a steering Committee to progress with the project.	
PC/08/11	AOB – Mill Lane requires the overhanging trees and shrubs to be cut back. <ul style="list-style-type: none"> - Eon Meeting to be arranged with other Councils. - PPC agreed to investigate the most appropriate way to establish a PPC website. Proposed Cllr Tarr / Meek (all in favour) - Brian Weeks on Holiday for the duration of September - Laminator to be purchased.(outstanding item) 	
PC/08/12	Date and time of next meeting – 1st September 2009 at 7.30pm	

Meeting finished at 10.05 pm

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