

Portbury Parish Council

MINUTES

Minutes of the meeting held 12th January 2010
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weeks Cllr Cooke Cllr Marshall (arrived 7.34pm)

Chairman: Cllr Summerfield

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: PC Jenny Clark (left at 8.27pm)
 Mr R Ball – Neighbourhood Watch
 Hayden John – Parish Plan
 Mrs Drower – Portishead Business Services

2 Members of the public

Meeting commenced at 7.30pm

Apologies received from Rita Summerfield (ROW). Mandy Bishop (NSC), Cllr Tarr and Cllr Young

No	Item	Action
PC/01/01	<p>Minutes of December's meeting held 01.12.09 signed as a true record of proceedings with the following ratification;</p> <p>Proposed: Cllr Cooke Seconded: Cllr Weeks All in favour</p> <p>Item PC1/12/11 AOB Affordable Housing – This item was discussed under the heading of 'Any other Business' during December's meeting and therefore any interested party would not have been aware that this item was on the agenda. At the time, a request was given to Cllr Tarr to compose a reply statement on behalf of the council which was subsequently sent to NSC. PPC therefore take this opportunity to minute the agreement of contents.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Weeks All in favour</p> <p>The subject of affordable housing has been placed on this month's agenda (please refer to item PC/01/05) for discussion.</p>	

<p>PC/01/02</p>	<p>Finance</p> <p>(a) Accounts for authorisation:</p> <table border="1"> <thead> <tr> <th></th> <th>Nett</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>PBS – Admin during Dec 09</td> <td>300.00</td> <td>32.50</td> <td>402.50</td> </tr> <tr> <td>PBS – Coordinator Jan 10</td> <td>250.00</td> <td>43.75</td> <td>293.75</td> </tr> <tr> <td>St Georges Flower Bank</td> <td>50.00</td> <td>0.00</td> <td>50.00</td> </tr> <tr> <td>Cllr Summerfield – Mileage Nov 09</td> <td>12.32</td> <td>0.48</td> <td>12.80</td> </tr> <tr> <td> Telephone Nov 09</td> <td>13.38</td> <td>2.35</td> <td>15.73</td> </tr> <tr> <td>Cllr Summerfield – Telephone Dec 09</td> <td>7.98</td> <td>1.40</td> <td>9.38</td> </tr> <tr> <td>Cllr Cooke – xmas tree light fittings and decorations</td> <td>20.00</td> <td>3.00</td> <td>23.00</td> </tr> <tr> <td>David James – Playing Field Lease</td> <td>25.00</td> <td>0.00</td> <td>25.00</td> </tr> </tbody> </table> <p><u>Retrospective payment for Authorisation</u></p> <table border="1"> <tbody> <tr> <td>Brian Weekes – Erection of xmas trees/supply of fittings</td> <td>72.00</td> <td>0.00</td> <td>72.00</td> </tr> </tbody> </table> <p>Proposed: Cllr Meek Seconded: Cllr Weeks All in favour</p> <p>(b) Budget/Precept Request 2010/11</p> <p>Cllr Meek gave a short presentation regarding council funds. Expenditure had been prudently managed during 2009/10, allowing for an 'end of year' donation to be made to the parish in the region of £3000. Councillors were requested to give thought to a project which would benefit the community and to advise the council office of same.</p> <p>Precept Request – It was agreed to hold a financial meeting on the 21.02.10 (provisionally) so that the council's current, and future, financial affairs could be discussed further. Cllr Cooke to check venue availability.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Summerfield All in favour</p> <p>The opportunity was also taken to thank Cllr Cooke and Brian Weekes for their efforts with regard to the parish Christmas trees and lights. Many residents had approached councillors to make positive comments on the display.</p>		Nett	VAT	Gross	PBS – Admin during Dec 09	300.00	32.50	402.50	PBS – Coordinator Jan 10	250.00	43.75	293.75	St Georges Flower Bank	50.00	0.00	50.00	Cllr Summerfield – Mileage Nov 09	12.32	0.48	12.80	Telephone Nov 09	13.38	2.35	15.73	Cllr Summerfield – Telephone Dec 09	7.98	1.40	9.38	Cllr Cooke – xmas tree light fittings and decorations	20.00	3.00	23.00	David James – Playing Field Lease	25.00	0.00	25.00	Brian Weekes – Erection of xmas trees/supply of fittings	72.00	0.00	72.00	<p>PC</p>
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<p>PC/01/03</p>	<p>Crime & Disorder</p> <p>(a) PC Jenny Clark advised that two crimes had been recorded within the parish during December; a burglary in the Sheepway and a barn roof set alight.</p> <p>(b) The first PACT surgery was being held in Portbury on 13.01.2010. PC Clark advised that a decision had been made to streamline the number of PACT surgeries being held within the Gordano Valley and that Portbury had been selected to act as host to neighbouring parishes.</p> <p>(c) Speedwatch – A presentation will be made at February's meeting.</p> <p>(d) Parking Station Road – Again, councillors had been approached by residents regarding this issue. The chairman reiterated that until all concerned parties were willing, and able, to move forward in a positive manner to find a workable solution, there is little more that the council can do to resolve this situation. Emergency vehicular access was also mentioned and PC Clark advised that should would investigate and confirm the legal position – can emergency vehicles on a call forcibly remove cars that are blocking their way?</p>	<p>JC</p>																																								

<p>PC/01/04</p>	<p>Parish Plan and Website (a) Parish Website Haydn John updated the council with regard to website maintenance/changes. The Chairman's message and photo has been loaded but other councillors still need to provide a photograph.</p> <p>It was decided, that in view of the number of accidents in Portbury Lane, a running 'scoreboard' would be included to highlight the ever increasing count. Cllr Summerfield will provide Hayden with up to date figures.</p> <p>Visitor 'hits' increase each month and Cllr Cooke will contact North Somerset Times to request that the website address is included in the council's contact details.</p> <p>(b) Parish Plan Haydn advised that the task is still ongoing with the next element being the issuing of a questionnaire to residents. He also advised that his is doubtful that the available funds (£1720) will be sufficient to cover the costs of future printing etc.</p>	<p>ALL</p> <p>LS</p> <p>PC</p>
<p>PC/01/05</p>	<p>(a) Planning Applications Applications – Granted/Refused/Withdrawn 09/P/1671/F – Land at Oakham Farm. Erection of two storey extension Refused</p> <p>09/P/2171/RM – Phase 2 Area4 Ashlands – Submission of reserved matters</p> <p>09/P/2120/F Land adjacent to Portbury Hundred/Gypsy Lane. Retention of mobile stables and hardstanding. PPC object to this development for the following reasons;</p> <ol style="list-style-type: none"> 1. It is contrary to Green Belt policy, is unsympathetic to the openness of the countryside adding to the proliferation of structures in the sensitive levels and moors area (Gordano Valley Article4) ref. 11.41 North Somerset Replacement Plan. 2. It could not be sited at this location without the provision of illegal tipping to support it. 3. A hedge has been removed and a new gateway installed. 4. No provision on site for disposal of waste materials and currently it is being burnt. 5. Gypsy Lane is incapable of sustaining the traffic movements to site and is being damaged to achieve this. 6. Tipping taking place outside of the site in an attempt to stabilise the entrance is in danger of polluting the main drainage rhyne. <p>Portbury Parish Council would therefore urge refusal as inappropriate at this location.</p> <p>09/P/2121/F Bracken House. Non-material amendment to planning application 09/P/1392/F, to allow all windows and doors to have stone surrounds. Cllr Weekes declared an Interest. "PPC have no objections to the design changes to the windows as long as all other aspects remain compliant with the original approval and conditions". Since registering this comment on NSC Idox, the council has been informed that the building is in the process of being demolished. NSC advises that they have not yet received an application for a rebuild and that only 'extension' approvals are current.</p> <p>09/P/2130/RM Area 5, The Ashlands. Submission of reserved matters of appearance, access, landscaping</p>	<p>Noted</p> <p>Noted</p> <p>Idoxed</p> <p>Idoxed</p> <p>Noted</p>

	<p>09/P/1020/OT2 – Bristol Airport . Planning application amendments</p> <p>09/P/2102/F – Russett Chapel. Change of use from workshop into holiday accommodation.).</p> <p>Cllr Weekes declared an interest and left the room. It is understood by PPC that this application will be determined by NSC under the RDP (Conversion of Rural buildings to Holiday accommodation It is disappointing that NSC did not provide the applicant with appropriate guidance to enable a more comprehensive submission. The change of use from Workshop to Holiday use will entail substantial internal construction modifications and PPC consider that there is insufficient information provided on the application to enable a constructive comment to be submitted. PPC therefore have no choice to recommend a refusal of this application until adequate information is provided.</p> <p>Cllr Summerfield advised the meeting that the application had been received on 9.12.09, with replies by 23.12.09. As these dates fell between council meetings, an email vote had been taken and a quorate decision to submit an objection comment had been made. Voting as follows:</p> <p>Four in favour of objection Three abstentions</p> <p>Since PPC's submission via NSC Idox, the application has been withdrawn on recommendation of a NSC Planning Officer.</p> <p>Mr C Ireland, a representative of the applicant, addressed the council and requested further information as to the details that the council would consider sufficient should they submit a future application. Cllr Summerfield advised that a scaled drawing with elevation and sectional heights would assist.</p> <p>For information purposes, Mr Ireland advised that the premises were currently being rented out as a craft workshop but the applicant felt that it was not financially viable to continue to do so.</p> <p>With regard to any future application, the applicant would request that NSC issue a target date that allows for the application to be discussed at full at PPC meeting.</p> <p>APP/D0121/A/2117326 - Land East of Failand. Outline permission for a proposed development of up to 500 dwellings. NSC has received notification of appeal. This is against their (NSC) failure to give notice of their decision on an application for planning permission or approval within the appropriate period.</p> <p>Certificate of Lawfulness of Proposed Use or Development – Unit 1 Portbury West. PPC is disappointed that a Certificate of Lawfulness has been granted and believes that a full planning application should have been submitted. The council also feels that the proposed use contradicts the original planning conditions of the West Dock. Cllr Summerfield will correspond with Cllr Ashton to advise him of PPC's concerns.</p> <p>National Grid Hinkley C Connection Project Optioneering Report PPC were concerned that subsequent to our submission to NG, reports have arisen which challenge both the cost and technical issues involved in routing the 400KV connection lines undersea. PPC agreed to submit a short amendment to NG prior to</p>	<p>Noted</p> <p>Noted</p> <p>LS</p>
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	<p>the consultation closing date of the 22nd Jan stating our concerns that this option had been omitted from the consultation process and it was our preferred option.</p> <p>NSC North Area Committee Minutes of meeting held 10.12.09 – Biomass Application 09/P/1479/2 PPC felt that the impact this application will have on Jct 19 was under stated by the delegated planning officer and that this has misdirected the planning committee decision to accept the application with conditions. PPC voted to write to the Secretary of State outlining the continuing concerns on this proposal and request a Public Inquiry.</p> <p>Affordable Housing – Please see PC/01/0. Cllr Meek commented that although there are a certain number of 'affordable houses' within the parish, there will be a reduction when the boundaries are moved in 2011. He felt that in order to promote growth, within any village environment, people should be encouraged to move in to area and in some cases this should be by means of providing affordable housing.</p> <p>Planning Process It was reiterated that PPC generated correspondence must be circulated to all Councillors for comments and a majority vote agreement before issuing,</p>	<p>LS</p> <p>ST LS</p>
PC/01/06	Parish Coordinator/Task Monitor	
PC/01/07	<p>Correspondence West of England Partnership Joint Waste Core Strategy NSC's Draft Housing Strategy – Questionnaire to be returned by 31.01.10 NSC Core Strategy (Consultation Draft) – planner events</p>	
PC/01/08	Maintenance	
PC/01/09	<p>Transport and Traffic (a) 'Beware Children please drive slowly' signs for the village. Cllr Meek advised that appropriate signage had yet to be agreed and that discussions with NSC were ongoing.</p> <p>(b) Portbury Lane – VAS signs had been adjusted, with the trigger speeds being reduced. It was decided that the 'accident count' would be shown and updated on the PPC website as incidents still occur on a regular basis.</p> <p>(c) Parking Station Road – please refer to PC/01/03</p>	
PC/01/10	<p>St Mary's Church and School It was agreed that discussions were necessary with Rev Ruth Legg to ascertain the financial position of the church by viewing the accounts before PPC could judge whether support is appropriate for 2010.</p>	LS

PC/01/11	AOB	
PC/01/12	Date and time of next meeting – 2nd February 2010 at 7.30pm	

Meeting finished at 10.05pm
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