

Portbury Parish Council

MINUTES

Minutes of the meeting held 2nd February 2010
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weeks Cllr Cooke Cllr Tarr Cllr Marshall

Chairman: Cllr Summerfield

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: PC Jim Robinson (left at 8.05pm)
 Mr R Ball – Neighbourhood Watch
 Mrs Drower – Portishead Business Services
 Mrs R Summerfield (ROW) arrived at 7.50pm

1 Member of the public

Meeting commenced at 7.30pm

Apologies received from Mandy Bishop (NSC), Haydn John and PC Clark

No	Item	Action																																				
PC/02/01	Minutes of January's meeting held 12.01.10 signed as a true record of proceedings with the following ratification; Proposed: Cllr Cooke Seconded: Cllr Weeks All in favour																																					
PC/02/02	Finance (a) Accounts for authorisation: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="text-align: right;">Nett</th> <th style="text-align: right;">VAT</th> <th style="text-align: right;">Gross</th> </tr> </thead> <tbody> <tr> <td>PBS – Admin during Jan 10</td> <td style="text-align: right;">350.00</td> <td style="text-align: right;">61.25</td> <td style="text-align: right;">411.25</td> </tr> <tr> <td>PBS – Coordinator Feb 10</td> <td style="text-align: right;">250.00</td> <td style="text-align: right;">43.75</td> <td style="text-align: right;">293.75</td> </tr> <tr> <td>Brian Weekes – Xmas tree disposal</td> <td style="text-align: right;">24.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">24.00</td> </tr> <tr> <td>St Mary's Church – Oil</td> <td style="text-align: right;">115.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">115.00</td> </tr> <tr> <td>EDF – Electricity charges Oct to Dec 09</td> <td style="text-align: right;">76.30</td> <td style="text-align: right;">3.82</td> <td style="text-align: right;">80.12</td> </tr> <tr> <td>SEC – Lighting Maintenance</td> <td style="text-align: right;">43.88</td> <td style="text-align: right;">6.58</td> <td style="text-align: right;">50.46</td> </tr> <tr> <td>Cllr Summerfield Exp Jan 10 Travel</td> <td style="text-align: right;">3.08</td> <td style="text-align: right;">0.12</td> <td style="text-align: right;">3.20</td> </tr> <tr> <td style="padding-left: 40px;">Telephone</td> <td style="text-align: right;">11.90</td> <td style="text-align: right;">2.09</td> <td style="text-align: right;">13.99</td> </tr> </tbody> </table>		Nett	VAT	Gross	PBS – Admin during Jan 10	350.00	61.25	411.25	PBS – Coordinator Feb 10	250.00	43.75	293.75	Brian Weekes – Xmas tree disposal	24.00	0.00	24.00	St Mary's Church – Oil	115.00	0.00	115.00	EDF – Electricity charges Oct to Dec 09	76.30	3.82	80.12	SEC – Lighting Maintenance	43.88	6.58	50.46	Cllr Summerfield Exp Jan 10 Travel	3.08	0.12	3.20	Telephone	11.90	2.09	13.99	
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	<p>Proposed: Cllr Tarr Seconded: Cllr Cooke All in favour</p> <p>(b) Budget 2010/11. Operating budget of £25,000 agreed</p> <p>Proposed: Cllr Tarr Seconded: Cllr Young All in favour</p> <p>(c) Minutes of Finance Working Party held 21.01.10 signed as a true record of proceedings</p> <p>Proposed: Cllr Tarr Seconded: Cllr Young All in favour</p> <p>(d) Revised administration charges agreed</p> <p>Proposed: Cllr Weekes Seconded: Cllr Tarr All in favour</p> <p>(e) NSC – Grass cutting quotation. The council considered the quotation to be very reasonable and will therefore continue to use NSC during the 2010 season.</p> <p>Proposed: Cllr Meek Seconded: Cllr Young All in favour</p>	
<p>PC/02/03</p>	<p>Crime & Disorder</p> <p>PC Jim Robinson introduced himself to the meeting as he was representing PC Clark who was unable to attend.</p> <p>a) Crime incidents were low during the month of January. One incident has been recorded which was the theft of a motorcycle from Moorgate, later found burnt out on the Sheepway.</p> <p>b) Unfortunately, due to adverse weather conditions, the first PACT meeting of the year had had to be cancelled.</p> <p>c) Speedwatch – PC Robinson gave a short presentation. The police would like to implement the Speedwatch initiative which allows local volunteers, under the guidance of a PC/PCSO, to operate a ‘vehicle speed gun’ within the parish. It should be noted that this type of ‘gun’ is not calibrated and therefore cannot be used in evidence with regard to the issuing of a speeding ticket. The police consider the scheme to be a deterrent and that it will have a positive effect on reducing speed.</p> <p>The camera complete with display screen (advising the oncoming motorist of their speed) costs in the region of £1400. The police are unable to fund this equipment and are therefore seeking financial support from councils who will be using it. Several councils have made donations, and PPC would request details of the outstanding amount required so that it can be added as an agenda item for March’s meeting.</p> <p>Although keen for Portbury to participate, councillors felt that it may be considered inappropriate for them to use the camera within in the village, It was suggested that if they would like to volunteer their services, they might be able to be assist in adjoining parishes.</p>	

PC/02/04	<p>Parish Plan and Website</p> <p>(a) Parish Website Councillor photographs were taken at the meeting for loading on to the parish website.</p> <p>(b) Parish Plan The council appreciate and acknowledge the amount of time and effort that Haydn John has put into the development and maintenance of the parish website. This being the case, the council will approach Haydn to enquire as to whether he needs additional assistance in moving the parish plan forward.</p>	PC
PC/02/05	<p>(a) Planning Applications</p> <p>Applications – Granted/Refused/Withdrawn</p> <p>09/P/2059/F- Higher Farm Granary – 1st floor link extension Granted</p> <p>09/P/1999/F – The Old Calf Shed. Erection of an industrial unit Granted</p> <p>09/P/2102/F - Russett Chapel. Change of use. withdrawn</p> <p>10/P/0002/F - Land adjacent to Elm Tree Farm. Change of use of agricultural land to create allotments with associated parking area and access track.. Having reviewed the application, it is Portbury Parish Council's view that there are numerous points of concern which should be clarified before approval is considered; namely;</p> <p>A new right of way will be needed to access the site from the mobile home access road, there is no provision for storage, no provision for toilets, insufficient parking, adjacent waterways require urgent maintenance, tree and hedge issues.</p> <p>Comments Idoxed on a quorate vote</p>	Idox
PC/02/06	<p>Parish Coordinator/Task Monitor</p> <p>(a) Task monitor to be updated for discussion at March's PPC meeting</p>	PBS
PC/02/07	<p>Correspondence</p> <p>NSC – Seeking your views. Raising Standards of Ethical Conduct</p>	Noted
PC/02/08	<p>Maintenance</p> <p>(a) Several potholes have appeared particularly in Caswell Lane. NSC to be advised.</p> <p>(b) Fly tipping A369 Layby. Request to be made to NSC to clear</p> <p>(c) Grit bins – During the recent month it has become evident that extra grit bins are required. Suggested sites being the footbridge, Mill Close and Moorgate. Cllr Summerfield to contact NSC.</p> <p>Proposed: Cllr Meek Seconded: Cllr Young All in favour</p>	PBS LS

	<p>d) Waste Bins – A368 Layby. It was suggested that two bins are purchased for this area. Cllr Summerfield to investigate costs</p> <p>Proposed: Cllr Meek Seconded: Cllr Cooke All in favour</p> <p>(e) It has been noted that the gate/stile to the playing field has been removed to allow access for the grass cutting tractor. To ensure security is maintained, Brian Weekes will quote for the supply and installation of a lockable, metal barrier to span the opening.</p>	<p>LS</p> <p>BW</p>
PC/02/09	<p>Transport and Traffic</p> <p>(a) Biomass Plant, Portbury Planning Application 09/P/1479/2. Jct 19. The council are disappointed that NSC North Area Committee (planning) has not objected to this application and furthermore that they have stated that the responsibility of Jct 19 improvements should lay with the applicant – suggesting that this work should be completed before building works commence. PPC disagree with this condition as they believe it is the responsibility of NSC to make these improvements in accordance with previous agreements. Cllr Summerfield to draft a letter stating same.</p>	LS
PC/02/10	<p>St Mary's Church and School</p> <p>It was agreed to fund 4 picnic benches for St Mary's school to allow outdoor class room teaching in the summer. School to be requested to send invoice of purchase direct to PPC .for payment.</p>	VM
PC/02/11	<p>AOB</p> <p>(a) AGM – 6th April 2010 at 7.00pm</p> <p>(b) ARM – 12th May 2010 subject to room availability</p> <p>Proposed: Cllr Meek Seconded: Cllr Cooke All in favour</p>	
PC/02/12	Date and time of next meeting – 2nd March 2010 at 7.30pm	

Meeting finished at 9.35 pm
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