

Portbury Parish Council

MINUTES

Minutes of the meeting held 11th January 2011
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Tarr Cllr Cooke

Chairman: Cllr Summerfield

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mandy Bishop - NSC
 Roy Ball – Neighbourhood Watch
 Brian Weekes
 PC Jenny Clark (left at 8.20pm)
 PCSO Charlotte Thompson (left at 8.20pm)
 Haydn John

Meeting commenced at 7.30pm

Apologies received from Cllr Young, Cllr Weeks and Cllr Marshall

No	Item	Action																																
PC/01/01	Minutes of December's meeting held 07.12.10 signed as a true record of proceedings. Proposed: Cllr Tarr Seconded: Cllr Cooke All in favour																																	
PC/01/02	(a) Payments for Authorisation <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right;"><u>Nett</u></th> <th style="text-align: right;"><u>VAT</u></th> <th style="text-align: right;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator Jan 11</td> <td style="text-align: right;">800.00</td> <td style="text-align: right;">140.00</td> <td style="text-align: right;">940.00</td> </tr> <tr> <td>Brian Weekes – maintenance Dec 10</td> <td style="text-align: right;">135.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">135.00</td> </tr> <tr> <td>SEC – maintenance 3rd quarter</td> <td style="text-align: right;">43.88</td> <td style="text-align: right;">7.68</td> <td style="text-align: right;">51.56</td> </tr> <tr> <td>Cllr Summerfield's expenses Dec 10</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Parking</td> <td style="text-align: right;">3.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">3.00</td> </tr> <tr> <td style="padding-left: 40px;">Travel</td> <td style="text-align: right;">21.46</td> <td style="text-align: right;">0.94</td> <td style="text-align: right;">22.40</td> </tr> <tr> <td style="padding-left: 40px;">Telephone</td> <td style="text-align: right;">6.58</td> <td style="text-align: right;">1.32</td> <td style="text-align: right;">7.90</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator Jan 11	800.00	140.00	940.00	Brian Weekes – maintenance Dec 10	135.00	0.00	135.00	SEC – maintenance 3 rd quarter	43.88	7.68	51.56	Cllr Summerfield's expenses Dec 10				Parking	3.00	0.00	3.00	Travel	21.46	0.94	22.40	Telephone	6.58	1.32	7.90	
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	<p>Two minor points had been raised; firstly its accessibility for minority user groups; those visual impaired, ethnic groups etc and secondly the length of the questionnaire which may be considered to be 'off putting', Mr John had noted these comments and would be running a 'user friendliness' trial.</p> <p>The method of delivery/collection and information analysis was still to be agreed but It was hoped that the approved questionnaire would be issued in March.</p>	
PC/01/05	<p>(a) Planning Applications Withdrawn/Granted/Refused 10/P/1889/F – Land of rear of Priory Croft. Erection of new barn Refused 10/P/1929/F – 49 Moor Gate. Erection of conservatory Granted</p> <p>10/P/2190/PDA – Horse Race Bungalow. Prior notification for construction of a proposed agricultural road – No objection IDOX</p> <p>10/P2228/NMA – Kerry Ingredients. NMA to planning permission 10/P/0970/F – no objection IDOX</p> <p>10/P/2171/NMA 39 Caswell Lane. NMA to 10/P/1244/F – amend internal layout, fenestration and addition of chimney – no objection (note – NMA was granted by NSC on 10.01.11)</p> <p>(b) Bio-Mass - Environmental statement. The Council had received this comprehensive document which had been compiled to address concerns raised during the initial consultation period. Councillors were in the process of reviewing its contents and would comment accordingly, in particular to any Jct19/M5 references.</p>	Noted Noted
PC/01/06	<p>Parish Coordinator/Task Monitor In view of the forthcoming finance/precept meeting, PBS would compile a detailed budget and expenditure analysis for discussion.</p>	PBS
PC/01/07	Correspondence Summary	
PC/01/08	<p>Maintenance (a) Fences owned by Newcombe Estates. It has been noted that several sections of fencing are damaged and need to be repaired; namely for security and safety reasons. Cllr Cooke will draft a letter to Newcombe Estates enquiring as to whether this is work they are prepared to carry out.</p> <p>(b) Grit Bins – In the recent icy conditions, it is disappointing to see several residents talking salt from the bins for use of on their own property – this is theft. The purpose of the salt is solely for use on public highways and pavements so that everyone can benefit from safer journeys.</p> <p>Two further requests have been made for grit bins at the following locations;</p>	PC

	Hillside - Expenditure agreed. Three in favour One against Sheepway end of the foot bridge – Expenditure agreed. All in favour PBS to place order with NSC	PBS
PC/01/09	Transport and Traffic M5 Jct 19- Update. A meeting has been scheduled with Colin Chandler NSC – Cllr Summerfield will update councillors later.	
PC/01/10	St Mary's School and Church	
PC/01/11	AOB Footbridge lighting – Further to the meeting recently held, Mr Ball enquired as to how the installation of the new pillar was progressing. No action as yet been taken – Cllr Summerfield will follow up with NSC.	LS
PC/01/12	Date and time of next meeting – 1st February 2011 at 7.30pm	

Meeting finished at 9.19pm
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