

Portbury Parish Council

MINUTES

Minutes of the meeting held 7th June 2011
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Tarr Cllr Marshall

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mandy Bishop - NSC
 Roy Ball – Neighbourhood Watch

Meeting commenced at 7.30pm

Apologies received from Cllr Young, PC Clarke, Mr John and Mr Weekes

No	Item	Action																																				
PC/06/01	<p>Minutes of May's meeting held 03.05.11 signed as a true record of proceedings. Proposed: Cllr Tarr Seconded: Cllr Meek All in favour</p> <p>Minutes of PPC's AGM held 11.05.11 signed as a true record of proceedings. Proposed: Cllr Tarr Seconded: Cllr Cooke All in favour</p>																																					
PC/06/02	<p><u>(a) Payments for Authorisation</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="text-align: right;"><u>Nett</u></th> <th style="text-align: right;"><u>VAT</u></th> <th style="text-align: right;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator June 11</td> <td style="text-align: right;">800.00</td> <td style="text-align: right;">160.00</td> <td style="text-align: right;">960.00</td> </tr> <tr> <td>CPCL – Playground equipment</td> <td style="text-align: right;">19030.29</td> <td style="text-align: right;">3806.05</td> <td style="text-align: right;">22836.34</td> </tr> <tr> <td>EDF – Electricity</td> <td style="text-align: right;">99.79</td> <td style="text-align: right;">4.99</td> <td style="text-align: right;">104.78</td> </tr> <tr> <td>PSC – hall rental</td> <td style="text-align: right;">120.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">120.00</td> </tr> <tr> <td>Fountains – Dog Bins April 11</td> <td style="text-align: right;">16.00</td> <td style="text-align: right;">3.20</td> <td style="text-align: right;">19.20</td> </tr> <tr> <td>NHBS – Eco nets (Parish Wharf nature Reserve)</td> <td style="text-align: right;">99.09</td> <td style="text-align: right;">18.31</td> <td style="text-align: right;">117.40</td> </tr> <tr> <td>NSC – May cuts</td> <td style="text-align: right;">80.50</td> <td style="text-align: right;">16.10</td> <td style="text-align: right;">96.60</td> </tr> <tr> <td>Brian Weekes – Maintenance May 11</td> <td style="text-align: right;">210.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">210.00</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator June 11	800.00	160.00	960.00	CPCL – Playground equipment	19030.29	3806.05	22836.34	EDF – Electricity	99.79	4.99	104.78	PSC – hall rental	120.00	0.00	120.00	Fountains – Dog Bins April 11	16.00	3.20	19.20	NHBS – Eco nets (Parish Wharf nature Reserve)	99.09	18.31	117.40	NSC – May cuts	80.50	16.10	96.60	Brian Weekes – Maintenance May 11	210.00	0.00	210.00	
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	<p>Additional items for authorisation</p> <p>NSC – April Cuts 80.50 16.10 96.60 Paul Alan Construction – Village Hall Refurbishment 9998.00 1999.60 11997.60</p> <p>Proposed: Cllr Tarr Seconded: Cllr Marshall All in favour</p> <p>(b) The Bristol Port Company BPC have kindly donated a cheque of £300 towards the Portbury Play Area Project</p> <p>(c) Kissing Gate – Mill Close Brian Weekes has quoted a cost of £300 which includes; new gate kit from Fountain Forestry, additional posts, postcrete and labour.</p> <p>Proposal to proceed with installation</p> <p>Proposed: Cllr Meek Seconded: Cllr Cooke All in favour</p> <p>(d) Bank signatories/Change of bank Due to the unresolved issues concerning bank signatories and the way that the Council's concerns have been handled by Natwest, alternative banking arrangements will be explored. Cllr Meek and Sara Thompson will arrange appointments with HSBC and Barclay Bank to assess the services available.</p>	<p>Noted</p> <p>JM/ PBS</p>
<p>PC/06/03</p>	<p>Crime and Disorder (a) Roy Ball updated the Council with regard to May's crime incidents;</p> <p>1. Three thefts/break-ins - garages in the Village Quarter 2. Theft of cycles – Horse Race Lane</p> <p>(b) Illegal use of motor cycles on bridleways/footpaths. The Council are delighted to advise that two offenders have been apprehended; both issued with a Section 59 Anti-social behaviour orders and one certainly having his motor cycle confiscated and crushed.</p>	
<p>PC/06/04</p>	<p>Councillor Co-option Applicants</p> <p>(a) One application was received from Mr R Weekes. Roger had previously been a parish councillor for many years and is keen to assist the new council; in particular with regard to planning. The Council appreciate Mr Weekes application and are delighted to welcome him back.</p> <p>Proposal: Mr Weeks be co-opted as councillor to Portbury Parish Council</p> <p>Proposed: Cllr Cooke Seconded: Cllr Meek All in favour</p>	

	<p>(b) Two councillor positions remain vacant. It is disappointing that no other residents have applied. Although a voluntary role, parish councillors play an important part in the local community, contributing to decision making that benefits all and which makes Portbury a pleasant village to live in.</p> <p>The 'Councillor Vacancy' notices will continue to be displayed until the end of July and Cllr Cooke will request that an article is run in a local publication requesting volunteers to fill these positions.</p>		PBS/ PC
PC/06/05	<p>Parish Plan and Website Nothing new to report</p>		
PC/06/06	<p>(a) Planning Applications Withdrawn/Granted/Refused 11/P/0410/LB – The Priory Installation of new signs 11/P/0408/ADV – As above</p> <p>(b) Planning Applications Paper Copies NSC advise that paper copies of planning applications will continue for the foreseeable future.</p> <p>(c) Hinkley C Connection Cllr Tarr advised the Council of the project's current status. Mark Parish Council continues to represent members of Hinkley C Connection Group and have been attending community forums on the group's behalf.</p> <p>In the next month or so, National Grid will announce its preferred method and routing of the generated electricity supply from Hinkley C, their decision will be open to twelve months of public consultation.</p>	<p>Granted Granted</p>	<p>Noted Noted</p> <p>Noted</p>
PC/06/07	<p>Parish Coordinator/Task Monitor (a) Email addresses. It was agreed that each councillor should be given an '@ Portbury Parish Council' email address. PBS to liaise with Mr John regarding address availability and costings.</p> <p>(b) Enforcements – Mandy Bishop updated the Council with regard to the current position of outstanding planning enforcements. Task Monitor to be updated accordingly.</p>		<p>PBS</p> <p>PBS</p>
PC/06/08	<p>Correspondence Summary It was agreed that, as the majority of correspondence received was now via email, circulation of the correspondence file was no longer required. Should any correspondence arrive that could not be scanned, PBS would advise councillors accordingly.</p>		
PC/06/09	<p>Maintenance (a) Community Pay Back Scheme – The Council has identified a project that they hope will be considered suitable for this scheme; the clearance of rubbish from the disused</p>		

	railway track beneath Tarr Bridge, Sheepway. PBS to contact Amy Hurst, NSC.	PBS
PC/06/10	<p>Transport and Traffic</p> <p>(a) M5/Jct 19 Road Scheme - Work appears to have temporarily ceased on the improvement project. PBS to contact Colin Chandler NSC for update report.</p> <p>(b) A369 Layby – The adjacent verge is being used as an overspill car park for drivers unable to find spaces in the layby. Mr B Weeks will be contacted to see if there is an economic solution to prevent this.</p> <p>(c) Portbury Lane – Further to the site meeting held in Portbury Lane, and the general maintenance issues discussed, it appears that several items have not been actioned. Mandy Bishop to follow up.</p>	<p>PBS</p> <p>MB</p>
PC/06/11	<p>Community Reports – St Mary's Church/School and Village Hall</p> <p>(a) Additional Land Lease (area adjacent to Village Hall) – Newcombe Estates. Cllr Young has been liaising with Newcombe Estates to ascertain the possibility of leasing this area should it become available. After a short discussion, it was agreed that although the Council are happy to act as an intermediary between PVH SCC and Newcombe Estates, any future lease would not involve PPC.</p>	
PC/06/12	AOB – Nothing to report	
PC/06/13	Date and time of next meeting – 5 th July 2011 at 7.30pm	

Meeting finished at 9.00pm
Portbury Parish Council
114B High Street, Portishead, BS20 6PR
Tel: 01275 815012 portbury_parish_council@hotmail.co.uk