

Portbury Parish Council

MINUTES

Minutes of the meeting held 1st November 2011
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Weeks Cllr Marshall Cllr Tarr Cllr Young

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Brian Weekes
 Mr R Ball
 PCSO Thomson (left at 8.15pm)
 Representatives from Low Carbon Gordano – Mr Thurston & Mr Davies
 Mrs Alison Thomson
 Two members of the public
 Mr John

Meeting commenced at 7.30pm

Apologies received from Many Bishop, Les Summerfield & PC Clarke

No	Item	Action																																				
PC/11/01	Minutes of October's meeting held 04.10.11, with the removal of item PC/10/11 (c), signed as a true record of proceedings. Proposed: Cllr Weekes Seconded: Cllr Young All in favour																																					
PC/11/02	(a) Payments for Authorisation <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="text-align: right; width: 10%;"><u>Nett</u></th> <th style="text-align: right; width: 10%;"><u>VAT</u></th> <th style="text-align: right; width: 10%;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator November 11</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">159.00</td> <td style="text-align: right;">954.00</td> </tr> <tr> <td>CAB – donation</td> <td style="text-align: right;">50.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>David James – Playing Field lease</td> <td style="text-align: right;">212.50</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">212.50</td> </tr> <tr> <td>Portbury Village Hall - Rent July to Aug 11</td> <td style="text-align: right;">60.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">60.00</td> </tr> <tr> <td>NSC – Light Column. Supply & installation</td> <td style="text-align: right;">1577.84</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">1577.84</td> </tr> <tr> <td>NSC – Grass cutting. August 2011</td> <td style="text-align: right;">80.50</td> <td style="text-align: right;">16.10</td> <td style="text-align: right;">96.60</td> </tr> <tr> <td>NSC – Grass cutting. September 2011</td> <td style="text-align: right;">80.50</td> <td style="text-align: right;">16.10</td> <td style="text-align: right;">96.60</td> </tr> <tr> <td>Fountains – dog bins August 2011</td> <td style="text-align: right;">16.00</td> <td style="text-align: right;">3.20</td> <td style="text-align: right;">19.20</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator November 11	795.00	159.00	954.00	CAB – donation	50.00	0.00	50.00	David James – Playing Field lease	212.50	0.00	212.50	Portbury Village Hall - Rent July to Aug 11	60.00	0.00	60.00	NSC – Light Column. Supply & installation	1577.84	0.00	1577.84	NSC – Grass cutting. August 2011	80.50	16.10	96.60	NSC – Grass cutting. September 2011	80.50	16.10	96.60	Fountains – dog bins August 2011	16.00	3.20	19.20	
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	<p>Fountains – dog bins September 2011 16.00 3.20 19.20</p> <p>Additional item for authorisation;</p> <p>Brian Weekes – Maintenance October 11 140.00 0.00 140.00</p> <p>Proposed: Cllr Cooke Seconded: Cllr Young All in favour</p>	
PC/11/03	<p>Low Carbon Gordano - Representatives introduced themselves, and their company, to the Council. LCG was established in April 2011 as a community benefit society whose aim it is to reduce the Gordano valley carbon footprint.</p> <p>The Company hope to install solar panels etc on community buildings which not only would reduce utility costs for the users but also supply the company with an income from the Feed-in Tariff, this income would then be reinvested in future projects.</p> <p>The Company would like to have the opportunity of formally addressing the residents of Portbury, as part of their plan to generate further income is to encourage members to become shareholders, similar to a cooperative.</p> <p>The Council will review the information provided.</p>	
PC/11/04	<p>Crime and Disorder</p> <p>(a) PCSO Thomson advised that Council that there had been no reported crime during the month of October.</p> <p>(b) There had been several reported road traffic accidents; one involving thee vehicles close to Racecourse Farm, Portbury Lane. Despite the recently installed warning signs, it appears that drivers continue to speed and risk not only their own well being but those of others.</p> <p>At the request of the Council, PCSO Thomson would contact relevant departments to see if the police could lairise directly with NSC regarding this accident black spot and to see if any further safety measures can be taken.</p>	
PC/11/05	<p>Parish Councillor – Cooption</p> <p>Interviews had recently been held to fill the position of parish councillor. Mrs Thomson had been selected and invited to be co-opted, a position which she has accepted.</p> <p>Proposal – That Mrs Alison Thomson be co-opted to Portbury Parish Council.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Meek All in favour</p>	

PC/11/06	<p>Parish Plan and Website</p> <p>(a) Parish Plan – nothing new to report</p> <p>(b) PPC website – Cllr Cooke to provide a Chairman’s report.</p> <p>(c) The website receives approx 150 visitors per month and to maintain interest, Mr John would like to receive articles regarding topics of local interest.</p> <p>(d) Mr John will assist Cllr Cooke with activating of his @portbury email address.</p>	PC
PC/11/07	<p>Planning</p> <p>(a) Applications received</p> <p>11/P/1796/F and 11/P/1892/LB Willow Barn. Erection of oak framed garage. No objection – All in favour. Idox comment</p> <p>11/P/1879/F Toyota Portbury Import Centre. Erection of single storey storage extension. No object – All in favour. Idox comment</p> <p>(b) Stables Gypsy Lane. Stables have recently been erected and the Council have enquired as to whether planning requirements have been complied with. NSC DC enforcements have been contacted.</p> <p>(c) NSC Town & Parish Event held 06.10.11. Cllrs Weeks and Marshall had attended this event on the Council’s behalf. NSC are having to make huge cost savings over the next four years and are looking at which services, currently provided by NSC, can be adopted by parish councils. It would appear that Portbury already maintain services that many other parish councils do not; village lengthsman, allotments, street light electricity supply and maintenance. Any further provision of services would have a direct impact on the Council’s precept requirements and insurance, this will obviously be discussed in greater detail should NSC make any formal proposal to PPC.</p> <p>(d) Hinkley C Connection Update – proposed corridor. PPC feel that the proposed routing corridor for the new pylons is acceptable but still seek further clarification on the technical aspects and details of the final approach to the Portbury substation. Representatives from PPC will attend future meetings where these are to be discussed.</p>	<p>PBS</p> <p>PBS</p>
PC/11/08	<p>Parish Coordinator/Task Monitor</p> <p>(a) Cllr Tarr and PBS will release an updated task monitor in January as several items are in the process of being completed.</p>	
PC/11/09	<p>Correspondence Summary</p> <p>As correspondence is now circulated my email, this section will be removed from future agendas.</p>	
PC/11/10	<p>Maintenance</p> <p>(a) It was brought to the Council’s attention that contractors working on the A369/Jct 19 improvements are leaving rubbish, used paint canisters etc in the lay by. The Council will contact NSC to advise them of same and that should PPC have to dispose of this rubbish, NSC will be recharged for costs incurred.</p>	PC

	<p>(b) Grit bins – PBS will contact NSC to ensure that bins have been scheduled in for replenishment.</p> <p>(c) Replaced man hole covers – It has been noted that when the new style covers have been fitted, the contractors are not removing debris but leaving it on adjacent verges. PBS will advise NSC.</p>	<p>PBS</p> <p>PBS</p>
PC/11/11	<p>Transport and Traffic</p> <p>(a) Cllr Marshall raised concerns regarding the impact that scheduled road closures for resurfacing in the adjacent parishes would have on the daily bus timetable. NSC would be contacted for clarification.</p> <p>(b) Re-routed footpath – High Street to Gordano Services. Further to this subject being discussed at PPC's October meeting, Mr Summerfield had received a response from NSC regarding the Council's request for the existing permissive path to be upgraded to 'footpath' status. The reply was not as positive as the Council had hoped and the item will be included on PPC's December agenda for further discussion.</p>	PC
PC/11/12	<p>Community Reports – St Mary's Church/School and Village Hall</p> <p>(a) Cllr Marshall thanked Mr Weekes for cleaning the church gutters and reminded the Council that the church would be holding its Christmas concert on the 18th December.</p> <p>(b) Portbury Village Hall – Company incorporation. Cllr Young advised the Council that the paperwork was nearing completion and that the incorporated company would be trading in the near future. It was agreed that the Council's representative (Cllr Marshall) would continue to attend PVH committee meetings.</p> <p>(c) Christmas Tree – As per previous years, the Council will purchase two trees (one for the Village Green and one for Moorgate), Cllr Cooke would also purchase a replacement solar powered light set.</p>	
PC/11/13	AOB	
PC/11/14	Date and time of next meeting – 6th December 2011 at 7.30pm	

Meeting finished at 9.50pm
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