

# Portbury Parish Council

## MINUTES

**Minutes of the meeting held 10<sup>th</sup> January 2012**  
**Village Hall, High Street, Portbury**

**Present:**

**Councillors:** Cllr Weeks Cllr Tarr

**Chairman:** Cllr Cooke

**Clerk:** Cllr Meek – (Minutes taken by Sara Thompson)

**Others:** Brian Weekes  
 Mr R Ball  
 Mandy Bishop NSC  
 Two members of the public  
 PCSO Roberts (left at 7.40pm)  
 Les Summerfield

Meeting commenced at 7.30pm

Apologies received from Cllr Young, Cllr Marshall, Cllr Thompson, Haydn John

No	Item	Action												
PC/01/01	<b>Minutes</b> of December's meeting held 06.12.11 signed as a true record of proceedings.  Proposed: Cllr Meek                      Seconded: Cllr Tarr                      All in favour													
PC/01/02	<b>Anti Dog Fouling Initiative</b> As Mrs Worthy is waiting for information to arrive this item was not discussed and will be placed on February's agenda.													
PC/01/03	<b><u>(a) Payments for Authorisation</u></b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Nett</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>VAT</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator January 2012</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>David James Playing field Lease Jan Feb Mar 12</td> <td style="text-align: right;">212.50</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">212.50</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator January 2012	795.00	0.00	795.00	David James Playing field Lease Jan Feb Mar 12	212.50	0.00	212.50	
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	<p>For the amelioration of neighbours concerns PPC would request that condition 3 of the original planning application 06/P/3093/F be brought forward to this application. <i>Condition 3. - 3. Notwithstanding the provisions of the Town and Country Planning (General Permitted) Development Order 1995, or any order revoking and re-enacting that Order, no additional windows, roof lights or dormers shall be inserted in the rear (south east) elevation without the prior written consent of the Local Planning Authority.</i></p> <p><b>11/P/2304/F-</b> Gordano Rugby Football Club, Removal of conditions 4 and 6 of planning permission 11/P/1720/F (Installation of floodlighting system mounted on 4no 15m high columns. The original application 11/P/1720/F included an environmental statement, a practice very much welcomed and applauded by PPC. The report, prepared by Dr. Nick Michael, expressed concerns of the impact that the floodlights would have on foraging bats, particularly relevant as both Greater and Lesser Horseshoe Bats were recorded in 2010 within Caswell Lane. In light of this and the close proximity to Priors Wood Nature Reserve, Portbury Parish Council would unanimously support NSC in up-holding conditions 4 and 6, to minimise impact and disturbance. Should NSC be mindful to support the application PPC would request a condition to eliminate usage of the lights through the summer months.</p> <p><b>(b)</b> A- Gas, Banyard Rd, Portbury West. Pegasus Planning Group had drawn the Council's attention to a pending application to allow Class B2 and B1 use of the premises. This is deemed necessary due to limited storage and processing of hazardous substances on the site. A representative of the company is available to speak to the Council to explain matters further before the application is submitted. It was agreed that this offer should be accepted.</p> <p><b>(c)</b> Racecourse Farm. Application 11/P/1749/F is due to be heard before the North Area Committee (NSC) on 12.01.12. Having read the delegated officer's report, which will be presented at the meeting, PPC have several concerns that they feel should be considered during the decision process. It was proposed that an email detailing same should be sent to all committee members prior to the meeting.</p> <p>Proposed: Cllr Cooke                      Seconded: Cllr Meek                      Four in favour/one against</p>	<p><b>ldox</b></p> <p><b>PBS</b></p>
<p><b>PC/01/07</b></p>	<p><b>Parish Coordinator/Task Monitor</b></p> <p>Nothing new to report.</p>	
<p><b>PC/01/08</b></p>	<p><b>Maintenance</b></p> <p><b>(a)</b> Cllr Cooke thanked Brian Weekes for the delivery, installation and removal of the two Christmas trees within the village</p> <p><b>(b)</b> Caswell Lane – Pot hole. A large pot hole has appeared in Caswell Lane close to James' yard. PBS to advise NSC.</p>	<p><b>PBS</b></p>

	<p>(c) During routine litter picking, Brian Weekes had found a container full of used syringes behind the waste bin at the nature reserve car park, Sheepway. This is the second time that this type of item had been found. Cllr Tarr will take the container to the police to see if a supplier/buyer can be traced through the label bar code.</p>	ST
PC/01/09	<p><b>Transport and Traffic</b></p> <p>(a) The Council had received two letters of complaint regarding the diversion of the footpath to the A369. Major road works are currently being carried out at the M5 Jct 19/A369 and works include the rerouting of this public footpath. The original path now terminates at the A369, with a crash barrier preventing access to the road, unfortunately the new path exit has yet to be completed and so residents are unable to reach the shopping facilities at the Gordano Services should they wish to use this route. Residents have also expressed concern that there is no signage to indicate that a PROW diversion has been implemented. NSC will be advised of these concerns and will be asked if a section of barrier can be temporarily removed until the diversion has been fully completed</p>	PBS
PC/01/10	<p><b>Community Reports – St Mary’s Church/School and Village Hall</b></p> <p>Although unable to attend the meeting, Cllr Marshall had forwarded the following information to Cllr Cooke;</p> <p>(a) Repairs to the floor on the church bell tower were required at a cost of approximately £630, £500 had already been secured and they were optimistic that the additional £130 would become available, the church organ was available for use at the carol service but repairs were still required and an external light was in need of repairing.</p> <p>(b) Cllr Meek advised that the Community Café held in December had attracted sixty visitors and was proving to be a great success.</p>	
PC/01/11	<p><b>AOB</b></p> <p>(a) Cllr Cooke had been disappointed that no volunteers had been forthcoming to assist in the decoration of the Christmas tree on the village green, whilst Moor Gate had had an excellent turnout of residents to help. It was suggested that next year an ‘event’ should be held, possibly in conjunction with the village hall.</p> <p><b>(b) Tour of NSC offices – Castlewood</b> Councillors are unable to attend this event but Mandy Bishop advised that she would be pleased to give a guided tour to Cllr Tarr and Mr Summerfield who expressed an interest in visiting the site.</p> <p><b>(c) Allotments – Area C</b> Further information is required before a decision can be made on this item therefore it will be included on February’s agenda.</p>	

PC/01/12	Date and time of next meeting – 7 <sup>th</sup> February 2012 at 7.30pm	
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**Meeting finished at 9.15pm**  
**Portbury Parish Council**  
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