

# Portbury Parish Council

## MINUTES

**Minutes of the meeting held 7<sup>th</sup> February 2012  
Village Hall, High Street, Portbury**

**Present:**

**Councillors:** Cllr Weeks      Cllr Tarr      Cllr Marshall      Cllr Thomson

**Chairman:** Cllr Cooke

**Clerk:** Cllr Meek – (Minutes taken by Sara Thompson)

**Others:** Brian Weekes  
Mr R Ball  
Mandy Bishop NSC  
Three members of the public  
Alex Anderson – Pegasus Planning Group  
Les Summerfield  
Mrs S Worthy  
Mr John

Meeting commenced at 7.30pm

Apologies received from Cllr Young and PC Clark

No	Item	Action
<b>PC/02/01</b>	<p><b>Minutes</b> of January's meeting held 10.01.12 signed as a true record of proceedings. Proposed: Cllr Cooke      Seconded: Cllr Meek      All in favour</p> <p><b>Minutes</b> of PPC's Finance meeting held 17.01.12 signed as a true record of proceedings. Proposed: Cllr Tarr      Seconded: Cllr Cooke      All in favour</p>	
<b>PC/02/02</b>	<p><b>Dog Anti Fouling Initiative</b> Mrs Worthy addressed the Council to advise that dog fouling was on the increase, notably in areas such as the lane by the school and playing field. Whilst it is appreciated that the majority of dog owners are considerate of others, clearing up after their pets, there are several who are not.</p>	

	<p>Mrs Worthy would like support from the Council, and other groups such as the rugby club and school, to enable a 'Dog Anti Fouling' campaign to be launched which would include a house to house leaflet drop and poster display.</p> <p>Florescent paint is also available so that dog mess can be marked enabling pedestrians and cyclists to select their route. It was found that in areas where this paint had been used, dog fouling had been reduced by up to 50%.</p> <p>The Council fully support such an initiative and it was proposed that a budget of up to £60 be made available to assist with leaflet printing costs etc.</p> <p>Proposed: Cllr Cooke                      Seconded: Cllr Meek                      All in favour</p>																									
<p><b>PC/02/03</b></p>	<p><b>A – Gas Banyard Rd, Portbury West – Applications 12/P/0087/F &amp; 12/P/0091/F</b></p> <p><b>12/P/0087</b> - Change of use of Units 1, 2 and 3 from industrial/warehouse units (B1/B8) to include the repacking, recycling and removal of particulates from refrigerated gas (B1/B8/B2 use) and to include restricted storage of outside equipment to west of unit 3.</p> <p><b>12/P/0091</b> - Removal or Variation of conditions no. 6 and 10 of 97/2053 - (Location of 2no B1(C) and B8 (only) units with associated parking and landscaping) to allow for change of use to include B2 use and to allow external storage of gas bottles, cylinders.</p> <p>The above applications are of concern to the Council as it is not obvious as to why the site is applying for B2 status when it currently operates lawfully within the B1 classification. It suggests that the operators may be looking at future diversification, an option not detailed within the application.</p> <p>Mr Anderson from Pegasus Planning Group, who is acting as agent for the applicant, had kindly attended the meeting to speak about the application and to answer any questions that Councillors had. He gave a short presentation and indicated that his understanding of the application for B2 classification was to bring the site inline with current regulations and that he was not aware of any future developments. He felt that it would be beneficial for a meeting to be held with all parties concerned and that he would be pleased to organise this.</p>																									
<p><b>PC/02/04</b></p>	<table border="0"> <thead> <tr> <th style="text-align: left;"><b><u>(a) Payments for Authorisation</u></b></th> <th style="text-align: right;"><b><u>Nett</u></b></th> <th style="text-align: right;"><b><u>VAT</u></b></th> <th style="text-align: right;"><b><u>Gross</u></b></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator February 2012</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>Mazaars – external audit fee</td> <td style="text-align: right;">400.00</td> <td style="text-align: right;">80.00</td> <td style="text-align: right;">480.00</td> </tr> <tr> <td>NSC Election costs May 2011</td> <td style="text-align: right;">87.96</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">87.96</td> </tr> <tr> <td>Brian Weekes – Maintenance Jan 12</td> <td style="text-align: right;">203.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">203.00</td> </tr> <tr> <td>EDF – Electricity Nov 11 to Jan 12</td> <td style="text-align: right;">102.26</td> <td style="text-align: right;">5.11</td> <td style="text-align: right;">107.37</td> </tr> </tbody> </table> <p>NSC Grass cutting quotation for 2012/13 – Green £22.50 per cut Lay-by £36.00 per cut</p> <p>Payments and quotation authorised for approval/acceptance;</p> <p>Proposed: Cllr Tarr    Seconded: Cllr Meek    All in favour</p>	<b><u>(a) Payments for Authorisation</u></b>	<b><u>Nett</u></b>	<b><u>VAT</u></b>	<b><u>Gross</u></b>	PBS – Administration/Coordinator February 2012	795.00	0.00	795.00	Mazaars – external audit fee	400.00	80.00	480.00	NSC Election costs May 2011	87.96	0.00	87.96	Brian Weekes – Maintenance Jan 12	203.00	0.00	203.00	EDF – Electricity Nov 11 to Jan 12	102.26	5.11	107.37	
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PC/02/05	<p><b>Crime and Disorder</b></p> <p>(a) Mr Ball updated the Council with January's statistics – zero reported crime.</p> <p>(b) The police had recently carried out a 'speedwatch' at the newly installed 'pinch point' on the Sheepway. Unfortunately it confirmed that some drivers were not adhering to the speed limits and that the new installation appears to have had little impact on speed control. The situation will continue to be monitored by the police and NSC.</p> <p>(c) A large amount of rubbish had been dumped on Caswell Hill, the incident was observed by an off duty policeman who was able to take the vehicle registration and who has passed the details on to the relevant authority.</p> <p>(d) Volunteers from Portbury Neighbourhood Watch would be carrying out a 'Speedwatch' campaign within the village; Mr Ball has insisted that this should be carried out under the supervision of a police officer so as to protect participants from any motorist who may take offence at being monitored.</p>	
PC/02/06	<p><b>Parish Plan and Website</b></p> <p>(a) Mr John, who maintains the parish website, had been advised that after April the free webhosting service that the Council use would no longer be available, as it is being withdrawn by Microsoft. He has kindly offered to explore alternative providers, those that are free or competitively priced.</p>	HJ
PC/02/07	<p><b>Planning</b></p> <p>(a) <b>Applications – Approved/withdrawn/refused</b></p> <p>11/P/2146/F Land at Gordano Services. Change of building use to drive thru      Granted</p> <p>11/P/2145/ADV Land at Gordano Services. Display of illuminated signs      Granted</p> <p>(b) <b>12/P/0108/F</b> Keepers Cottage, Caswell Lane. Erection of a single garage following demolition of existing garage. Cllr Weeks had reviewed the application and as it is believed to be an action to comply with enforcement, to remedy an over-sized development in the curtilage of a listed building, his suggestion was that it should be approved. All Councillors in favour</p> <p>(c) <b>Draft Tenancy Agreement Strategy/Affordable Housing Delivery Plan</b> – Cllr Thomson will be reviewing and will advise councillors accordingly.      AT</p> <p>(d) <b>NSC Planning Event 21.02.12</b> – Invitation to attend. Cllrs Weeks and Marshall will represent the Council at this event.      RW/ VM</p> <p>(e) <b>NSC Score Strategy 'Main Modifications' consultation</b> (replies by 07.03.12). The contents are currently being reviewed by Cllr Weeks and he will advise the Council accordingly.      RW</p> <p>(f) <b>CPRE Localism workshop 05.03.11</b> – Cllr Weekes will represent PPC at this event.      RW</p> <p>(g) <b>Racecourse Farm Planning Application 11/P/1749/F</b> – The NSC North Area Committee had recently held a site visit which PPC's Cllrs Cooke and Weeks also attended. PPC raised several concerns and were awaiting NSC's response.</p>	<p>Noted Noted</p> <p>IDOX</p> <p>AT</p> <p>RW/ VM</p> <p>RW</p> <p>RW</p>

	<p><b>(h) Land off Caswell Hill (field parcel no. 4231)</b> – The Council has received notification of an appeal against an enforcement notice issued by NSC. It was agreed that PPC would request that the Planning Inspectorate uphold NSC’s decision and reject this appeal.</p> <p><b>(i) National Grid. National Grid Stage 2 Consultation</b>  The next Community Forum is to be held on Tuesday, 28<sup>th</sup> February at Yatton Rugby Club. In view of a recent email received from Peter Gregory, Chairman of Mark PC, in which he has appealed for support from other Councils, Cllr Tarr has volunteered to attend on PPC’s behalf. In preparation for the meeting, Cllr Tarr has ascertained/suggests the following;</p> <ul style="list-style-type: none"> <li>• In a telephone call made to them on 7th February, National Grid confirmed that they will be taking down the second of the 132kV overhead lines between Bridgwater and Avonmouth. No decision has yet been made about taking down the remaining 132kV line, which lies in the chosen Corridor 2 route through Portbury parish close to Priors Wood, which may or may not be replaced by the new 400kV overhead line. If there is one 400kV line it will avoid Priors Wood, if there is a second 400kV line in addition to the existing 132kV line, it may clip the western edge of Priors Wood but not substantially go through it. <u>Action</u>: we need to press for just the one 400kV line if this is technically possible in ensuring security of energy supply.</li> <li>• The extent of under-grounding (undersea is no longer an option) is a serious issue to be considered during the Stage 2 consultation, but it will not be available for the whole of the 37 mile route but reserved for short lengths where there are serious environmental concerns that need to be addressed; purely visual or aesthetic reasons are unlikely to succeed. The Portbury Wharf wetlands nature reserve is one example where a successful environmental case might be made provided sufficient factual evidence can be produced to support it; NG would welcome a well-evidenced business case. <u>Action</u>: Engage the support of AWT who have indicated provisional support for under-grounding or rerouting through the wetlands nature reserve.</li> <li>• The Stage 2 consultation on which we are currently embarked will continue through 2012 and is parishes' one major opportunity to influence final routing decisions and the choice of connections (overhead or underground), before final draft proposals are presented during a very short Stage 3 public consultation in the early part of 2013. NG will make their application to the Infrastructure Planning Commission mid 2013 with a decision expected no later than mid 2014. Construction will begin in early 2015.</li> </ul>	<p><b>RW</b></p> <p><b>ST</b></p>
<p><b>PC/02/08</b></p>	<p><b>Parish Coordinator/Task Monitor</b></p> <p>Nothing new to report.</p>	
<p><b>PC/02/09</b></p>	<p><b>Maintenance</b></p> <p>(a) Pot holes have appeared in Britton Place/Forge End. PBS to report to NSC</p>	<p><b>PBS</b></p>

	(b) Pot holes already inspected by NSC have not been filled in – PBS to follow up	<b>PBS</b>
	(c) Several requests have been made to NSC asking for the road markings to be repainted at the Caswell Lane/High Street junction – no response, PBS to follow up	<b>PBS</b>
<b>PC/02/10</b>	<p><b>Transport and Traffic</b></p> <p>(a) <b>M5/Jct 19</b> – Cllr Cooke had been liaising with NSC regarding the last phase of the Jct 19 improvements. Delays in completion had been due to procurement and resource issues, aggregate left on a site adjacent to the Portbury Hundred would be removed on completion of the works and the contractor would carry out some re-grading work on the Martcombe Road and High Street embankments which will create the necessary level berm adjacent to the carriageway. All the VRS barrier designed for this section of the works has been installed along the approach to J19.</p>	
<b>PC/02/11</b>	<p><b>Community Reports – St Mary’s Church/School and Village Hall</b></p> <p>(a) <b>St Mary’s School</b> – nothing new to report</p> <p>(b) <b>St Mary’s Church</b> – Cllr Marshall advised that several years ago, a structural survey of the church was undertaken but not completed nor a report issued. A new architect has recently been appointed to carry out another survey and to complete this task.</p> <p>(c) <b>Village Hall</b> – Jubilee Celebrations - Mr S Chilcott will be acting as coordinator.</p>	
<b>PC/02/12</b>	<p><b>AOB</b></p> <p><b>Allotments</b> – Cllr Meek will arrange an inspection visit</p>	<b>JM</b>
<b>PC/02/13</b>	<b>Date and time of next meeting – 6<sup>th</sup> March 2012 at 7.30pm</b>	

**Meeting finished at 9.45pm**  
**Portbury Parish Council**  
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