

Portbury Parish Council

MINUTES

Minutes of the meeting held 15th January 2013
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Marshall Cllr Chilcott Cllr Hale

Chairman: Cllr Cooke

Clerk: Cllr Meek – (Minutes taken by Sara Thompson)

Others: Mandy Bishop – NSC
Brian Weekes
One member of the public

Meeting commenced at 7.30pm

No	Item	Action																																												
PC/01/01	Apologies – PC Clark, Mr Ball and Mr Summerfield																																													
PC/01/02	Minutes of December's meeting held 04.12.12 signed as a true record of proceedings. Proposed: Cllr Cooke Seconded: Cllr Hale All in favour																																													
PC/01/03	<p>a) Payments for Authorisation</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right; width: 15%;"><u>Nett</u></th> <th style="text-align: right; width: 15%;"><u>VAT</u></th> <th style="text-align: right; width: 10%;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator Jan 13 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>Brian Weekes – Maintenance Dec 12</td> <td style="text-align: right;">189.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">189.00</td> </tr> <tr> <td>NSC – grass cutting</td> <td style="text-align: right;">174.86</td> <td style="text-align: right;">34.97</td> <td style="text-align: right;">209.83</td> </tr> <tr> <td>SSE Lighting Maintenance 3rd quarter 2012/13</td> <td style="text-align: right;">43.88</td> <td style="text-align: right;">8.78</td> <td style="text-align: right;">52.66</td> </tr> <tr> <td>PVH – Hall rental</td> <td style="text-align: right;">108.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">108.00</td> </tr> <tr> <td>Cllr Cooke – B & Q xmas tree tinsel</td> <td style="text-align: right;">10.00</td> <td style="text-align: right;">2.00</td> <td style="text-align: right;">12.00</td> </tr> <tr> <td>Fountains – Dog bins</td> <td style="text-align: right;">48.00</td> <td style="text-align: right;">9.60</td> <td style="text-align: right;">57.60</td> </tr> <tr> <td colspan="4">Replacement cheque to chq 1703</td> </tr> <tr> <td>Cllr Cooke – Reimbursement batteries for xmas lights</td> <td style="text-align: right;">15.78</td> <td style="text-align: right;">3.15</td> <td style="text-align: right;">18.93</td> </tr> <tr> <td colspan="4">Proposal to authorise payments All in favour</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator Jan 13 S/O	795.00	0.00	795.00	Brian Weekes – Maintenance Dec 12	189.00	0.00	189.00	NSC – grass cutting	174.86	34.97	209.83	SSE Lighting Maintenance 3 rd quarter 2012/13	43.88	8.78	52.66	PVH – Hall rental	108.00	0.00	108.00	Cllr Cooke – B & Q xmas tree tinsel	10.00	2.00	12.00	Fountains – Dog bins	48.00	9.60	57.60	Replacement cheque to chq 1703				Cllr Cooke – Reimbursement batteries for xmas lights	15.78	3.15	18.93	Proposal to authorise payments All in favour				
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	<p>b) Precept Request – A finance meeting to agree the precept request for 2013/14 will be held on 28.01.13 at 7.45pm at the Council’s offices. In readiness, PBS will prepare financial statements for circulation to all councillors.</p> <p>c) Christmas Tree decoration expenditure 2013 – Several tree lights will need to be replaced and it was agreed that expenditure would be approved.</p>	PBS
PC/01/04	<p>Maintenance</p> <p>a) Allotments – A resident requested permission to address the Council regarding the subject of village allotments. The resident, who lives adjacent to the plot, is concerned that the area is particularly untidy, with increasing amounts of ‘rubbish’ being left onsite. Whilst acknowledging the fact that it is winter and that the area is not going to be looking its best, it would still be appreciated if a general tidy could be arranged.</p> <p>Cllr Meek will inspect that area and the Council will issue letters where appropriate.</p> <p>b) The Council had been advised that as of the 1st April 2013, Fountains would no longer be emptying the village dog bins as they had not been successful in renewing their contract with NSC. A new provider, Glendale, would now be offering this service and it was hoped that continuity and costs would be maintained. PBS to contact NSC to request confirmation.</p> <p>c) Flooding – Mandy Bishop NSC gave details of a flood incident logging facility currently being hosted by NSC’s website. Portbury residents are encouraged to report any issues that they have experienced, as this feedback will be used to form part of the data used by NSC Asset Management Team when deciding the areas most needing capital investment in their drainage systems.</p>	PBS
PC/01/05	<p>Crime & Disorder</p> <p>a) Neither Mr Ball nor PC Clark were available to attend the meeting but had previously reported that there had been no recorded incidents during December.</p> <p>b) Earlier in January a resident had expressed concern that Prior’s Wood was being used for quad bike ‘off road’ activities; paths had been churned up and areas where the blue bells grow are damaged. Cllr Marshall advised the Council that three riders had been apprehended and official police warnings given.</p>	
PC/01/06	<p>Parish Plan and Website</p> <p>Nothing new to report</p>	
PC/01/07	<p>Planning</p> <p>a) National Grid – The Council were awaiting details of a meeting to be held between Cllr Ashton, National Grid and PPC.</p>	

	<p>b) Applications received 12/P/2172/F Racecourse Farm - Variation of Condition 8 on permission 11/P/1749/F The Council does not approve of this application as the granting of the original one was subject to conditions being adhered to. If conditions are amended to suit the 'build' as it develops, there is little point in conditioning applications at the granting stage.</p> <p>Comment was also made regarding the amount of debris being washed from the site on to the public highway.</p> <p>Proposal – Object to this application</p> <p>Proposed: Cllr Meek Seconded: Cllr Hale All in favour</p> <p>13/P/0033/F School House Cottage – Demolition of existing porch and erection of a single storey link extension – The Council do not object to this application.</p> <p>Proposal – No objection All in favour</p>	
PC/01/08	<p>Council Administration Nothing new to report</p>	
PC/01/09	<p>Transport and Traffic a) Speeding – High Street. Whilst it was noted that the police had recently carried out a speed watch within the village, drivers continue to ignore the speed restrictions. PBS to contact PC Clarke to enquire as to whether further assistance can be offered.</p>	PBS
PC/01/10	<p>Community Reports a) St Mary's Church Cllr Marshall advised that the next PPC meeting is being held on the 4th February and that repairs to the clock had not yet commenced.</p> <p>b) St Mary's School Nothing new to report</p> <p>c) Village Hall Cllrs Chilcott and Meek advised that revenue continues to remain at a healthy level and that the long term intention is to build a financial reserve for future capital improvements.</p> <p>Decoration of the reading room would be the next maintenance project, followed by the hall.</p>	

<p>PC/01/11</p>	<p>AOB</p> <p>a) The Council thanked Brian Weekes for his assistance with removing the village Christmas trees. Cllr Chilcott also wished to thank residents for assisting in the decorating of the trees; in particular Mr and Mrs Summerfield, Cllr Marshall and Mrs Thomson.</p> <p>b) Brian Weekes thanked the Council for the provision of the grit bin located at the Sheepway side of the footbridge.</p>	
<p>PC/12/12</p>	<p>Date and time of next meeting 5th February 2013</p>	

Meeting finished at 8.50 pm
Portbury Parish Council
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