

Portbury Parish Council

MINUTES

Minutes of the meeting held 6th February 2013
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Marshall Cllr Chilcott Cllr Hale

Chairman: Cllr Cooke

Clerk: Cllr Meek – (Minutes taken by Sara Thompson)

Others: Mandy Bishop – NSC (arrived 7.45pm)
 Brian Weekes
 Les Summerfield (arrived at 7.40pm)
 Mr R Ball – Neighbourhood Watch

Meeting commenced at 7.30pm

No	Item	Action																				
PC/02/01	Apologies – PC Clark and Mr John																					
PC/02/02	<p>Minutes of January's meeting held 15.01.13 signed as a true record of proceedings.</p> <p>Proposed: Cllr Hale Seconded: Cllr Meek All in favour</p> <p>Minutes of PPC's Finance meeting held 28.01.13 signed as a true record of Proceedings.</p> <p>Proposed: Cllr Meek Seconded: Cllr Chilcott All in favour</p>																					
PC/02/03	<p>a) Payments for Authorisation</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right;"><u>Nett</u></th> <th style="text-align: right;"><u>VAT</u></th> <th style="text-align: right;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator Feb 13 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>Brian Weekes – Maintenance Jan 13</td> <td style="text-align: right;">189.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">189.00</td> </tr> <tr> <td>Fountain- Dog Bins Dec 12</td> <td style="text-align: right;">48.00</td> <td style="text-align: right;">9.60</td> <td style="text-align: right;">57.60</td> </tr> <tr> <td>EDF – Electricity supply Nov to Jan 13</td> <td style="text-align: right;">126.94</td> <td style="text-align: right;">6.35</td> <td style="text-align: right;">133.29</td> </tr> </tbody> </table> <p>Proposed: Cllr Meek Seconded: Cllr Chilcott All in favour</p>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator Feb 13 S/O	795.00	0.00	795.00	Brian Weekes – Maintenance Jan 13	189.00	0.00	189.00	Fountain- Dog Bins Dec 12	48.00	9.60	57.60	EDF – Electricity supply Nov to Jan 13	126.94	6.35	133.29	
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	<p>b) Dog Bins As of 1st April 2013, Fountains would no longer be contracted to provide the dog bin emptying service. It was agreed that Brian Weeks would takeover as service provider at a cost of £25.00 per month – PPC would supply consumables such as bin liners, gloves and disinfectant.</p> <p>Proposed: Cllr Cooke Seconded : Cllr Hale All in favour</p>	
<p>PC/02/04</p>	<p>Crime and Disorder a) Mr Ball reported that the only crime of note was the theft from a car parked in the car park at the top of Wharf Lane on Saturday the 26th of January during the afternoon.</p>	
<p>PC/02/05</p>	<p>Parish Plan and Website Nothing new to report</p>	
<p>PC/02/06</p>	<p>Planning a) Applications received 13/P/0144/F Welcome Break Services - Erection of an extension to vacant building incorporating a drive-thru Starbucks unit with seating 13/P/0145/ADV Welcome Break Services - Display of 3 x illuminated fascia signs, 2 x illuminated projecting hanging signs, 6 x illuminated and 1 non illuminated various signs After a brief discussion it would agreed that no objection would be made b) North Somerset Council Planning Decisions The Council is becoming increasingly frustrated with planning decisions made by NSC due to the perceived lack of consistency. Applications which have no impact on the surrounding area are refused, whilst others which breach planning conditions are granted. Conditions are attached to applications for a purpose; whether it is to maintain aesthetics or building integrity etc. Allowing conditions to be breached by means of approving the variation, appears to make a mockery of NSC's planning procedure. Cllr Cooke will discuss this issue with Cllr Ashton NSC</p>	

<p>PC/02/07</p>	<p>Maintenance</p> <p>(a) Allotments</p> <p>Several complaints had been received by the Council regarding the unkempt appearance of the allotments. Having visited site, Cllr Meek confirmed that, whilst appreciating that it is the dormant season, the area was untidy with numerous bins, wood, polythene and weeds etc. After discussion it was agreed that;</p> <ol style="list-style-type: none"> 1. A letter would be sent to all allotment holders requesting that the area is tidied and items, surplus to requirements, are removed. 2. The annual allotment fee would be increased from £20 to £25 pa (effective from 01.04.13). 3. Tenants who make no attempt to keep the area around their allotments tidy would be approached by the Council directly and asked to do so. Should they ignore this request, but still wish to retain their lease, the Council would reserve the right to authorise the village lengthsmen to carry out remedial maintenance on the paths etc which would then be charged to the tenant. The tenant would be advised of this before work commenced and be given a suitable amount of time to allow them to carry out the work themselves. PPC's 'Terms of Agreement' will be amended to reflect this. <p>Proposed: Cllr Meek Seconded: Cllr Hale All in favour</p> <p>(b) Dog Bin emptying – alternative provider Please refer to PC/02/03 (b)</p> <p>(c) Grit Bins</p> <p>Bins had been replenished by NSC and notices had been placed in each unit advising that the use of grit on private property was prohibited – unauthorised use would be reported to the police.</p> <p>(d) High Street Lay by – Bund, grass cutting, St George's Bank team</p> <p>The partially constructed bund (opposite the High Street layby) had been damaged – NSC to be advised of this and be requested to fully construct and seed at the earliest opportunity.</p> <p>St George's bank – The Council agreed that the verge, beginning at the A369 entrance to the lay-by and ending on the High Street, will continue to be mown and not incorporated in to the 'bank'.</p>	
<p>PC/02/08</p>	<p>Council Administration</p> <p>(a) Annual Residents' Meeting – Agreed date 13th May 2013 commencing at 8.00pm – Cllr Cooke to confirm hall booking</p> <p>(b) Annual General Meeting - Agreed date 2nd April 2013 commencing at 7.00pm</p>	<p>PC</p>

PC/02/09	Transport and Traffic Nothing new to report	
PC/02/10	Community Reports a) St Mary's Church – Cllr Marshall advised; 1. Repairs to the clock had not yet commenced but would do so shortly. 2. A general 'tidy-up' would be held as four weddings had been booked. 3. The church christmas card had been well received and Cllr Marshall had been requested to design one for Easter – the date of PPC's residents' meeting would be included. 4. An event to celebrate the completion of the repairs to the church bell tower would be held on the 17 th March at 4.00pm, and campanologists from around the area would be attending to ring the bells. 5. Upcoming events included a book festival and a talk on the history and architecture of the church. 6. Future maintenance included under seat heating, roof repairs and electrical upgrades. b) St Mary's School 1. Several pupils had attended an 'Education Sunday' at the church c) Village Hall 1. The hall continues to be well used and revenue remains steady.	
PC/02/11	AOB a) Co-option – There are currently two parish councillor vacancies – updated notices to be placed on the website and village boards requesting applications from any interested parties. b) Mr Summerfield voiced concern regarding the flow of water in the Mill stream as it appeared not to have been running at full capacity during the recent bad weather. He requested that the culvert be inspected to ensure that there was no debris blocking it.	
PC/02/12	Date and time of next meeting 5th March 2013	

