

Portbury Parish Council

MINUTES

Minutes of the meeting held 2nd April 2013
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Marshall Cllr Hale

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mandy Bishop – NSC
Brian Weekes
Les Summerfield
Roy Ball
PC Roberts (arrived at 7.40pm – left at 7.55pm)
One member of the public

Meeting commenced at 7.30pm

No	Item	Action																												
PC/04/01	Apologies – Cllr Chilcott																													
PC/04/02	Minutes of March's meeting held 05.03.13 signed as a true record of proceedings. Proposed: Cllr Cooke Seconded: Cllr Meek All in favour																													
PC/04/03	a) Payments for Authorisation <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Nett</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>VAT</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator April 13 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>Brian Weekes – Maintenance Mar 13</td> <td style="text-align: right;">154.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">154.00</td> </tr> <tr> <td>SSE – Lighting maintenance 4th quarter</td> <td style="text-align: right;">43.88</td> <td style="text-align: right;">8.78</td> <td style="text-align: right;">52.66</td> </tr> <tr> <td>Bristol Water – 13.09.12 to 15.03.13 allotments</td> <td style="text-align: right;">58.83</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">58.83</td> </tr> <tr> <td>Fountains dog bins Feb 13</td> <td style="text-align: right;">48.00</td> <td style="text-align: right;">9.60</td> <td style="text-align: right;">57.60</td> </tr> <tr> <td>NSC Grass cutting</td> <td style="text-align: right;">87.35</td> <td style="text-align: right;">17.47</td> <td style="text-align: right;">104.82</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator April 13 S/O	795.00	0.00	795.00	Brian Weekes – Maintenance Mar 13	154.00	0.00	154.00	SSE – Lighting maintenance 4 th quarter	43.88	8.78	52.66	Bristol Water – 13.09.12 to 15.03.13 allotments	58.83	0.00	58.83	Fountains dog bins Feb 13	48.00	9.60	57.60	NSC Grass cutting	87.35	17.47	104.82	
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	Proposed: Cllr Meek	Seconded: Cllr Hale	All in favour	
PC/04/04	<p>Crime and Disorder</p> <p>a) After 23 years, Mr Ball had resigned from his role as Neighbourhood Watch Coordinator. Cllr Cooke thanked him for all his efforts and for attending the parish council meetings. Mr Ball had kindly offered to maintain the village notice boards with regard to displaying PPC agendas etc. Mrs Cooke had volunteered to take over the vacant position.</p> <p>b) PCSO Roberts advised that a car parked in the A369/High Street lay-by had been set fire to. A couple of days later, two further cars parked there had also been subject to vandalism. Although there is no obvious link, PCSO Roberts requested that parishioners stay vigilant and report anything suspicious.</p> <p>c) The mobile vehicle speed indicator was scheduled to be located in the village in the near future. Meantime if residents are aware of vehicles speeding within the village, they are advised to note the registration number and report the details to the police who will then take matters further.</p> <p>d) PCSO Roberts suggested that the Council make use of 'PACT Priority' and report any issues by dialling 101.</p>			
PC/04/05	<p>Parish Plan and Website</p> <p>a) Nothing new to report</p>			
PC/04/06	<p>Planning</p> <p>a) Applications received;</p> <p>13/P/0482/F 56 Moor Gate Creation of a new dormer structure to provide increased living space – no objection.</p> <p>13/P/0516/F Land north of Birchwood Cottage off Portbury Lane Change of use from agricultural building to holiday cottage. Cllr Cooke will review the application in detail and will circulate a response for councillors' approval.</p> <p>b) National Grid – Future Action. PPC had recently organised a meeting; with parishioners, Dr Liam Fox MP and Cllr Nigel Ashton being in attendance. The purpose of the meeting was to update residents with regard to NG's pylon routing preferences and to formulate a plan of action objecting to this proposal.</p> <p>Residents interested in forming an action group would be invited to attend a meeting being held 09.04.13 at 7.30pm in the village hall. It was hoped that a committee would be formed and a chairman elected. Cllr Hale had offered to represent the council at this event</p>			<p>PC</p> <p>LH</p>

	<p>c) Portishead Railway station location. Various options were currently being consulted on; one being an area off the Sheepway, north of Moor Farm, which is being strongly objected to. The preferred location would be Option 1 - Town Centre location on Harbour Road with provision for 100 car parking adjacent to the station site, as detailed in the 'Re-opening Portishead Railway Line Through the Greater Bristol Metro Phase 1 Project and Options for the Location of Portishead Railway Station' document. Mr Summerfield kindly offered to draft a response to this consultation, advising NSC of PPC's preferred option.</p>	LS
PC/04/07	<p>Maintenance</p> <p>a) Cllr Meek reported that builders waste had been left in the hedge by contractors working at St Mary's School. Investigations would be made and the culprits requested to remove discarded materials.</p> <p>b) The construction of the bund located at the end of the High Street had now been constructed and partially seeded. Cllr Cooke would liaise with Susan Strangroom (NSC) regarding completion of the planting.</p> <p>c) NSC's newly appointed grounds maintenance contractor had kindly agreed to the supply of 25,000 summer bedding plants, free of charge, to the community. Cllr Marshall would approach NSC and request a selection for the village.</p>	PC VM
PC/04/08	<p>Council Administration Nothing new to report</p>	
PC/04/09	<p>Transport and Traffic</p> <p>a) Avon and Somerset Community Trust Road Safety – Having reviewed this document there appears to be little that would benefit Portbury.</p>	
PC/04/10	<p>Community Reports</p> <p>a) St Mary's Church – Cllr Marshall reported that; Upgrading of the electrics was scheduled to commence 08.04.13. Repairs to the clock would be made w/c 08.04.13. The dedication service for the church bell had been well attended</p> <p>b) St Mary's School Repairs to the conservatory had been undertaken</p> <p>c) Village Hall Tickets for the Beer & Cider festival (20.04.13) were selling well.</p>	

PC/04/11	AOB a) Dogs permitted in the allotment – After a brief discussion it was agreed that dogs would still be permitted in the allotment area.	
PC/04/12	Date and time of next meeting 7th May 2013	

Meeting finished at 8.55 pm
Portbury Parish Council
Adcroft House, 15 Roath Road. Portishead BS20 6AW
Tel: 01275 815012 portbury_parish_council@hotmail.co.uk