

Portbury Parish Council

MINUTES

Minutes of the meeting held 2nd July 2013
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Marshall Cllr Hale Cllr Weekes

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mandy Bishop – NSC
 Haydn John (arrived at 7.39pm)
 Les Summerfield (Footpaths Officer) – arrived at 7.35pm
 One member of the public

Meeting commenced at 7.30pm

No	Item	Action																																				
PC/07/01	Apologies – Received from Cllr Chilcott																																					
PC/07/02	Minutes of June's meeting held 04.06.13 signed as a true record of proceedings. Proposed: Cllr Cooke Seconded: Cllr Meek All in favour																																					
PC/07/03	Finance a) Payments for Authorisation <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="text-align: right; border-bottom: 1px solid black;">Nett</th> <th style="text-align: right; border-bottom: 1px solid black;">VAT</th> <th style="text-align: right; border-bottom: 1px solid black;">Gross</th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator July 13 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>David James – 2nd quarter playing field lease</td> <td style="text-align: right;">212.50</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">212.50</td> </tr> <tr> <td>St Mary's Church – Events banner</td> <td style="text-align: right;">39.00</td> <td style="text-align: right;">7.80</td> <td style="text-align: right;">46.80</td> </tr> <tr> <td>SSE Lighting maintenance 1st quarter</td> <td style="text-align: right;">43.88</td> <td style="text-align: right;">8.78</td> <td style="text-align: right;">52.66</td> </tr> <tr> <td>Mr Phipps – Planning Guideline book (Amazon)</td> <td style="text-align: right;">52.74</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">52.74</td> </tr> <tr> <td colspan="4"> <u>Payments authorised pre meeting</u></td> </tr> <tr> <td>Midwich Ltd – Replacement PA system (St Mary's Church)</td> <td style="text-align: right;">401.00</td> <td style="text-align: right;">80.20</td> <td style="text-align: right;">481.20</td> </tr> <tr> <td>Cllr Marshall – Planters/compost</td> <td style="text-align: right;">119.94</td> <td style="text-align: right;">23.99</td> <td style="text-align: right;">143.93</td> </tr> </tbody> </table>		Nett	VAT	Gross	PBS – Administration/Coordinator July 13 S/O	795.00	0.00	795.00	David James – 2 nd quarter playing field lease	212.50	0.00	212.50	St Mary's Church – Events banner	39.00	7.80	46.80	SSE Lighting maintenance 1 st quarter	43.88	8.78	52.66	Mr Phipps – Planning Guideline book (Amazon)	52.74	0.00	52.74	 <u>Payments authorised pre meeting</u>				Midwich Ltd – Replacement PA system (St Mary's Church)	401.00	80.20	481.20	Cllr Marshall – Planters/compost	119.94	23.99	143.93	
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	<p>close to a motorway would be disastrous in the event of a fire. The tragic incident on the night of 5th November 2011, caused by smoke bellowing across the M5, ratifies the Council's concerns. Cllr Cooke will draft a letter of objection for approval of Councillors</p> <p>Proposed: Cllr Cooke Seconded: Cllr Meek All in favour</p>	PC
PC/07/08	<p>Maintenance</p> <p>a) The Council had recently received the independent annual inspection report regarding the condition of the Play Ground equipment. One or two minor items had been raised and Cllr Weekes will discuss further with GB Sports and Leisure.</p> <p>b) The depression in the village green appears to be deepening. Cllr Weekes was requested to visit site and report back with suggestions for repair.</p>	BW BW
PC/07/09	<p>Council Administration</p> <p>a) Call handling within the PPC office was discussed.</p>	
PC/07/10	<p>Transport and Traffic</p> <p>a) It has been noted that some commuters continue to turn right whilst exiting Portbury High Street at the A369 Junction. Not only is this an illegal manoeuvre but also extremely dangerous. Road signage adequately indicates 'left turn only' and therefore it can only be assumed that some drivers are knowingly ignoring this directive. If this is witnessed, the Council would request that the registration details are noted for forwarding to the police.</p> <p>b) High Street corner/Mill Lane– Double yellow lines. Firstly the Council would advise that this TRO had not been raised at the request of PPC but is part of a wider NSC scheme. Residents' feedback received by the Council indicates that opinion is divided as to the benefits, or not, of such road markings. During discussion, and to gain a clearer picture of line positioning and length, Cllr Cooke suggested that the meeting be adjourned so that attendees could view the location.</p> <p>Meeting adjourned at 8.45pm - Meeting resumed at 9.00pm</p> <p>A point on the High Street, considered to be optimum, had been marked at the agreement of those present; this location would be reported back to Mike O'Sullivan NSC for consideration.</p> <p>c) Portbury Lane – Week commencing 24.06.13, two accidents had occurred on the bends towards the top of Portbury Lane. Both vehicles had ended up on their roofs and it was believed that the emergency services had attended. It would appear that a contributory factor was rain, making the road surface</p>	PC

	<p>slippery and therefore the corners harder to negotiate, particularly at speed. On numerous occasions, PPC has requested NSC to address the suitability of the road surface at this location and although road signage regarding speed had been improved, the safety of the surface remains questionable.</p> <p>Cllr Cooke will contact Frank Cox NSC to discuss further and also to request that the chevron signs, damaged in the road accidents, are replaced.</p>	<p>PC</p>
<p>PC/07/11</p>	<p>Community Reports</p> <p>a) St Mary's Church – Cllr Marshall reported that; During clock repairs it was noticed that the beam which supports the weights was in fact not load bearing, however a volunteer had kindly reinforced the structure.</p> <p>The recently held concert had raised £250 for church funds.</p> <p>b) St Mary's School The school fete is being held 5.07.13 The tea and cakes sold to members of the public enjoying the bluebell walk through Prior's Wood had raised £545 for school funds.</p> <p>Cllr Cooke took the opportunity of thanking Cllr Marshall for her work in planting up and siting the recently purchased containers – many positive comments had been received. An email would also be sent to NSC thanking them for the supply of the plants.</p> <p>c) Village Hall – Cllr Meek reported that; Income revenue remains steady and all facilities are being well used.</p>	<p>PBS</p>
<p>PC/07/12</p>	<p>AOB</p> <p>a) A resident reported that the street lights on Hillside were being obstructed by overhanging tree branches. It has previously be ascertained that as the trees are located on private property, NSC are not able to include them in their maintenance programme however it is understood that Western Power, who own lines running through the area, have recently contacted the property owners advising them that they must prune the trees to prevent line damage. If this request is not adhered to, Western Power will organise the work to be carried out and the home owners invoiced accordingly.</p> <p>b) Failand/Portbury Lane. It has been noticed that there is a debris build-up covering the drains in Failand Lane, particularly plastics. PPC to request details from NSC regarding the autumn drain cleaning schedule.</p>	

	<p>Cllr Cooke would request a site meeting with Paul Smart NSC to discuss this and other maintenance issues within the parish.</p> <p>c) Correspondence had been received from St George's Flower Bank requesting the Council to consider making a donation. This item would be included on August's agenda for further discussion.</p> <p>d) A resident enquired as to whether the road traffic signs which indicate 'No Lorries' could be introduced to the village – Cllr Cooke to investigate further.</p>	<p>PC</p> <p>PC</p>
PC/06/13	Date and time of next meeting 6th August 2013	

Meeting finished at 9.24 pm
Portbury Parish Council
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