

Portbury Parish Council

MINUTES

Minutes of the meeting held 6th August 2013
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Marshall Cllr Hale Cllr Weekes (arrived at 7.45pm) Cllr Chilcott

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mandy Bishop – NSC
 Haydn John
 Les Summerfield (Footpaths Officer)
 PC Jenny Clark (arrived at 7.43pm/left at 7.53pm)

Meeting commenced at 7.30pm

No	Item	Action																												
PC/08/01	Apologies – None received																													
PC/08/02	Old Sea Wall Coastal Path (a) Discussion led by Mrs A Hennessy. Unfortunately Mrs Hennessy had not replied to the Council's invitation to attend the meeting. However, this item was discussed further under 'AOB' where Mr Summerfield (Footpath Officer) made several observations.																													
PC/08/03	Minutes of July's meeting held 02.07.13 signed as a true record of proceedings. Proposed: Cllr Meek Seconded: Cllr Cooke All in favour																													
PC/08/04	Finance a) Payments for Authorisation <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right;"><u>Nett</u></th> <th style="text-align: right;"><u>VAT</u></th> <th style="text-align: right;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator August 13 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>GB Sport & Leisure – Annual playground Inspection</td> <td style="text-align: right;">75.00</td> <td style="text-align: right;">15.00</td> <td style="text-align: right;">90.00</td> </tr> <tr> <td>Portbury PCC – donation to clock repairs</td> <td style="text-align: right;">150.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>PVH – Rent</td> <td style="text-align: right;">54.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">54.00</td> </tr> <tr> <td>Grant Thornton – External auditors fee</td> <td style="text-align: right;">200.00</td> <td style="text-align: right;">45.00</td> <td style="text-align: right;">245.00</td> </tr> <tr> <td>Cllr Marshall – Mileage expenses (collecting plants)</td> <td style="text-align: right;">15.40</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">15.40</td> </tr> </tbody> </table>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator August 13 S/O	795.00	0.00	795.00	GB Sport & Leisure – Annual playground Inspection	75.00	15.00	90.00	Portbury PCC – donation to clock repairs	150.00	0.00	150.00	PVH – Rent	54.00	0.00	54.00	Grant Thornton – External auditors fee	200.00	45.00	245.00	Cllr Marshall – Mileage expenses (collecting plants)	15.40	0.00	15.40	
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	<p>Prejudicial/Personal Interest Payments</p> <table border="0"> <tr> <td>Brian Weeks – Village Lengthsman</td> <td>July 13</td> <td>284.00</td> <td>0.00</td> <td>284.00</td> </tr> <tr> <td>Play area maintenance and repairs</td> <td></td> <td>42.00</td> <td>0.00</td> <td>42.00</td> </tr> </table> <p>Additional item for authorisation</p> <table border="0"> <tr> <td>EDF – Electricity consumption</td> <td>May to July 2013</td> <td>131.68</td> <td>6.58</td> <td>138.26</td> </tr> </table> <p>Proposed: Cllr Hale Seconded: Cllr Chilcott All in favour</p> <p>Note: Cllr Weekes arrived after the above items were proposed for authorisation and voted on, therefore he did not declare an Interest.</p> <p>(b) Real Poppy Campaign 2014 – Centenary of the start of WW1 (04.08.14) A campaign has been launched, supporting the RBL, to cast Flanders poppy seeds across the breadth of the UK so that during August 2014, the countryside is covered in poppies to commemorate the sacrifices made during the deadliest conflict in human history – WW1.</p> <p>The Council agreed to support this campaign and would purchase 30,000 seeds from 'Realpoppy.co.uk'. Cllr Hale proposed that a budget of £30.00 be allocated. PBS would organise the purchase of the seeds.</p> <p>Proposed: Cllr Hale Seconded: Cllr Meek All in favour</p> <p>(c) St George's Flowerbank – Donation request A request had been received from Bob Buck of St George's Flowerbank enquiring as to whether the Council would be able to offer financial support as it had done previously. Cllr Cooke proposed that £50.00 be donated.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Meek All in favour</p>	Brian Weeks – Village Lengthsman	July 13	284.00	0.00	284.00	Play area maintenance and repairs		42.00	0.00	42.00	EDF – Electricity consumption	May to July 2013	131.68	6.58	138.26	PBS
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PC/08/05	<p>Crime and Disorder</p> <p>(a) PC Clark reported that a handbag had been stolen from a car parked outside of St Mary's church.</p> <p>(b) During September, the local police would be holding a 'Traffic Day of Action' and various hotspots within the area would be monitored by traffic police; Portbury was to be included in this initiative.</p>																
PC/08/06	<p>Parish Plan and Website</p> <p>(a) Website - Haydn John reported that the parish council website was up to date with regard to Council documents.</p> <p>(b) Parish Plan – The final element of the questionnaire needs to be completed by pupils of St Mary's – Cllr Marshall will follow up.</p>	VM															

<p>PC/08/07</p>	<p>Planning</p> <p>a) Applications received; 13/P/1110/F 39 Caswell Lane Change of use from single dwelling to a single dwelling with ancillary cattery to include erection of 2no buildings within rear curtilage of property to provide 12 cattery units. Having reviewed this application, Cllr Chilcott advised that a clause on a previous application at this address had stipulated that there should be no further development. With this in mind, and the fact that a cattery would be a commercial enterprise within the Green Belt, Councillors agreed to object to the application. Proposal to object</p> <p>Proposed: Cllr Cooke Seconded: Cllr Meek All in favour</p> <p>13/P/1219/F Land off Sheepway Erection of a stable block and ménage. Due to the location of this proposed development, on the Gordano Valley wetlands within the Green Belt, the Council considered the implications that the civil engineering works required would have on the vicinity; water table, habitat, visual impact etc. After discussion it was agreed that the negative impact was considered high and therefore an objection to this proposed application would be made.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Meek All in favour</p> <p>(b) Royal Portbury Dock – Night time noise Several residents have made comment regarding the increased night time noise emanating from the Royal Portbury Dock. Cllr Cooke had made enquiries with Sue Turner RPD who advised that an ongoing commercial contract was being operated. Due to recent weather conditions, noise was being carried towards Portbury and so in that respect there was little that RPD could do to assist. After a brief discussion it was agreed that the Council would write to RPD enquiring as to whether the crane motion alarms could at least be dampened during the night.</p>	<p>PBS</p> <p>PBS</p> <p>PC</p>
<p>PC/08/08</p>	<p>Maintenance Cllr Cooke took the opportunity of thanking Cllr Weekes, in his capacity of Village Lengthsman, for strimming the village green.</p> <p>(a) Village Green – Ground depression. Councillors estimate that five tons of type 1 aggregate will be required to bring the ground up to such a level where top soil can be added. PBS will seek costs.</p> <p>(b) M5/Village Fence Line. Several posts/panels have rotted and therefore the integrity of the fence regarding safety and noise bafflement has been compromised. Skandia, the maintenance contractors for the HA, have been made aware of this issue and their response was not considered to be positive. Their maintenance remit is to repair and not replace, therefore they will have to submit a report to the HA requesting funding – a decision which may take up to two years. Meantime if the fence line disintegrates further, they will remove it and replace with orange safety netting. Mandy Bishop will liaise with Frank Cox NSC to see if they can add further weight to our replacement request.</p>	<p>PBS</p> <p>MB</p>

PC/08/09	<p>Council Administration</p> <p>(a) Earthlight – NSC Mapping Facility. Cllr Chilcott gave a brief overview of this mapping facility provided by NSC which PPC has subscribed to. Earthlight offers a visual and interactive way to access a wide range of up to date information and can be used to view, search, annotate and print maps. From viewing the location of planning applications (past and present) to identifying land ownership, this facility is considered to be of great benefit. Cllr Chilcott will give a short demonstration at September’s meeting.</p>	SC
PC/08/10	<p>Transport and Traffic</p> <p>(a) White ‘H’ bars – At the request of a resident, NSC had marked several drive ways on the High Street with ‘H’ bar markings to prevent obstruction by parked vehicles. It was considered that several other areas in the parish could also benefit from similar markings such as the entrance to the A369/High Street lay-by. Cllr Cooke would contact Liam Abercrombie NSC to discuss further.</p>	PC
PC/08/11	<p>Community Reports</p> <p>a) St Mary’s Church Now that repairs to the church clock mechanism had been completed, the re-gilding of the clock face was being considered Cllr Cooke was in possession of the new PA system</p> <p>b) St Mary’s School The recently held summer fair had been well supported The Year 6 leavers had attended a service in the church</p> <p>c) Village Hall At the Community Cafe held 03.08.13, Cllr Hale had been approached by several residents who had expressed concern regarding the installation of stock fencing around the field behind Priory Road, and which now prevents access. The field is owned by Newcombe Estates who, it would appear, have recently undertaken a schedule of works to repair/replace the existing fence line. Residents have enquired as to whether the owners would consider installing an access gate and thereby allowing them a permissive right of way.</p> <p>Newcombe Estates also own the field adjacent to the village hall and it has been noted that the drainage ditch running through is blocked.</p> <p>Cllr Hale will draft a letter of to Newcombe Estates detailing the above concerns</p>	LH
PC/08/12	<p>AOB</p> <p>(a) Cllr Cooke advised the meeting that he would not be available to attend the Armistice Day service being held 10.11.13.</p> <p>(b) Pylons – NG. Wraxall & Failand Parish Council have recently circulated a copy of a report which they had commissioned to look at alternative underground routing options for the Hinkley C Connection. Unfortunately the cost of preparing the report exceeded their budget of £8500 by £6500 and therefore they are asking councils who will be affected by the routing corridor to consider making a donation. PPC understand that Nailsea Town Council has donated £2000 which equates to £0.29 per Nailsea</p>	

	<p>household. Using this figure, and the fact that there are 397 households in Portbury, the matched equivalent would be £115.13. After discussion it was agreed that a cheque for £120.00 would be authorised at September's council meeting.</p> <p>(c) Old Sea Wall Coastal Path – Mr Summerfield advised that Mrs Hennessey has submitted a Modification Order Application to NSC requesting that the full length of the footpath be opened to the public.</p>	
PC/08/13	Date and time of next meeting 3 rd September 2013	

Meeting finished at 9.30 pm
Portbury Parish Council
Adcroft House, 15 Roath Road. Portishead BS20 6AW
Tel: 01275 815012 portbury_parish_council@hotmail.co.uk