

Portbury Parish Council

MINUTES

Minutes of the meeting held 3rd September 2013
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Marshall Cllr Hale Cllr Weekes Cllr Chilcott

Chairman: Cllr Cooke

Clerk: (Minutes taken by Sara Thompson)

Others: Mr Phipps – Portbury Technical Team (arrived at 8.00pm)
 Mr Cowland – Portbury Technical Team (arrived at 8.45pm)
 Mr Summerfield – Footpaths Officer (arrived at 7.45pm)
 Four members of the public (two arriving at 8.10pm)

Meeting commenced at 7.30pm

No	Item	Action																												
PC/09/01	Apologies – PC J Clark, Mr John, Cllr Meek and Mandy Bishop																													
PC/09/02	Minutes of August's meeting held 06.08.13 signed as a true record of proceedings. Proposed: Cllr Cooke Seconded: Cllr Hale All in favour																													
PC/09/03	<p>Finance</p> <p>a) Payments for Authorisation</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="text-align: right; width: 10%;"><u>Nett</u></th> <th style="text-align: right; width: 10%;"><u>VAT</u></th> <th style="text-align: right; width: 10%;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator September 13 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>Sara Thompson – Reimbursement poppy seeds purchase</td> <td style="text-align: right;">29.97</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">29.97</td> </tr> <tr> <td>Wraxall & Failand Council – Donation (pylon routing report)</td> <td style="text-align: right;">120.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">120.00</td> </tr> <tr> <td>St George's Flowerbank – Donation</td> <td style="text-align: right;">50.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">50.00</td> </tr> </tbody> </table> <p>Proposed: Cllr Hale Seconded: Cllr Weekes All in favour</p> <p>Prejudicial/Personal Interest Payments</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 70%;">Brian Weeks – Village Lengthsman Aug 13</td> <td style="text-align: right; width: 10%;">249.00</td> <td style="text-align: right; width: 10%;">0.00</td> <td style="text-align: right; width: 10%;">249.00</td> </tr> <tr> <td>Reimbursement – replacement allotment tap & fittings</td> <td style="text-align: right;">24.88</td> <td style="text-align: right;">4.98</td> <td style="text-align: right;">29.86</td> </tr> </tbody> </table> <p>Cllr Weekes declared an Interest and abstained from voting.</p>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator September 13 S/O	795.00	0.00	795.00	Sara Thompson – Reimbursement poppy seeds purchase	29.97	0.00	29.97	Wraxall & Failand Council – Donation (pylon routing report)	120.00	0.00	120.00	St George's Flowerbank – Donation	50.00	0.00	50.00	Brian Weeks – Village Lengthsman Aug 13	249.00	0.00	249.00	Reimbursement – replacement allotment tap & fittings	24.88	4.98	29.86	
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	<p>Tickenham Ridge towards Portishead, turning over the Sheepway in to Portbury Docks.</p> <p>As two options are still open for discussion, it is extremely important that the residents of Portbury put forward a strong, concise case in support of Option B. Although many residents will have personal opinions which need to be heard, it is thought that NG will mainly be swayed from Option A on the presentation of technical facts such as the comparison of both routes in respect to the Holford Rules, questioning their procedure compliance with regard to the Parish Plan etc, consideration of historic points of interest etc, the apparent contradiction of previously stated NG comments such as routing the corridor along the M5 would prove to be technically challenging.</p> <p>National Grid will be hosting an exhibition and Q & A sessions in the village hall on 25.09.13 as part of the public consultation and they have requested that the evening meeting, commencing at 7.00pm, be chaired by an independent person. PPC will request further details as to who they propose and if necessary seek an alternative Chair.</p> <p>In readiness of the above, it was agreed that a residents' meeting should be held at the earliest opportunity so that the Portbury technical team can give an update on the work carried out so far and the type of information that will be presented to NG. The residents meeting will be held on Tuesday 10th September in the village hall commencing at 7.30pm and notices will be issued accordingly.</p> <p>(c) M5 Services Jct 19 – A 'Days Inn' sign has been erected at the entrance to the services. NSC Enforcements to be contacted to ascertain if permissions have been granted.</p>	PBS
PC/09/07	<p>Maintenance</p> <p>(a) M5/Village Fence Line – Repairs to fence – PBS to follow up</p> <p>(b) Mill Lane – Trees/lights. Street lights are being obstructed by over hanging vegetation – This issue will be reported to NSC and a request will be made for the trees to be cut back.</p>	PBS PBS
PC/09/08	<p>Council Administration</p> <p>(a) Earthlight – NSC Mapping Facility. Due to the discussion regarding NG, this item was not heard and would be placed on October's agenda.</p>	
PC/09/09	<p>Transport and Traffic</p> <p>(a) HGVs – Several HGVs have been identified driving through the village and the details have been passed on to the police. Having approached NSC again regarding the signage detailing weight restrictions, another review will be carried out by them and PPC will be advised accordingly.</p> <p>(b) South Bristol Link Road. This item was not heard and will be placed on October's agenda.</p>	

PC/09/10	<p>Community Reports</p> <p>(a) St Mary's Church – The next meeting of the Friends of St Mary's would be 05.09.13. The report of the survey carried out on the chancel concrete steps was still waiting to be received.</p> <p>(b) St Mary's School - Cllr Marshall had been in contact with the headmistress regarding the pupils' questionnaire element of the Parish Plan.</p> <p>(c) Village Hall A membership drive was currently underway and the monthly Community Café was being held on the 7th September. At this event, Councillors would highlight the details of the forthcoming NG meetings.</p>	
PC/09/11	<p>AOB</p> <p>(a) Drainage ditch adjacent to the village hall. Cllrs Hale and Weekes will invite a representative from David James (the land agents) to visit site so that the problems areas can be identified.</p> <p>(b) Sheepway and Portbury Drains – A resident advised that the pavements along the Sheepway were overgrown and that vegetation was growing up through the drain grills. PBS to inform NSC and request maintenance work is carried out.</p> <p>Residents are reminded that this type of maintenance issue is the responsibility of NSC and, as such, can be reported directing to them via their interactive website. Although PPC will be pleased to pass on concerns and report them accordingly, it will only be registered as one complaint even though several residents may have mentioned it. To demonstrate to NSC that the issue is of importance to residents, the more people that are recorded reporting it, the higher the priority.</p>	<p>LH BW PBS</p> <p>PBS</p>
PC/09/12	Date and time of next meeting 1 st October 2013	

Meeting finished at 9.30 pm

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