

Portbury Parish Council

MINUTES

Minutes of the meeting held 1st October 2013
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Marshall Cllr Hale Cllr Weekes Cllr Chilcott

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Mandy Bishop (NSC)
Mr Summerfield – Footpaths Officer
Three members of the public (one leaving at 8.00pm)
Mrs Annette Hennessy

Meeting commenced at 7.30pm

No	Item	Action
PC/10/01	Apologies – None received	
PC/10/02	Old Sea Wall Coastal Path Mrs Hennessy, a resident of Portishead, had requested permission to address the Council as she wished to discuss the future of the sea wall coastal path, which runs from the Sheepway through to the new development at Portishead Quay. The eastern section is a recognised Public Right of Way and it is Mrs Hennessy's wish that the western end, from the Portishead Marina to Portbury Wharf, also be designated as such. Mrs Hennessy gave a presentation regarding the history of the wall, details of the commissioners who manage it, contents of surveys and of the action that she had taken so far. The Sea Wall Commission do not want the full length of the path open and have erected numerous signs advising the public that use of the western section is prohibited. They state that erosion and health & safety issues are the reasons. Although the surveys undertaken state that erosion has occurred through 'footfall', Mrs Hennessy suggests that this is not the case but due to changing weather conditions.	

	<p>Historically, before the area was developed, the full length of the path was open and residents had been using it for many years. Mrs Hennessy would like to see the path returned to this status and has therefore submitted an application for a Modification Order to NSC which, if granted, would see the path fully designated as a PROW.</p> <p>Mrs Hennessy would like the Council to support the Modification Order submitted and therefore this item will be placed on November's agenda for further discussion.</p>																													
PC/10/03	<p>Minutes of September's meeting held 03.09.13 signed as a true record of proceedings.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Hale All in favour</p>																													
PC/10/04	<p>Finance</p> <p>a) Payments for Authorisation</p> <table border="1"> <thead> <tr> <th></th> <th><u>Nett</u></th> <th><u>VAT</u></th> <th><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator October 13 S/O</td> <td>795.00</td> <td>0.00</td> <td>795.00</td> </tr> <tr> <td>PPC – petty cash</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>SSE Contracting – Lighting maintenance 2nd quarter</td> <td>43.88</td> <td>8.78</td> <td>52.66</td> </tr> <tr> <td>David James – Playing field lease Oct to Dec 13</td> <td>212.50</td> <td>0.00</td> <td>212.50</td> </tr> <tr> <td>Bristol Water – allotments</td> <td>62.45</td> <td>0.00</td> <td>62.45</td> </tr> </tbody> </table> <p>Proposed: Cllr Meek Seconded: Cllr Hale All in favour</p> <p>Prejudicial/Personal Interest Payments</p> <table border="1"> <tbody> <tr> <td>Brian Weekes – Maintenance Sept 13</td> <td>158.00</td> <td>0.00</td> <td>158.00</td> </tr> </tbody> </table> <p>Cllr Weekes declared an Interest and abstained from voting.</p> <p>Proposed: Cllr Meek Seconded: Cllr Chilcott All in favour</p>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator October 13 S/O	795.00	0.00	795.00	PPC – petty cash	100.00	0.00	100.00	SSE Contracting – Lighting maintenance 2 nd quarter	43.88	8.78	52.66	David James – Playing field lease Oct to Dec 13	212.50	0.00	212.50	Bristol Water – allotments	62.45	0.00	62.45	Brian Weekes – Maintenance Sept 13	158.00	0.00	158.00	
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PC/10/05	<p>Crime and Disorder</p> <p>(a) September's crime log had not been supplied by the police but Mr Summerfield reported that a neighbouring garage had caught fire (cause currently unknown), and that his garage door had been tampered with.</p>																													
PC/10/06	<p>Parish Plan and Website</p> <p>(a) Parish Plan</p> <p>Cllr Marshall to liaise with the school and to request that the questions raised by the children for inclusion in the Parish Plan questionnaire be submitted as soon as possible as this is the final element outstanding.</p>	VM																												

<p>PC/10/06</p>	<p>Planning (a) Applications received; No applications received</p> <p>(b) National Grid Routing Options Area F Portbury The meeting held on 25.09.13 between National Grid and the residents of Portbury had been well attended. Mike Phipps (Portbury Technical Team) had coordinated and lead a well organised challenge from the floor, which had left National Grid in little doubt as to why option B outweighs option A as the preferred routing corridor. Portbury Parish Council would like to officially thank Mr Phipps and his team for their input.</p> <p>The Council had also lobbied members of NSC's Northern Area Planning Committee prior to them engaging with National Grid at a meeting held 24.09.13.</p> <p>On the 9th October, NSC's Planning & Regulatory Committee is sitting to consider the options offered by National Grid. PPC's views will be represented by Mr Phipps, in his capacity as a resident, and Mr Summerfield has also requested a time allocation. Meantime a preliminary consultation report had been submitted for NSC's consideration.</p> <p>Forms and flyers would be distributed at the Community Café (05.10.13) to encourage and assist residents in responding to the latest NG consultation.</p>	
<p>PC/10/08</p>	<p>Maintenance (a) Cllrs Hale and Weekes had met with Mr Williams from David James (land agents) and another land tenant to discuss the maintenance issues of the drainage ditches running alongside the hall and adjacent fields. It was apparent that the ditches were in a state of disrepair and had not been cleared for many years, hindering the flow of water away from the High Street and hall. It was agreed that quotations would be sought for this maintenance work to be undertaken, and the Council would request that the cost be divided on a pro rata basis dependent on the length of ditch that falls within the individual land leases. Meantime PBS would review PPC's current lease</p>	<p>PBS</p>
<p>PC/10/09</p>	<p>Council Administration (a) Earthlight – NSC Mapping Facility Cllr Chilcott gave a brief presentation on the operating features of the Earthlight mapping facility.</p>	
<p>PC/10/10</p>	<p>Transport and Traffic (a) A temporary traffic calming measure had been sited by NSC at the 'pinch point' on Mill Lane. Unfortunately the portable barriers are being moved and although they are preventing vehicle mirrors hitting houses, they are doing little to 'single file' the traffic. NSC had been advised of the above and had now</p>	<p>MB</p>

	<p>designated an engineer to design a permanent solution. MB to follow up.</p> <p>(b) Weight limits and designated signage. Discussion has been ongoing with NSC for many months. Frank Cox NSC has recently suggested several options for the Council to review.</p> <p>(c) There are numerous traffic issues raised on a regular basis; from HGV signage through to A369 access. Mandy Bishop suggested that a full list of queries be raised, this will then been given to a NSC officer who will be requested to give a definitive response. All councillors to forward issues of concern to PBS for consolidation.</p>	<p>ALL</p> <p>ALL</p>
PC/10/11	<p>Community Reports</p> <p>(a) St Mary's Church A fault on the church alarm has now been rectified A coffee morning in aid of Macmillan Support was being held at the Community Café (05.10.13) A Harvest Festival supper was being held after the 11.00am church service on 06.10.13</p> <p>(b) St Mary's School Parishioners and parents were invited to attend a meeting being held at the school (03.10.13) – Revisiting and reviewing the visions and values of the school The school's harvest festival service was being held 03.10.13</p> <p>(c) Village Hall The winter skittles league had started Hall facilities continue to be well used</p>	
PC/10/11	<p>AOB</p> <p>(a) Flower Planters – It was agreed to replant the pots with spring bulbs and that a budget of £80.00 would be allocated.</p> <p>Proposed: Cllr Meek Seconded: Cllr Hale All in favour</p> <p>(b) Christmas meal – due to the lack of interest, the event would not be held this year.</p>	VM
PC/10/12	Date and time of next meeting 12th November 2013	

Meeting finished at 9.20 pm

Portbury Parish Council

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