

Portbury Parish Council

MINUTES

Minutes of the meeting held 12th November 2013
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Hale (left at 9.05pm) Cllr Weekes Cllr Chilcott (arrived at 7.50pm)

Chairman: Cllr Cooke

Clerk: Cllr Meek (Minutes taken by Sara Thompson)

Others: Two members of the public
Mr Haydn John
Mr Mike Phipps (left at 8.30pm)

Meeting commenced at 7.30pm

No	Item	Action
PC/11/01	Apologies – Received from Cllr Marshall, Mandy Bishop (NSC) and Cllr Ashton (NSC).	
PC/11/02	National Grid – Routing Corridor update Area F Mr Phipps, a member of the Portbury Technical Team, updated the Council as to the current status of submissions to National Grid. The final consultation period had now ended, and PPC had registered with NG a comprehensive submission detailing as to why Option B should be the preferred routing corridor over Option A. Professional advice had been sought prior to the submission of the documents to ensure that the contents and methodology applied would stand up to scrutiny. Mr Phipps was keen to review the contents of NSC's representation, in particular their Local Impact Report. He would contact Mr Quick (NSC Planning) to request a copy. Future action dates; March 2014 – National Grid to submit their request for a Development Control Order (DCO) to the Infrastructure Planning Committee. The IPC have	

28 days to accept or reject the document – this is the application itself not National Grid’s preferences.

April 2014 – Assuming that the DCO is accepted by the IPC, it will be registered on their website and be open for public comment.

December 2014 – The IPC will hold a hearing for representations to be made from interested parties.

Ongoing actions;

On the 9th October, NSC’s Planning and Regulatory Committee passed a resolution;

** (1) that National Grid be informed that this Council is opposed to above surface power lines traversing North Somerset and recommends that the new Hinkley C Connection is undergrounded throughout the district;*

(2) that in the event this recommendation is ignored, the Council advises National Grid, reluctantly that:

(i) the T Pylon design option is supported;

(ii) subject to further assessment on the impact of undergrounding at the Portbury Wharf Nature Reserve, the Option B route which takes the 400kv line away from the M5 motorway is supported

(* Extract from draft Minutes of NSC’s Planning and Regulatory Committee meeting held 09.10.13)

It is considered important that NSC remain proactive in implementing this resolution, and PPC will seek assurance that they will be attending the IPC hearing, and lobbying Dr Liam Fox MP for support. PPC will request a meeting with Cllr Ashton and Graham Quick (NSC) to discuss same.

The documents submitted by PPC to NG are available to view on the Council’s website. Two documents that have been created through PPC’s representations; the Landscape Character Assessment and the planning & environment objective, referred to in the Parish Plan, are considered to be good points of reference when assessing future planning applications and as such, consideration should be made to formally adopting them as Council documents.

Mr Phipps also advised that he would be pleased to offer his services as a ‘Planning Officer’ to the Council and would be happy to draft responses in accordance with the Council’s decisions.

<p>PC/11/03</p>	<p>Minutes of October's meeting held 01.10.13 signed as a true record of proceedings.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Hale All in favour</p>																																	
<p>PC/11/04</p>	<p>Finance</p> <p>(a) Payments for Authorisation</p> <table border="0"> <thead> <tr> <th></th> <th style="text-align: right;"><u>Nett</u></th> <th style="text-align: right;"><u>VAT</u></th> <th style="text-align: right;"><u>Gross</u></th> </tr> </thead> <tbody> <tr> <td>PBS – Administration/Coordinator November 13 S/O</td> <td style="text-align: right;">795.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">795.00</td> </tr> <tr> <td>PVH – rent (July, Aug & Sept)</td> <td style="text-align: right;">54.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">54.00</td> </tr> <tr> <td>CPRE Membership</td> <td style="text-align: right;">29.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">29.00</td> </tr> <tr> <td>EDF Energy – 01.08.13 to 31.10.13</td> <td style="text-align: right;">131.68</td> <td style="text-align: right;">6.58</td> <td style="text-align: right;">138.26</td> </tr> <tr> <td>Mike Phipps – Expenses Mileage £40.50</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 100px;">Printer Cartridges £ 9.98</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 100px;">Reference book £18.40</td> <td style="text-align: right;">68.88</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">68.88</td> </tr> </tbody> </table> <p>Additional item for authorisation;</p> <p>Cllr Marshall – Spring bulbs/compost 57.37 0.00 57.37</p> <p>Proposed: Cllr Meek Seconded: Cllr Chilcott All in favour</p> <p>Prejudicial/Personal Interest Payments</p> <p>Brian Weekes – Maintenance 30.09.13 to 04.11.13 249.00 0.00 249.00</p> <p>Cllr Weekes declared an Interest and abstained from voting.</p> <p>Proposed: Cllr Hale Seconded: Cllr Meek All in favour</p> <p>(b) Drainage Ditch Clearance – Playing field to village hall</p> <p>The Council had received a quotation of £475.00 to complete the above works, the cost being split between PPC and the adjacent tenant. Cllr Weeks would seek written confirmation from the tenant accepting these costs prior to the work commencing. It was agreed that funds up to £250.00 would be made available.</p> <p>Proposed: Cllr Cooke Seconded: Cllr Chilcott All in favour</p> <p>(c) Christmas Trees</p> <p>It was agreed that funds of up to £100 would be made available for the purchase of two Christmas trees; one for the village green and one for Moorgate</p> <p>Proposed: Cllr Meek Seconded: Cllr Chilcott All in favour</p>		<u>Nett</u>	<u>VAT</u>	<u>Gross</u>	PBS – Administration/Coordinator November 13 S/O	795.00	0.00	795.00	PVH – rent (July, Aug & Sept)	54.00	0.00	54.00	CPRE Membership	29.00	0.00	29.00	EDF Energy – 01.08.13 to 31.10.13	131.68	6.58	138.26	Mike Phipps – Expenses Mileage £40.50				Printer Cartridges £ 9.98				Reference book £18.40	68.88	0.00	68.88	<p>BW</p>
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<p>PC/11/05</p>	<p>Crime and Disorder</p> <p>PC Clark was unable to attend the meeting but had previously reported that;</p>																																	

	<p>Attempted break in to a stable and shed in Caswell Hill overnight on the 23rd to 24th of October. Unfortunately there were no lines of enquiry to follow. The offenders caused damage to locks but nothing was stolen.</p> <p>A deer stalker has had 3 wooden high seats damaged in Birch Wood and Buddings Wood between the 27th and 29th of October.</p>	
PC/11/06	<p>Parish Plan and Website</p> <p>(a) Parish Plan Due to the delay in receiving feedback from St Mary's School it was agreed that the printing and distribution of the Parish Plan questionnaire should proceed regardless. Mike Phipps would proof read and PBS would seek printing and postage costs with regard to distribution.</p> <p>(b) Website It was agreed that the planning application link would be removed.</p>	
PC/11/07	<p>Planning Applications received;</p> <p>13/P/1919/F Atherton Barns – Refurbishment of barns to create office and education centre. Initial review suggests that this application is non-contentious. Cllr Chilcott to draft a response</p> <p>13/P/2018/F (retrospective) Racecourse Farm – Change of use from existing stable to 3 no. Holiday flats and 2no offices. This retrospective application appears to include work that has been carried out in contradiction to the original application's conditions, therefore the Council strongly objects to this application and will comment accordingly. Cllr Chilcott to draft a response.</p> <p>Proposal to object;</p> <p>Proposed: Cllr Chilcott Seconded: Cllr Cooke All in favour</p>	<p>SC</p> <p>SC</p>
PC/11/08	<p>Maintenance</p> <p>(a) Black Rock Recycling Centre NSC has introduced stringent rules regarding the type and length of vehicles that can now enter the recycling centre. Unfortunately the new regulations prohibit our Village Lengthsman (Cllr Weekes) from disposing of the tipped waste that he has collected on behalf of NSC from the verges etc of Portbury. It is somewhat surprising that when volunteers are offering to do free work for NSC, as opposed to them paying contractors, they have created barriers which will hinder such services. Residents have also been banned from entering the centre in vehicles that NSC have classed to be 'commerical' even though the DVLA has classed them to be Private/Light Goods, and they pay a car fee for toll bridges etc. The Council will write to NSC expressing its concerns.</p>	PBS

	<p>(b) Prior's Wood The Council has been advised that Avon Wildlife Trust, owners of Prior's Wood, will be implementing a schedule of works to clear non native tree species from the area. This will be an ongoing project and may create a certain amount of disruption within the wood and associated highways. The Council would expect to see that any debris from the felling be contained and removed where necessary.</p> <p>(c) NSC Maintenance meeting update Cllr Chilcott had recently met with NSC's Streets & Open Spaces Officer Shelley Lee to discuss maintenance issues. Several areas were discussed;</p> <p>The Portbury Hundred – Gullies and drains scheduled to be cleaned by the end of December.</p> <p>Pinch neck Mill Lane – Temporary bollards to be removed. NSC had allocated funds for a permanent single file traffic control to be installed.</p> <p>Mill Lane drains – Drains would be dug out and jetted. This would be done after most of these leaves had fallen, and the road swept, so as to prevent debris being washed straight back in to the system.</p> <p>Forge End junction – Views on to Mill Lane are obstructed when exiting Forge End. A mirror situated on a post opposite the junction may assists drivers - Shelley Lee to investigate</p> <p>Road markings – All to be repainted</p> <p>Speed control – As this would be a capital investment it is unlikely that funding would be available, due NSC's budgetary constrictions.</p> <p>Box Junction A269/High Street – An official request was made to have this reinstated.</p>	
<p>PC/11/09</p>	<p>Council Administration Nothing new to report</p>	
<p>PC/11/10</p>	<p>Transport and Traffic (a) Old Sea Wall Coastal Path – Further to the presentation given by Mrs A Hennessey at PPC's October meeting, it was agreed that support would be given if requested.</p> <p>(b) Route 66 – The existing service had been replaced by the X8 which will operate on a more frequent basis.</p>	

<p>PC/11/11</p>	<p>Community Reports</p> <p>(a) St Mary's School – Although not present, Cllr Marshall had previously reported that she had attended the 'Reviewing & revisiting the values of the school' meeting recently held. Unfortunately attendance had been poor, with only one parent being present.</p> <p>(b) St Mary's Church – The Bold Brass Band will be performing their Christmas concert on the 12.12.13 at 7.30pm. Christmas cards were in the process of being designed.</p> <p>(c) Village Hall – The AGM had recently been held and a new director elected to the board.</p>	
<p>PC/11/12</p>	<p>AOB</p> <p>(a) Double yellow lines Mill Lane/High Street - A resident enquired as to whether the agreed finish point of the lines* had been amended. The Council advised that no amendment request had been made.</p> <p>(* Agreed at PPC's July meeting held 02.07.13)</p> <p>(b) Sheepway – Due to the increased road use by buses etc, a resident asked if the Council were aware of any road improvements schemes which included the Sheepway – the council were not.</p> <p>(c) A memorial service had been held 10.11.12 was well attended.</p>	
<p>PC/11/13</p>	<p>Date and time of next meeting – 3rd December 2013</p>	

Meeting finished at 9.30 pm

Portbury Parish Council

Adcroft House, 15 Roath Road. Portishead BS20 6AW

Tel: 01275 815012 portbury_parish_council@hotmail.co.uk